

Section C1. **New Campus Location or Additional Facility**

***ONLY complete this section if applying to amend a Facility or New Location.**

Any school that is planning to operate a new campus in an existing (or new) location or relocate an existing campus, whether temporarily or permanently, and even if it is taking over an existing campus of another public charter school, must notify DC PCSB of the change and amend its charter agreement to include the new address.

DC PCSB will generally approve a campus addition or relocation amendment, if the school has made documented and meaningful effort to engage the community, including the Advisory Neighborhood Commission (ANC), and has made an effort to address their concerns, if any. The school must show proof that it has taken into consideration the current families attending the school and their transportation needs, at least for the first year of operation in the new location.

1. Please check the reason below that best describes your proposed change.

- Entire campus or school is relocating from current location to a new location.
- A single campus is both staying in its current location AND expanding into a second location (e.g. some grades in one facility and some in a second facility to allow more space, or until a permanent larger facility is found).
- School is creating a new campus being housed in a new facility (Note: Please complete [Section A2: Program Replication](#))

2. List all the facilities and addresses the school currently operates, along with the new facility(ies) the LEA plans to operate if approved. Include the campus(es) located in each facility, highlighting any changes from what is currently written in the school's charter agreement.

- *Edgewood Elementary Campus, 707 Edgewood St NE, Washington DC 20017*
- *Edgewood Middle Campus, 701 Edgewood St NE, Washington DC 20017*
- *Benning Elementary Campus, 100 41st St NE, Washington DC 20019*
- *Benning Middle Campus, 100 41st St NE, Washington DC 20019*
- *Anacostia Elementary Campus, 1409 V St SE, Washington, DC 20020*
- ***PROPOSED** Anacostia Middle Campus, 2501 Martin Luther King Jr Ave SE, Washington DC 20020*

3. Is the proposed new facility a property that you plan to purchase or lease? How many square feet is this space? Which grade level(s) will be at this location? If you have already purchased or leased the property, provide specific dates of when the property was acquired.

DC Prep will lease 13,350 SQ Feet on the first floor of Birney Elementary located at 2501 Martin Luther King Jr. Ave SE Washington, DC 20020. DC Prep signed a lease with Building Pathways on March 27, 2019. The school will house fourth grade in starting in the summer of 2020 and fourth and fifth grades starting the summer of 2021.

4. If the school is planning to move a current campus into a new location, please answer the following:

- a. How will the change in location impact students who currently attend this campus, and how will you ensure that students will re-enroll?

The families of our current 2nd-grade students have known about the school search since we arrived in the permanent location for our Anacostia Elementary school in July 2017. Since then, we have provided regular communication about the facility search and hiring of staff. We announced the lease for the temporary location during the spring of 2019.

- b. Given that students are expected to move; how will you support families that need transportation?

The new facility is in the same community as our Anacostia Elementary Campus. Families who need transportation will be provided travel assistance, as with all our campuses.

5. Describe the neighborhood of the proposed location (e.g. residential, commercial, metro-accessibility). What value will you bring to this community? In your response, list traditional and public charter schools in close proximity to the new location, identifying schools that serve the same grade span as you will serve at full capacity at this location. Describe how the academic performance, demographics, and mission of your school compare to these schools.

Birney is located in the Barry Farm community, on the northeastern side of Martin Luther King Jr Ave and Sumner Road SE. DC Prep will co-locate with Excel Academy, a newly converted DCPS school for girls. There is currently no academic data available for Excel, but apart from gender, the demographics of the students will be similar. Both schools have a higher than average rate of at-risk student (more than 60%).

6. Describe how you have engaged your school's community in the decision to relocate, expand, or divide into this new location. Submit documentation of your communications with your staff and families regarding this new location. Please explain any potential concerns raised by the school's internal community, including students, teachers, etc.

DC Prep's model is to start middle school at 4th grade. We have communicated to our families and staff the plan to continue this model at our Anacostia Campus.

7. Describe all community outreach that has been done in the local community of the new school location. Submit documentation of communications with nearby principals, neighbors, ANC representatives, Councilmembers, and others, notifying them of your plans.

During the last three years, DC Prep has worked with the neighboring ANC 8A to help mitigate the gun violence which has plagued the area. The network has also met with CM Trayon White, Representative Markus Batchelor, the Ward 8 Education Council and other elected and community leaders related to schools and

community issues. In the next few months, DC Prep will follow up with current efforts to meet with the new AN, specifically the commissioner of 8C06 and the 8C chairperson.

This spring DC Prep has also met with the Executive Director of Lee Montessori PCS, who will be located in the current space and DCPS officials. During the summer and fall of 2019, DC Prep plans to continue its engagement with the immediate Barry Farm neighborhood as we listen to hear how our transition could impact the area.

- 8.** Will there be newly-created slots for additional students? If so, discuss student recruitment efforts in the new school community.

DC Prep will likely have spaces available for raising 4th grade students in SY20-21. This will depend on the reenrollment rate of our current students. The LEA has an active recruitment strategy in the Barry Farm, Anacostia and greater Ward 8 footprint. We will continue to use this strategy to fill any seats which are vacant.

- 9.** What is the occupancy maximum at the new location? If the maximum occupancy load for staff and students is less than the total number of staff and students who will occupy the facility at any point in the future, please explain how you will address this issue.

We will have more space than we require to operate our program in SY20-21, as we will only serve 4th graders. In SY21-22, we will serve 4th & 5th graders, and fully occupy the space we are subleasing.

- 10.** In addition to providing a [5-year Operating Budget](#), please answer the following questions regarding the financial impact of the proposed new location:

- a. How much does the proposed new facility cost, and how many students will be served at the new site?

The lease for the proposed new facility cost \$350,000 in Year 1, and \$536,000 in Year 2.

We anticipate serving 150 students in SY21-22 (i.e., once we have a 4th & 5th grade).

- b. What is the school's per-pupil cost, and how does this compare with its per-pupil allowance?

Per-pupil facilities cost will be \$4,321 in Year 1 and \$3,371 in Year 2, compared to an expected per pupil facilities allowance of \$3,408. These costs are solely for the lease and do not include other facilities expenses such as internet service, infrastructure, etc.

- c. If you plan to operate multiple facilities, in addition to the proposed new location, what is the LEA's total facilities cost (e.g. lease, plus mortgage)? How does this expense compare with your per-pupil allowance?

Similar to DC Prep's other campuses, we plan to have the local per pupil facilities allowance cover most of the facilities expenditures at AMC. For SY20-21, we expect DC Prep's total facilities revenue and expenditures to be \$7.14m and \$7.42m, respectively.

- d. What additional sources of funding do you plan to use to pay for this new facility.

DC Prep will use per pupil revenue (non-facilities) and private contributions as the source of funding.

- e. If applicable, what contingencies do you have in place in case the new location enrolls fewer students than anticipated?

We have sufficient cash on hand to operate under full enrollment, and we build a contingency expense into our annual operating budget.