

Section C1. New Campus Location or Additional Facility

***ONLY complete this section if applying to amend a Facility or New Location.**

Any school that is planning to operate a new campus in an existing (or new) location or relocate an existing campus, whether temporarily or permanently, and even if it is taking over an existing campus of another public charter school, must notify DC PCSB of the change and amend its charter agreement to include the new address.

DC PCSB will generally approve a campus addition or relocation amendment, if the school has made documented and meaningful effort to engage the community, including the Advisory Neighborhood Commission (ANC), and has made an effort to address their concerns, if any. The school must show proof that it has taken into consideration the current families attending the school and their transportation needs, at least for the first year of operation in the new location.

1. Please check the reason below that best describes your proposed change.

- Entire campus or school is relocating from current location to a new location.
- A single campus is both staying in its current location AND expanding into a second location (e.g. some grades in one facility and some in a second facility to allow more space, or until a permanent larger facility is found).
- School is creating a new campus being housed in a new facility (Note: Please complete [Section A2: Program Replication](#))

We are proposing to use space (one fully outfitted Learning Lab) in Hope Village- a Halfway House located at 2844 Langston Pl. SE and a similar space in the Dept. of Employment Services, Infrastructure Academy. The academy will aid in meeting the workforce needs of the infrastructure industry, which is one of DC's high-demand industries, and one of the most rapidly growing industries in the nation. DC Infrastructure Academy (DCIA) will be a dedicated location that coordinates, trains, screens, recruits and fulfills the needs of the infrastructure industry. Our co- location of the lab, which will be outfitted by DOES, will allow us to provide pre- vocational academic services. In both instances, only academic reinforcement and computer basics will be offered and it is expected that in many instances students will continue at our fully outfitted sites once they have been introduced to CC Prep's services.

2. List all the facilities and addresses the school currently operates, along with the new facility(ies) the LEA plans to operate if approved. Include the campus(es) located in each facility, highlighting any changes from what is currently written in the school's charter agreement.

CC Prep currently operates out of two spaces- 2405 Martin Luther King Ave., SE (11,000 square feet) and MC Terrell@ 3301 Wheeler Road (an incubator site which is approximately 24,000 square feet.). We have not maxed out of these spaces and the two new sites are designed to support our benefitting from co-location.

3. Is the proposed new facility a property that you plan to purchase or lease? **No** How many square feet is this space? Which grade level(s) will be at this location? **N/A** If you

have already purchased or leased the property, provide specific dates of when the property was acquired.

4. If the school is planning to move a current campus into a new location, please answer the following: **N/A**
 - a. How will the change in location impact students who currently attend this campus, and how will you ensure that students will re-enroll?
 - b. Given that students are expected to move; how will you support families that need transportation?
5. Describe the neighborhood of the proposed location (e.g. residential, commercial, metro-accessibility). What value will you bring to this community? In your response, list traditional and public charter schools in close proximity to the new location, identifying schools that serve the same grade span as you will serve at full capacity at this location. Describe how the academic performance, demographics, and mission of your school compare to these schools. **Both sites are located in residential areas.**
6. Describe how you have engaged your school's community in the decision to relocate, expand, or divide into this new location. Submit documentation of your communications with your staff and families regarding this new location. Please explain any potential concerns raised by the school's internal community, including students, teachers, etc. **We have shared the proposed sites with both staff and Board and we have discussed the potential value added with the local ANC Commissioner and our program and agency neighbors through the Anacostia Coordinating Committee.**
7. Describe all community outreach that has been done in the local community of the new school location. Submit documentation of communications with nearby principals, neighbors, ANC representatives, Councilmembers, and others, notifying them of your plans. **(see above)**
8. Will there be newly-created slots for additional students? If so, discuss student recruitment efforts in the new school community.

The purpose of the two new sites is to provide services for students who are not allowed to leave the Halfway House and to provide academic remedial services for students to prepare them to take full advantage of DOES training in living wage career areas.

9. What is the occupancy maximum at the new location? If the maximum occupancy load for staff and students is less than the total number of staff and students who will occupy the facility at any point in the future, please explain how you will address this issue.

No more than 25 students a session for three sessions per site nets 150 maximum.

10. In addition to providing a [5-year Operating Budget](#), please answer the following

questions regarding the financial impact of the proposed new location:

- a. How much does the proposed new facility cost, and how many students will be served at the new site? **A maximum of 75 students per site.**
- b. What is the school's per-pupil cost, and how does this compare with its per-pupil allowance? **CC Prep is not responsible for either site or the maintenance therein. We will provide teachers, counselors, software and learning materials at a rate of approximately \$150,000 per site.**
- c. If you plan to operate multiple facilities, in addition to the proposed new location, what is the LEA's total facilities cost (e.g. lease, plus mortgage)? How does this expense compare with your per-pupil allowance?**N/A**
- d. What additional sources of funding do you plan to use to pay for this new facility.**N/A**
- e. If applicable, what contingencies do you have in place in case the new location enrolls fewer students than anticipated? **N/A**