



DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD

Charter and/or Charter Agreement Amendment Application

Part I: General Information

\*All applicants must complete this section\*

SUBMITTED BY: Elizabeth Burrell, LAYC Career Academy

SUBJECT: Charter Amendment Request for: (Mark all that apply)

- Enrollment Ceiling Increase
Program Replication of Grades Served
Grade Level Expansion (Single Grade)
Grade Level Expansion (Grade Band)
Additional Facility or New Location
Goals and Achievement Expectations
Mission or Education Philosophy
Curriculum, Standards or Assessments
Name Change - Campus or Facility
Campus Reconfiguration
LEA Status for Special Education
Special Education Enrollment Preference
Governance Structure
(Bylaws, Articles of Incorporation or Management)
Graduation Requirements
Competency-Based Learning Application

SUBMISSION DATE: 6/11/2018

SCHOOL BACKGROUND

Please address the following questions in their entirety. This information provides helpful background to the DC PCSB Board as it reviews these requests.

Overview of School Performance

- 1. Provide the following information about your Local Education Agency (LEA) by campus:
a) Campus name(s) and location(s): LAYC Career Academy
b) Year opened: 2012
c) Grade levels served (Currently and at maturation of charter agreement, if applicable): Adult
d) Date that charter will be eligible for possible renewal: 2023
2. Please select the performance indicators below that describe the school's current performance\*: (Mark all that apply)

- Currently rated Tier 1, or met at least 2/3 of targets on the most recent PK-only PMF or Alternative Accountability Framework.
School is not currently under corrective action.
Has historically met enrollment projections w/in 80% of target.
School has been in operation for 3+ years.
School is currently accredited. In process

\*If the school has multiple campuses or varying PMFs, please describe the academic performance of each campus here: n/a

Disclaimer: While processing this application, DC PCSB staff may contact you later to request additional information for the Board's consideration. By submitting this application, you agree to cooperate with DC PCSB staff to ensure your application is processed in a timely manner. For questions, please contact DC PCSB staff person Laterica (Teri) Quinn at (202) 328-2660.



## PROPOSAL

---

LAYC Career Academy submits to the DC Public Charter School Board this application to amend its charter agreement by changing the item(s) selected above. If approved, this amendment will be effective on \_\_\_\_\_, 20\_\_\_\_ (leave blank if this has not been determined).

1. Please provide details on the selected amendment(s) above and describe the requested change(s), including the school's rationale for the proposed changes. Describe any planning that is already underway to prepare for the proposed amendment.

**The Adult Performance Management Framework (PMF) may be changing considerably next year and some of our goals are tied to the PMF. We are seeking an amendment to keep our goals the same so that they would not change as the PMF changes.**

2. How will the proposed amendment(s) support or enhance the school's mission?

**This amendment will allow the school to maintain the same standards that were agreed upon last year and to know what is expected of it for school year 2018-19 and beyond. Having consistent and clear goals will help the school to better serve its students.**

3. While considering this amendment request, DC PCSB staff may review the school's history of board actions, DC PCSB audits, community complaints, enrollment trends, and any relevant data used by DC PCSB to monitor equity in schools. Please describe any DC PCSB audits, notices of concern or other board actions issued against your school in the past 3 years. What was the outcome? Please explain what steps, if any, you've taken to address the concerns that prompted a DC PCSB audit, board action, or community complaint.

**We have never had a DC PCSB audit or community complaint. The DC PCSB voted to initiate charter revocation proceedings in March of 2017 and then voted to keep the school open in May 2017.**

4. DC PCSB will review the school's Financial Audit Reviews (FAR) and current financials to determine the fiscal health of the organization. If applicable, describe how the proposed amendment will impact the school's finances. Explain any anticipated expenses for the proposed changes and how the school will finance them. *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Name Changes and Graduation Requirements. If not applicable, write N/A.]*

**Note: If applicable, in addition to your narrative please attach a proposed 5-year Operating Budget.**

**We are asking to keep our goals the same so there is no financial impact related to this request.**

5. How has the school informed its external stakeholders (e.g. local ANC commissioners, neighbors) and internal stakeholders (e.g. staff, parents) of the proposed amendment(s)? Please attach any written communication (e.g., meeting minutes). Describe any notable support for or opposition to the proposed amendment(s). If concerns have been brought to your attention, how do you plan to address them? *[EXCLUDES the following amendments: Governance, Goals, Mission, Curriculum, Graduation Requirements and Competency-Based Learning Credits. If not applicable, write N/A.]*



**The school notified its DC Council and ANC Representatives. The school's board is aware of the request and supports it. The board will formally vote on this matter later this month. Since this is a request to keep our goals the same, we do not expect any opposition from our stakeholders.**

- 6. When did your school's board approve the proposed amendment(s)? Please attach minutes from the meeting and vote results.**

**The proposal was floated to the board at its June 7, 2018 meeting. The idea was supported by the board. A formal vote will take place in the coming weeks.**