

Section C1. **New Campus Location or Additional Facility**

***ONLY complete this section if applying to amend a Facility or New Location.**

Any school that is planning to operate a new campus in an existing (or new) location or relocate an existing campus, whether temporarily or permanently, and even if it is taking over an existing campus of another public charter school, must notify DC PCSB of the change and amend its charter agreement to include the new address.

DC PCSB will generally approve a campus addition or relocation amendment, if the school has made documented and meaningful effort to engage the community, including the Advisory Neighborhood Commission (ANC), and has made an effort to address their concerns, if any. The school must show proof that it has taken into consideration the current families attending the school and their transportation needs, at least for the first year of operation in the new location.

1. Please check the reason below that best describes your proposed change.

- Entire campus or school is relocating from current location to a new location.
- A single campus is both staying in its current location AND expanding into a second location (e.g. some grades in one facility and some in a second facility to allow more space, or until a permanent larger facility is found).
- School is creating a new campus being housed in a new facility (Note: Please complete [Section A2: Program Replication](#))

2. List all the facilities and addresses the school currently operates, along with the new facility(ies) the LEA plans to operate if approved. Include the campus(es) located in each facility, highlighting any changes from what is currently written in the school's charter agreement. **Richard Wright PCS Currently operates at 770 M. Street SE, Washington DC 20003. If approved we will operate at 475 School Street SW, Washington DC 20024**

3. Is the proposed new facility a property that you plan to purchase or lease? How many square feet is this space? Which grade level(s) will be at this location? If you have already purchased or leased the property, provide specific dates of when the property was acquired. **The property will be a long-term lease of 25 years. The lease also affords Richard Wright PCS to grow from 42,500 square feet to 62,500 square feet. The lease was acquired on July 1, 2019.**

4. If the school is planning to move a current campus into a new location, please answer the following:

- a. How will the change in location impact students who currently attend this campus, and how will you ensure that students will re-enroll? **Richard Wright PCS has engaged all of its stakeholders in the relocation process from the beginning of the relocation talks. All stakeholders have been very positive and students are eager to make the transition.**
- b. Given that students are expected to move; how will you support families that need transportation? **If granted the opportunity to move, students that attend Richard Wright PCS will have an easier access to and from school because of the Metro stop which services all metro lines. The metro stop L'faunt Plaza is approximately 1 block from the new location as opposed to the 7 to 10 blocks**

our students currently walk to and from school.

5. Describe the neighborhood of the proposed location (e.g. residential, commercial, metro-accessibility). What value will you bring to this community? In your response, list traditional and public charter schools in close proximity to the new location, identifying schools that serve the same grade span as you will serve at full capacity at this location. Describe how the academic performance, demographics, and mission of your school compare to these schools. **The neighborhood we're proposing to move to has a mix of residential, commercial and is metro-accessible. Richard Wright PCS will be the only Public High School in the Southwest quadrant of the District of Columbia. There are two schools located in the immediate proximity (Washington Global PCS 6th -8th, Jefferson Middle School 6th -8th and hopefully Richard Wright PCS).**

Richard Wright PCS will be a well-received organization in the immediate vicinity. Richard Wright is an upper level Tier 2 school which is comparable to the other existing schools. The demographics and the mission of the mirrors the immediate schools affording a great opportunity for collaboration. Richard Wright PCS has been in full contact with the School Leaders in an effort to build a good relationship. The result of the communication amongst leaders has been excellent.

6. Describe how you have engaged your school's community in the decision to relocate, expand, or divide into this new location. Submit documentation of your communications with your staff and families regarding this new location. Please explain any potential concerns raised by the school's internal community, including students, teachers, etc. **Richard Wright PCS has held many meetings to inform the school community, robo calls, student meetings and staff engagement through professional development and faculty meetings. No potential concerns or issues have been raised by the school's internal community.**
7. Describe all community outreach that has been done in the local community of the new school location. Submit documentation of communications with nearby principals, neighbors, ANC representatives, Councilmembers, and others, notifying them of your plans. **Please see letters attached**
8. Will there be newly-created slots for additional students? If so, discuss student recruitment efforts in the new school community. **Richard Wright PCS will follow the policy and procedures of the MySchoolDC**
9. What is the occupancy maximum at the new location? If the maximum occupancy load for staff and students is less than the total number of staff and students who will occupy the facility at any point in the future, please explain how you will address this issue. **The new school will occupy up to 700 students which is more than the enrollment ceiling currently in the charter agreement.**
10. In addition to providing a [5-year Operating Budget](#), please answer the following questions regarding the financial impact of the proposed new location:
 - a. How much does the proposed new facility cost, and how many students

will be served at the new site? The cost of the new facility will be approximately \$110K per month

- b. What is the school's per-pupil cost, and how does this compare with its per-pupil allowance? The cost of the new facility is approximately \$250-300 per student above the per pupil facilities allowance.
- c. If you plan to operate multiple facilities, in addition to the proposed new location, what is the LEA's total facilities cost (e.g. lease, plus mortgage)? How does this expense compare with your per-pupil allowance? N/A
- d. What additional sources of funding do you plan to use to pay for this new facility. Richard Wright PCS plans to use some of its encumbered funding to support this new facility.
- e. If applicable, what contingencies do you have in place in case the new location enrolls fewer students than anticipated? Richard Wright has planned for the unforeseen challenges by creating a strategic financial plan with a lower projected number to budget and operate.