

APPLETREE EARLY LEARNING
PUBLIC CHARTER SCHOOL

WASHINGTON, DC

AUDIT REPORT
FOR THE YEAR ENDED JUNE 30, 2015

KENDALL, PREBOLA AND JONES

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Kendall, Prebola and Jones, LLC

Certified Public Accountants

The Board of Trustees
AppleTree Early Learning
Public Charter School
415 Michigan Ave, NE
Washington, DC 20017

INDEPENDENT AUDITOR'S REPORT

Report on the Financial Statements

We have audited the accompanying financial statements of the AppleTree Early Learning Public Charter School, (a nonprofit organization) which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

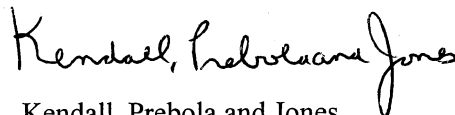
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the AppleTree Early Learning Public Charter School, as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplemental schedule of functional expenses and schedule of average cost per student are presented for purposes of additional analysis and are not a required part of the financial statements. In addition, the accompanying Schedule of Expenditures of Federal Awards as required by Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations," is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 26, 2015, on our consideration of the AppleTree Early Learning Public Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the AppleTree Early Learning Public Charter School's internal control over financial reporting and compliance.



Kendall, Prebola and Jones
Certified Public Accountants

Bedford, Pennsylvania
October 26, 2015

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2015

ASSETS

Current Assets:

Cash and Cash Equivalents	\$ 2,832,534
Cash held in Trust for Debt Service	207,941
Accounts Receivable	121,818
Grants Receivable	53,349
Prepaid Expenses	<u>122,908</u>

Total Current Assets \$ 3,338,550

Fixed Assets:

Land	\$ 184,418
Furniture and Equipment	800,037
Leasehold Improvements	5,018,234
Less: Accumulated Depreciation and Amortization	<u>(1,350,436)</u>

Total Fixed Assets \$ 4,652,253

Other Assets:

Deposits	\$ 50,312
Bond Issuance Costs, Net of Amortization	<u>238,886</u>

Total Other Assets \$ 289,198

TOTAL ASSETS \$ 8,280,001

LIABILITIES AND NET ASSETS

Current Liabilities:

Accounts Payable and Accrued Expenses	\$ 181,005
Due to Related Parties, Net	177,675
Payroll and Related Liabilities	581,693
Deferred Tuition Fees	5,618
Current Portion of Bonds Payable	<u>219,792</u>

Total Current Liabilities \$ 1,165,783

Long-Term Liabilities:

Bonds Payable	\$ 2,747,412
Less: Current Portion	<u>(219,792)</u>

Total Long-Term Liabilities \$ 2,527,620

Total Liabilities \$ 3,693,403

Net Assets:

Unrestricted	\$ 4,586,598
Temporarily Restricted	<u>-</u>

Total Net Assets \$ 4,586,598

TOTAL LIABILITIES AND NET ASSETS \$ 8,280,001

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2015

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<u>Revenues and Other Support:</u>			
Per Pupil Funding Allocation	\$ 11,665,527	\$ -	\$ 11,665,527
Federal Entitlements and Grants	664,873	-	664,873
State Government Grants	278,405	-	278,405
Local Sourced Funding	232,840	-	232,840
Student Activity Fees	327,740	-	327,740
Interest and Dividends	16,081	-	16,081
Donated Services and Materials	29,150	-	29,150
Net Assets Released from Restrictions (Satisfaction of Program Restrictions)	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Support	<u>\$ 13,214,616</u>	<u>\$ -</u>	<u>\$ 13,214,616</u>
<u>Expenses:</u>			
Educational Services	\$ 10,850,256	\$ -	\$ 10,850,256
General and Administrative	1,379,290	-	1,379,290
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>\$ 12,229,546</u>	<u>\$ -</u>	<u>\$ 12,229,546</u>
Changes in Net Assets	<u>\$ 985,070</u>	<u>\$ -</u>	<u>\$ 985,070</u>
Net Assets, Beginning of Year	<u>\$ 3,601,528</u>	<u>\$ -</u>	<u>\$ 3,601,528</u>
Net Assets, End of Year	<u>\$ 4,586,598</u>	<u>\$ -</u>	<u>\$ 4,586,598</u>

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2015

<u>Cash Flows from Operating Activities:</u>	
Changes in Net Assets	\$ 985,070
Adjustments to Reconcile Changes in Net Assets to Net Cash Flows from Operating Activities:	
Depreciation and Amortization	423,193
Amortization - Bond Issuance Costs	19,369
Accounts Receivable - (Increase)/Decrease	(3,188)
Grants Receivable - (Increase)/Decrease	211,048
Prepaid Expenses - (Increase)/Decrease	(106,486)
Deposits - (Increase)/Decrease	(312)
Accounts Payable and Accrued Expenses - Increase/(Decrease)	20,187
Due to Related Parties, Net - Increase/(Decrease)	36,385
Payroll and Related Liabilities - Increase/(Decrease)	(15,279)
Deferred Revenue - Increase/(Decrease)	<u>(178,542)</u>
Net Cash Flows from Operating Activities	<u>\$ 1,391,445</u>
<u>Cash Flows from Investing Activities:</u>	
Purchase of Fixed Assets	\$ (114,562)
Payments for Leasehold Improvements	<u>(516,147)</u>
Net Cash Flows from Investing Activities	<u>\$ (630,709)</u>
<u>Cash Flows from Financing Activities:</u>	
Repayment of Bond Proceeds	<u>\$ (219,792)</u>
Net Cash Flows from Financing Activities	<u>\$ (219,792)</u>
Net Increase in Cash and Cash Equivalents	\$ 540,944
Cash and Cash Equivalents at Beginning of Year	<u>2,291,590</u>
Cash and Cash Equivalents at End of Year	<u><u>\$ 2,832,534</u></u>

Supplemental Disclosures:

- a) No income taxes were paid during the year ended June 30, 2015.
- b) No interest was paid during the year ended June 30, 2015.

Non-Cash Disclosure:

- a) The payments for leasehold improvements as presented in Investing Activities include the value of donated plumbing/construction work in the amount of \$29,150.

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

1. ORGANIZATION

The AppleTree Early Learning Public Charter School (the Charter School), a District of Columbia Not-for-Profit Corporation, was incorporated on September 22, 2004, exclusively for educational purposes. The mission of the Charter School is to close the achievement gap before children get to kindergarten by providing three and four year olds with the social, emotional, and cognitive foundations that will enable them to succeed in school.

Description of Program Services

The Charter School is open to any Washington, DC, child in pre-school and pre-kindergarten and admission is free. The Charter School currently serves 648 children at six public charter preschool campuses across the District. In the past year, the Charter School successfully concluded its ten-year charter review with its authorizer, the DC Public Charter School Board, and received approval to increase its enrollment cap to 833 students by School Year 2016-2017.

The Charter School utilizes the comprehensive and evidence-based *Every Child Ready* instructional model that was developed by AppleTree Institute for Education Innovation with the assistance of an Investing in Innovation (i3) grant from the US Department of Education. The model builds language, literacy, and memory skills using regular assessments and data outcomes throughout the school year. Emphasis is placed on student growth, differentiated by students' baseline knowledge.

The Charter School's primary sources of support are local appropriations for charter schools from the District of Columbia Government.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies of the Charter School are summarized below:

(a) Basis of Accounting and Presentation:

The accompanying financial statements have been prepared on the accrual basis of accounting, which presents financial position, activities, functional expenses, and cash flows in accordance with accounting principles generally accepted in the United States of America.

(b) Revenue Recognition:

Federal and Charter School Funding

The Charter School receives an allocation per pupil to cover the cost of academic expenses. Such allocation includes the academic year funding, special education funding, and a facilities allotment. The Charter School recognizes this funding in the year in which the school term is conducted. Funding received in advance of the school term is recorded as deferred revenue. Federal entitlements, including the National School Lunch and Breakfast Program, Medicaid, and Individuals with Disabilities Education Act (IDEA), are recognized based on the allowable costs incurred.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

(b) Revenue Recognition: (Continued)

Contributions

The Charter School has adopted Financial Accounting Standards Board ASC No. 958-605-25, *Accounting for Contributions Received and Contributions Made*. As such, contributions are recognized as revenue when they are received or unconditionally pledged.

All contributions are available for unrestricted use unless specifically restricted by the donor. Contributions and promises to give with donor-imposed conditions are recognized as unrestricted support when the conditions on which they depend are substantially met.

Contributions and promises to give with donor-imposed restrictions are reported as temporarily restricted support. Unconditional promises to give due in the next year are recorded at their net realizable value. Contributions to be received after one year are discounted at an appropriate discount rate. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contribution.

Grants

Grant revenues are received primarily from Federal agencies and the District of Columbia Government and recorded as costs are incurred. These grants are subject to financial and compliance audits by the grantor agencies. No provision for possible adjustments for disallowed costs has been made in the accompanying financial statements, as management believes any such adjustment would not have a material effect on the financial statements.

Cash receipts in excess of costs incurred for grants are reflected as refundable advances until they are expended for the purpose of the grant, at which time they are recognized as unrestricted support. Costs incurred in excess of cash received are reflected as grants receivable.

Donated Services, Materials and Facilities

Donated services and materials are recognized as contributions in accordance with FASB ASC 958, *Accounting for Contributions Received and Contributions Made*, if the services received create or enhance nonfinancial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

The Charter School reports gifts of equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. The Charter School reports expirations of donor restrictions when the donated or acquired assets are placed in service.

Contributed services and promises to give services that do not meet the above criteria are not recognized. In-kind contributions for space, supplies, and professional services are recorded in the Statement of Activities at estimated fair value and recognized as revenue and expense in the period they are received, except for donated fixed assets, which is recorded as revenue in the period received and the asset is depreciated over its estimated useful life.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

(c) Accounts Receivable:

Accounts and grants receivables are recorded when billed or accrued and reported net of an allowance for doubtful accounts, if any. Management provides for probable uncollectible amounts through bad debt expense and only after reasonable collection efforts have been exhausted. Management believes that no allowance for doubtful accounts is required at June 30, 2015.

Trade receivables related to program service fees (activity fees, before and after care, etc.) are recognized as revenue at the time the program activity has occurred. Trade receivables are written off as uncollectible when payment has not been received after 180 days.

(d) Fixed Assets:

Furniture and equipment are recorded at cost. Contributed property is recorded at fair market value at the date of the contribution. The Charter School uses a capitalization threshold of \$1,000 and an estimated useful life greater than one year. As assets are retired or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts and any resulting gain or loss is reflected in that period. Depreciation has been recorded on the straight-line method over the estimated useful lives of the assets.

(e) Bond Issuance Costs:

Legal, accounting, printing costs, and other expenses associated with bond issuances are amortized using the straight-line method over the term of the bonds.

(f) Corporate Taxes:

The Charter School is exempt from federal and state income taxes (other than unrelated business income) under the provisions of Section 501(c)(3) of the Internal Revenue Code and similar state income tax laws. Accordingly, no provisions for income taxes have been provided for in the accompanying financial statements. The organization has been classified as other than a private foundation under Section 509(a)(1) of the Internal Revenue Code and accordingly contributions qualify as a charitable tax deduction by the contributor under Section 170(b)(i)(A)(ii).

In June 2006, the Financial Accounting Standards Board (FASB) issued FASB ASC No. 740-10, *Accounting for Uncertainty in Income Taxes*. FASB ASC No. 740-10 clarifies the accounting for uncertainty in income taxes recognized in the Charter School's financial statements in accordance with ASC 740's and prescribes a recognition threshold and measurement attribute for the financial statement recognition and measurement of a tax position taken or expected to be taken in a tax return. FASB ASC No. 740-10 requires the evaluation of tax positions taken or expected to be taken in the course of preparing the Charter School's tax return to determine whether the tax positions have a "more-likely-than-not" probability of being sustained by the applicable tax authority.

The Charter School performed an evaluation of uncertain tax positions for the year ended June 30, 2015, and determined there were no matters that would require recognition in the financial statements or that may have any effect on its tax-exempt status.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

(f) Corporate Taxes: (Continued)

As of June 30, 2015, the statute of limitations for tax years 2011 through 2013 remains open with the U.S. federal jurisdiction or the various states and local-jurisdictions in which the organization files tax returns. It is the Charter School's policy to recognize interest and/or penalties related to uncertain tax positions, if any, in income tax expense. As of June 30, 2015, the Charter School had no accruals for interest and/or penalties

The Charter School did not have any net unrelated business income for the year ended June 30, 2015.

The Charter School is exempt from District of Columbia sales and real estate taxes.

(g) Net Assets:

The Charter School has adopted Financial Accounting Standards Board ASC No. 958-205-05, *Financial Statements of Not-for-Profit Organizations*, which requires reporting information regarding its financial position and activities according to three classes of net assets.

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Charter School and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor-imposed restrictions and over which the Board of Trustees has discretionary control. This classification includes net assets subject to donor-imposed conditions, which have been met in the current year and net assets subject to donor-imposed restrictions that have been released from restrictions.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed restrictions that may meet, or will be met, by actions of the Charter School and/or the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. There were no temporarily restricted net assets at June 30, 2015. In addition, there were no net assets released from donor restrictions during the year.

Permanently Restricted Net Assets - Net assets subject to donor-imposed stipulations that they be maintained permanently by the Charter School. Generally, the donors of these assets permit the use of all or part of the income earned on any related investments for general or specific purposes. The Charter School did not have any permanently restricted net assets as of June 30, 2015.

(h) Functional Expense Allocation Policies and Procedures:

The schedule of functional expenses presents an allocation of each expense category between program services, general and administrative, and fundraising activities. Program service costs pertain to educating students and include direct student expenses, such as textbooks, materials, assessment material, and contractual educational services. General and administrative costs pertain to supporting activities. Fundraising costs relate to fundraising activities such as special events, fundraisers and soliciting of contributions.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

(h) Functional Expense Allocation Policies and Procedures: (Continued)

Direct costs, where identifiable, are allocated in whole to the appropriate functional category. Other expenses that are not directly identifiable by program are allocated based on management estimates of use of resources.

(i) Concentrations:

The Charter School receives public funds from the DC government based on the number of students they enroll according to the Uniform Per Student Funding Formula developed by the Mayor and City Council. This per pupil allocation is supplemented with extra funds for students with special needs. During the year ended June 30, 2015, eighty-eight percent (88%) of total support was received from the District of Columbia in the form of per pupil funding.

The Charter School is limited to enrolling students that are residents of the District of Columbia. As such, the School competes for students against the DC Public School system as well as other DC Public Charter Schools.

The Charter School maintains its operating funds in two separate financial institutions. These checking accounts are covered under the Federal Deposit Insurance Corporation (FDIC) Program. Federal Deposit Insurance Corporation Insurance coverage is \$250,000 per account category. Deposits held in non-interest-bearing transaction accounts are aggregated with any interest-bearing deposits and the combined total insured up to \$250,000.

As of June 30, 2015, \$117,358 of the bank balance was deposited in excess of Federal Deposit Insurance Corporation limits. The Charter School has not experienced any losses related to these accounts and does not believe it is exposed to any significant credit risk on cash and cash equivalents.

(j) Use of Estimates:

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of support and revenues and expenses during the reporting period. Actual results could differ from those estimates.

(k) Fair Value of Certain Financial Instruments:

Some of the Institute's financial instruments are not measured at fair value on a recurring basis but are recorded at amounts that approximate fair value due to their liquid or short-term nature. Such accounts include cash, accounts receivable, prepaid expenses, accounts payable, and accrued expenses.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (Continued)

(l) Advertising Costs:

Advertising was conducted for the purpose of promoting open enrollment and student recruiting to the school and to provide outreach to the community. Advertising costs are expensed when incurred. Direct advertising expenses were \$31,622 for the year ended June 30, 2015.

3. CASH AND CASH EQUIVALENTS:

Cash at June 30, 2015, totaled \$2,832,534 and consisted of the following:

Repurchase Account	\$ 2,036,748
Non-Interest Bearing Checking Account	713,858
Checks on Hand	<u>81,928</u>
Total	<u>\$ 2,832,534</u>

For purposes of the cash flow statement and financial statement presentation, cash and cash equivalents are short term, highly liquid investments with maturities of three months or less. Total cash and cash equivalents does not include cash held in trust for debt service.

Repurchase Agreement

The Charter School entered into a repurchase agreement with the Bank of Georgetown in which the bank agreed to transfer to the Charter School an interest in securities issued or guaranteed by the United States or an agency thereof against the transfer of funds from the Charter School to the respective bank. Per the repurchase agreement, funds in excess of \$400,000 are transferred out on a daily basis and transferred back in the following day along with interest earned. The Charter School has not experienced any losses related to these accounts and does not believe it is exposed to any significant credit risk on cash and cash equivalents.

Cash held in Trust for Debt Service

Under the terms of the indenture agreement executed in connection with the bonds payable, the Charter School has established a Debt Service Reserve Fund, held in trust as additional collateral for the debt for the purpose of covering any deficiency in bond payment requirements. On or after December 1, 2015, if no event of default or violation of loan covenants exists, the full amount of restricted cash held in the Debt Service Reserve Fund can be released. The balance of restricted cash was \$207,941 as of June 30, 2015.

4. ACCOUNTS AND GRANTS RECEIVABLE:

Accounts and grants receivable balances as of June 30, 2015, consisted of the following:

<u>Accounts Receivable:</u>	
Per Pupil Funding - Special Education	\$ 51,304
Reimbursable Expenses - Property Taxes	61,740
Reimbursable Expenses - Other	5,168
Student Activity Fees	<u>3,606</u>
Total Accounts Receivable	<u>\$ 121,818</u>

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

4. ACCOUNTS AND GRANTS RECEIVABLE: (Continued)

<u>Grants Receivable:</u>	
Increasing Academic Quality	\$ 2,136
National Food Programs	27,286
Early Care and Education Assistance	17,598
Medicaid - School Based Services	4,307
Healthy Schools Act	1,269
Other	<u>753</u>
Total Grants Receivable	<u>\$ 53,349</u>

Accounts and grants receivable are current and considered by management to be fully collectible.

5. FIXED ASSETS:

Major classifications of fixed assets and their estimated useful lives are as summarized below:

<u>June 30, 2015</u>	<u>Depreciable Life</u>	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>
Land	N/A	\$ 184,418	\$ -	\$ 184,418
Furniture and Equipment	7 Years	482,329	(355,308)	127,021
Computer Equipment	3 Years	317,708	(198,182)	119,526
Leasehold Improvements	45 Months	<u>5,018,234</u>	<u>(796,946)</u>	<u>4,221,288</u>
Total		<u>\$ 6,002,689</u>	<u>\$ (1,350,436)</u>	<u>\$ 4,652,253</u>

Depreciation and amortization expense for the year ended June 30, 2015, was \$423,193.

6. OTHER ASSETS - BOND ISSUANCE COSTS:

Bond issuance costs consist of acquisition costs related to the bond financing used to fund the Charter School's capital renovations at two campuses. These costs are amortized on a straight-line basis over 17 years (the life of the bonds). Amortization expense was \$19,369 for the year ended June 30, 2015. The unamortized balance of bond issuance costs at June 30, 2015, was \$238,886, as follows:

Bond Issuance Costs	\$ 329,275
Accumulated Amortization	<u>(90,389)</u>
Total	<u>\$ 238,886</u>

7. BONDS PAYABLE:

On November 1, 2010, the Charter School, through the District of Columbia, issued \$3,535,000 of District of Columbia Revenue Bond Series 2010. The bonds are scheduled to mature on December 1, 2027. The interest rate on the bonds was determined by taking the sum of the original purchaser's five-year cost of funds rate, plus 3.5%, less the tax credit of 5.36%, resulting in a zero (0%) interest rate to the Charter School. Proceeds were used for renovations of two leased school buildings at 138 12th Street NE, Washington, DC (Lincoln Park) and at 2015-17 Savannah Terrace SC, Washington, DC (Douglas Knoll).

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

7. BONDS PAYABLE: (Continued)

The bonds are collateralized by the assets and the per pupil facilities fees at the two campuses. The bonds require principal payments to a sinking fund in the amount of \$18,316 per month commencing on December 1, 2011, and continuing until the maturity date. The bonds have three scheduled call dates of December 1, 2015, 2020, and 2026. The bonds are guaranteed in full by the AppleTree Institute for Education Innovation, a related party.

Principal payments of \$219,792 were made during the fiscal year. The principal balance was \$2,747,412 at June 30, 2015.

Annual maturities of the bonds payable as of June 30 follow:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 219,792	\$ -	\$ 219,792
2017	219,792	-	219,792
2018	219,792	-	219,792
2019	219,792	-	219,792
2020	219,792	-	219,792
Thereafter	<u>1,648,452</u>	<u>-</u>	<u>1,648,452</u>
Total	<u>\$ 2,747,412</u>	<u>\$ -</u>	<u>\$ 2,747,412</u>

8. DISTRICT OF COLUMBIA PUBLIC CHARTER SCHOOL BOARD CONTRACT:

The District of Columbia Public Charter School Board (DCPCSB) is responsible for the ongoing oversight of the Charter School's fiscal management and academic acceptability. The contract dated June 8, 2005, provides for a 15-year charter effective the date of first operation. If not renewed, the charter contract will expire on or about January 1, 2020. The charter contract may be renewed for successive 15-year periods if the DCPCSB deems that the Charter School complies with its charter contract and District statutory provisions. In addition, in accordance with the Charter School Act, the DCPCSB is required to review the Charter School's charter every five years. The first such review occurred in the spring of 2010. The DCPCSB may revoke (or not renew) a charter school contract if a school violates applicable law, materially violates the charter contract or fails to meet the student academic achievement expectations set forth in the charter contract. In the past year, the Charter School successfully concluded its ten-year charter review with its authorizer, the DC Public Charter School Board. Management does not anticipate non-renewal or revocation of its charter.

As part of the agreement with the DCPCSB, the Charter School may be charged a public charter school fee, which is not to exceed one percent of the total revenues (less philanthropic and investment revenues) within the annual budget to cover the costs of undertaking the ongoing administrative responsibilities of the Board. For the year ended June 30, 2015, the Charter School incurred \$133,523 in administrative fees.

The charter contract provides that the Charter School may educate up to a predetermined number of students. However, this enrollment limit may be raised upon notification to and acceptance by the DCPCSB. The Charter School enrollment ceiling for the year ended June 30, 2015, was 651 students. Actual enrollment for the 2014/2015 year was 648 students.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

9. PER PUPIL FUNDING ALLOCATION:

The Charter School receives local funding from the District of Columbia in the form of per pupil educational allotments and facility allotments. This funding is calculated annually and based on the equivalent number of full-time students. For the year ended June 30, 2015, the per pupil rate ranged from \$12,340 to \$12,719 for the educational allotment and \$3,072 for the facility allotment. Additional allotments were given for Special Education needs and At Risk Students.

Per-pupil funding for the year ended June 30, 2015, was as follows:

General Education	\$ 8,351,708
Facilities Allowance	1,990,656
At Risk Students	616,037
Special Education	388,603
Summer School	<u>318,523</u>
Total	<u>\$ 11,665,527</u>

10. FEDERAL ENTITLEMENTS AND GRANTS:

During the year ended June 30, 2015, the Charter School participated in the following federal award programs:

National School Lunch and Breakfast Programs	\$ 329,690
Increasing Academic Quality	196,901
Special Populations Grant	97,831
Medicaid - School Based Services	19,468
Individuals with Disabilities Education Act (IDEA)	11,473
Charter School Planning and Implementation Grant (Title V, Part B)	8,760
McKinney Vento	<u>750</u>
Total	<u>\$ 664,873</u>

Federal formula grants are allocations of money to states or their subdivisions in accordance with distribution formulas prescribed by law or administrative regulation, for activities of a continuing nature not confined to a specific project. The Charter School receives federal formula grants under the provisions of the No Child Left Behind Act (NCLB) of 2001, P.L 107-110. NCLB funds are not intended to replace state or local educational funding, but rather, provide additional support to states, LEAs, and schools for specific purposes. Grants are provided by the U.S. Department of Education and passed through the District of Columbia Office of State Superintendent of Education (OSSE). The National School Lunch Program and School Breakfast Program are part of the child nutrition cluster of programs operated by the U.S. Department of Agriculture

11. LEASE COMMITMENTS:

In April 2012, the Charter School and AppleTree Institute (the Institute), a related party, entered into a master lease agreement, commencing January 1, 2012, and expiring June 30, 2015. Under the agreement, the Charter School is required to pay monthly rent based on the facilities allowance received by the Charter School from the District of Columbia, subject to minimum and maximum monthly amounts based on the per pupil facilities allowance and student enrollment.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

11. LEASE COMMITMENTS: (Continued)

Rent was determined based on a fixed enrollment at a rate of \$3,300 per student, and adjusted as allowed under the lease. For the year ended June 30, 2015, rent expense under this lease was \$988,900. In June 2015, a new master lease was entered with the Institute, commencing July 1, 2015, and expiring June 30, 2018. Under this new lease, the Charter School pays a lower fixed enrollment rate, but incurs the costs of utilities and basic maintenance.

The Charter School leases certain property from AppleTree Columbia Heights, LLC, an affiliate of the Institute. The terms of this transaction are consistent with the terms of the master lease agreement with the Institute. Rent was based on a rate of \$3,300 per student. For the year ending June 30, 2015, rent expense under this lease was \$396,000.

In November 2010, the Charter School entered into a sub-lease with the Institute for ground rent at its Douglas Knoll Campus. The term of the lease is 35 years, expiring on November 22, 2045, with an option to renew for two consecutive ten-year periods. This sub-lease agreement was terminated in September 2013, as a result of the land being purchased by the Charter School. On June 13, 2012, both parties agreed to an amendment to the sub-lease covering management expenses for the property, effective January 1, 2012. The monthly lease obligation to be paid by the Charter School is \$1,075 per month.

In July 2011, the Charter School entered into a lease with the Institute for ground rent at its Lincoln Park Campus. The term of the lease is 20 years, with an option to extend the lease for 10 years. On June 13, 2012, both parties agreed to an amendment to the sub-lease covering management expenses for the property, effective January 1, 2012. The monthly lease obligation to be paid by the Charter School is \$806 per month.

In July 2014, The Charter School entered into a license to occupy agreement with the District of Columbia to provide a Public Charter School on the premises of Jefferson Middle School. The terms of this agreement were for a one-year term commencing on July 28, 2014 and expiring July 31, 2015. This agreement was extended for an additional one-year term expiring July 31, 2016. The monthly required payment at June 30, 2015, was \$1,625. During the year ended June 30, 2015, the Charter School had incurred \$18,087 in licensing fees.

In July 2014, the Charter School entered into a sub-lease with the Institute for office space at 415 Michigan Ave NE, Washington, DC. The lease commences on July 1, 2014 and expires March 31, 2017. The monthly lease payment for the fiscal year ending June 30, 2015 was \$5,154.

Future minimum lease payments are as follows:

<u>Year Ended June 30,</u>	
2016	\$ 1,264,420
2017	1,248,958
2018	1,202,572
2019	22,572
2020	22,572
Thereafter	<u>434,267</u>
Total	<u>\$ 4,195,361</u>

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

11. LEASE COMMITMENTS: (Continued)

Total rent expense and licensing fees for the year ended June 30, 2015 follows:

<u>Landlord</u>	<u>Facility</u>		
AppleTree Institute for Education Innovation, Inc.	Oklahoma Avenue	\$	531,300
AppleTree Institute for Education Innovation, Inc.	Parkland		293,700
AppleTree Institute for Education Innovation, Inc.	Lofts/Heights of Columbia		141,900
AppleTree Institute for Education Innovation, Inc.	Riverside Baptist Church		22,000
AppleTree Institute for Education Innovation, Inc.	Douglas Knoll		12,903
AppleTree Institute for Education Innovation, Inc.	Lincoln Park		9,677
AppleTree Columbia Heights, LLC	Columbia Heights		396,000
Theological College, Inc.	Michigan Avenue		63,765
District of Columbia	Jefferson Middle School		<u>18,087</u>
	Total	\$	<u>1,489,332</u>

Equipment:

The Charter School maintains operating leases for copier equipment. Lease terms are for 36 months, with monthly lease amounts ranging from \$143 to \$195. Equipment rental expense totaled \$3,534 for the year ending June 30, 2015. Future minimum payments due under such leases are as follows:

Year Ended June 30,

2016	\$	2,496
2017		1,716
2018		<u>429</u>
Total	\$	<u>4,641</u>

12. RELATED PARTY TRANSACTIONS:

The Charter School was designed by AppleTree Institute for Education Innovation, Inc. (the Institute), a not for profit organization, whose mission is to increase the number of effective schools through innovation, to provide accelerated early language and literacy programs to underserved preschoolers in Washington, DC and to raise the trajectory of their future learning success. The Institute supports the Charter School as a strategic partner, and commits to fund any operating shortfalls of the Charter School. The Charter School leases some of its facilities from the Institute (Note 11).

Effective July 1, 2014, the Charter School and the Institute entered into a services agreement outlining the division of specific administrative and operating costs. During the year ended June 30, 2015, the Charter School recorded \$488,709 of expenses for shared services provided by the Institute. During the year ended June 30, 2015, the Charter School charged \$173,497 of expenses provided to the Institute. As of June 30, 2015, the Charter School has a net amount due to the Institute of \$177,675.

The bonds issued by the Charter School are guaranteed in full by the Institute (Note 7).

The Charter School and the Institute share common board members. Two of the members appointed to serve on the board are parents of students currently attending the Charter School.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

13. DONATED SERVICES AND MATERIALS:

Donated services and materials of \$29,150 are recorded in the financial statements and consist of the following:

	<u>June 30, 2015</u>
Plumbing/Construction Work	\$ 29,150
Total	<u>\$ 29,150</u>

A number of volunteers donated significant amounts of their time in the Charter School's supporting services for which no value has been assigned. The time contributed by the Charter School's Board of Trustees is uncompensated and is not reflected as donated services.

14. CONTINGENCIES:

The Charter School was granted its charter by the District of Columbia Public Charter School Board, authorized under the District of Columbia School Reform Act of 1995, Public Law 104-134, as amended. The Charter School has no reason to believe that this relationship will be discontinued in the foreseeable future. However, any interruption of this relationship (i.e. the failure to continue the charter authorization or withholding funds) could adversely affect the School's ability to finance ongoing operations.

The Charter School depends on per pupil allocations, grants, and contributions for a significant portion of its revenues. The ability of the sources of revenues to continue giving amounts comparable with prior years may be dependent upon future economic conditions and continued deductibility for income tax purposes of grants and contributions to the Charter School. While the Charter School's board of trustees and management believes the Charter School has the resources to continue its programs, its ability to do so, and the extent to which it continues, may be dependent on the above factors.

The Charter School receives funding from various federal and state grant reimbursement programs, which are governed by various rules and regulations of the respective grantor agencies. To the extent that the Charter School has not complied with the rules and regulations governing the grants, refunds of any money received may be required. The Charter School believes that it is in compliance with all applicable laws and regulations and is not aware of any pending or threatened investigations involving allegations of potential wrongdoing. Therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

The viability of public charter schools and funding for these schools is dependent upon the consensus of current and future administration of the District of Columbia Government. Any future change in dynamics could adversely affect the operations of public charter schools.

15. RETIREMENT PLAN:

The Charter School provides pension benefits for its employees through a qualified defined contribution 403(b) retirement plan administered by a third party. The Charter School contributes, at its discretion, an amount equal to 5% of eligible compensation for employees with more than two years of service. Employer contributions for the year ended June 30, 2015 totaled \$138,308.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

16. SUBSEQUENT EVENTS:

Financial Statement Preparation:

In preparing these financial statements, management has evaluated events and transactions for potential recognition or disclosure through October 26, 2015, the date the financial statements were available to be issued, and has determined that no adjustments are necessary to the amounts reported in the accompanying financial statements.

Enrollment:

Enrollment for the 2015/2016 school year is approximately six hundred fifty-six (656) students, as compared to six hundred forty-eight (648) students during the 2014/2015 school year.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2015

	<u>Total</u>	<u>Educational Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>
<u>Personnel, Salaries and Benefits:</u>				
Executive Leadership Salaries	\$ 656,313	\$ 656,313	\$ -	\$ -
Teaching Staff Salaries	3,210,688	3,210,688	-	-
Schoolwide Salaries	1,134,751	1,134,751	-	-
Student and Family Support Salaries	229,969	229,969	-	-
Business and Operations Salaries	93,300	-	93,300	-
Before and After Care Salaries	460,925	460,925	-	-
Shared Administrative Support	230,857	-	230,857	-
Leased Employees	315,211	167,821	147,390	-
Contracted Services	518,736	518,736	-	-
Employee Benefits	910,779	792,307	118,472	-
Payroll Taxes	524,578	462,825	61,753	-
Staff Development	<u>53,887</u>	<u>53,887</u>	<u>-</u>	<u>-</u>
Total Personnel, Salaries and Benefits	<u>\$ 8,339,994</u>	<u>\$ 7,688,222</u>	<u>\$ 651,772</u>	<u>\$ -</u>
<u>Direct Student Costs:</u>				
Textbooks and Assessment Materials	\$ 88,995	\$ 88,995	\$ -	\$ -
Food Service	490,075	490,075	-	-
Student Supplies and Materials	74,055	74,055	-	-
Special Education Contracted Services	74,118	74,118	-	-
Classroom Furnishings and Software	29,884	29,884	-	-
Field Trips	52,870	52,870	-	-
Other Student Costs	<u>44,029</u>	<u>44,029</u>	<u>-</u>	<u>-</u>
Total Direct Student Costs	<u>\$ 854,026</u>	<u>\$ 854,026</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Occupancy Costs:</u>				
Rent	\$ 1,489,332	\$ 1,424,935	\$ 64,397	\$ -
Contracted Building Services	160,037	160,037	-	-
Utilities	52,542	52,542	-	-
Maintenance and Improvements	64,096	55,091	9,005	-
Depreciation	<u>303,914</u>	<u>303,914</u>	<u>-</u>	<u>-</u>
Total Occupancy Costs	<u>\$ 2,069,921</u>	<u>\$ 1,996,519</u>	<u>\$ 73,402</u>	<u>\$ -</u>

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2015

	<u>Total</u>	<u>Educational Services</u>	<u>General and Administrative</u>	<u>Fundraising</u>
<u>Office Expenses:</u>				
Equipment Maintenance	\$ 7,386	\$ 6,720	\$ 666	\$ -
Office Supplies	199,851	153,991	45,860	-
Postage and Shipping	734	21	713	-
Office Printing and Copying	50,119	46,496	3,623	-
Telecommunications	36,788	20,186	16,602	-
Travel	13,367	357	13,010	-
Enrollment Outreach	31,622	4,242	27,380	-
Amortization Bond Issuance Cost	19,369	-	19,369	-
Bank Service Charges	<u>13,617</u>	<u>-</u>	<u>13,617</u>	<u>-</u>
Total Office Expenses	<u>\$ 372,853</u>	<u>\$ 232,013</u>	<u>\$ 140,840</u>	<u>\$ -</u>
<u>General Expenses:</u>				
Professional Services	\$ 239,710	\$ 38,740	\$ 200,970	\$ -
Authorizer Fees	133,523	-	133,523	-
Insurance	43,130	5,511	37,619	-
Depreciation	119,279	-	119,279	-
Meeting Expense	26,124	13,311	12,813	-
Miscellaneous	<u>30,986</u>	<u>21,914</u>	<u>9,072</u>	<u>-</u>
Total General Expenses	<u>\$ 592,752</u>	<u>\$ 79,476</u>	<u>\$ 513,276</u>	<u>\$ -</u>
Total Functional Expenses	<u>\$ 12,229,546</u>	<u>\$ 10,850,256</u>	<u>\$ 1,379,290</u>	<u>\$ -</u>

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF AVERAGE COST PER STUDENT
FOR THE YEAR ENDED JUNE 30, 2015

June 30, 2015

	<u>Total Cost</u>	<u>Average Cost Per Student</u>
Instructional	\$ 8,853,737	\$ 13,663
Occupancy	2,069,921	3,194
General and Administrative	1,305,888	2,015
Fundraising	<u>-</u>	<u>-</u>
Total	<u>\$ 12,229,546</u>	<u>\$ 18,872</u>

The above is the average per student cost for the year ended June 30, 2015, and is based on a full time equivalent (FTE) enrollment of 648 students.

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2015

Federal Grantor/Pass Through Grantor Program Title	Federal CFDA	Pass-Through Grantors	Program or Award	Period of Award	Grant Receivable	Refundable Advance at	Current Year Activity		Grant Receivable	Refundable Advance at
	Number	Number	Amount		at 7/1/14	7/1/14	Receipts	Disbursements Expenditures	at 6/30/15	6/30/15
U.S. Department of Education:										
Passed Through the District of Columbia:										
Title V, Part B, Implementation Grant	84.282A	N/A	\$ 148,235	05/23/12 to 05/22/14	\$ 24,177	\$ -	\$ 32,937	\$ 8,760	\$ -	\$ -
SOAR, Increasing Academic Quality	84.370A	U370C130001	\$ 221,530	02/21/14 to 02/20/16	9,725	-	204,490	196,901	2,136	-
Special Populations Grant	84.370A	N/A	\$ 305,742	10/01/13 to 09/30/14	63,199	-	161,030	97,831	-	-
Special Education - IDEA 611, Grants to Education Agencies	84.027A	52027A	\$ 8,796	07/01/14 to 09/30/15	-	-	8,796	8,796	-	-
Special Education - IDEA 619, Preschool Grants to Local Education Agencies	84.173A	52173A	\$ 2,677	07/01/14 to 09/30/15	-	-	2,677	2,677	-	-
McKinney-Vento Education for Homeless Children And Youth Program	84.196A	N/A	\$ 1,000	07/01/14 to 09/30/15	-	-	-	750	750	-
Total U.S. Department of Education					\$ 97,101	\$ -	\$ 409,930	\$ 315,715	\$ 2,886	\$ -
U.S. Department of Agriculture:										
Passed Through the District of Columbia:										
Fresh Fruits and Vegetables	10.582	N/A	N/A	07/01/14 to 06/30/15	\$ 6,163	\$ -	\$ 6,163	\$ -	\$ -	\$ -
Fresh Fruits and Vegetables	10.582	N/A	N/A	07/01/13 to 06/30/14	-	-	24,747	32,038	7,291	-
National School Lunch Program	10.555	N/A	N/A	07/01/14 to 06/30/15	-	-	214,009	229,510	15,501	-
National School Lunch Program	10.555	N/A	N/A	07/01/13 to 06/30/14	35,559	-	35,559	-	-	-
School Breakfast Program	10.553	N/A	N/A	07/01/14 to 06/30/15	-	-	63,648	68,142	4,494	-
School Breakfast Program	10.553	N/A	N/A	07/01/13 to 06/30/14	11,819	-	11,819	-	-	-
Total U.S. Department of Agriculture					\$ 53,541	\$ -	\$ 355,945	\$ 329,690	\$ 27,286	\$ -
U.S. Department of Health and Human Services:										
Passed Through the District of Columbia:										
Medicaid - School Based Services	93.xxx	N/A	Unknown	07/01/14 to 06/30/15	\$ -	\$ -	\$ 15,161	\$ 19,468	\$ 4,307	\$ -
Total U.S. Department of Health and Human Services					\$ -	\$ -	\$ 15,161	\$ 19,468	\$ 4,307	\$ -
Total Federal Awards					\$ 150,642	\$ -	\$ 781,036	\$ 664,873	\$ 34,479	\$ -

(See Accompanying Notes and Auditor's Report)

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2015

Note 1 - Basis of Accounting:

The accompanying Schedule of Expenditures of Federal Awards has been prepared on the accrual basis of accounting.

Note 2 - Major Program Selection:

The major Federal Award Programs selected for testing are as follows:

U.S. Department of Agriculture

- School Breakfast and National School Lunch Program

U.S. Department of Education

- Special Populations Grant
- SOAR, Increasing Academic Quality

The requirements of Office of Management and Budget Circular A-133 requires all major programs as determined by the auditor on a risk-based approach and/or at least 50% (25% for low risk auditees) of all federal awards be subject to specific control and compliance testing. For the AppleTree Early Learning Public Charter School, the programs subject to these requirements are as listed above. The total expenditures of these programs represent 89.10% of the total federal expenditures.

<u>Programs</u>	<u>CFDA #</u>	<u>Amount of Expenditures</u>
Title V, Part B, Implementation Grant	84.282A	\$ 8,760
SOAR, Increasing Academic Quality	84.370A	196,901*
Special Populations Grant	84.370A	97,831*
Special Education - IDEA, 611, Grants to Local Education Agencies	84.027A	8,796
Special Education - IDEA, 619, Preschool Grants to Local Education Agencies	84.173A	2,677
McKinney-Vento Education for Homeless Children and Youth Program	84.196A	750
Fresh Fruits and Vegetables Program	10.582	32,038
National School Lunch Program	10.555	229,510*
School Breakfast Program	10.553	68,142*
Medicaid - School Based Services	93.xxx	<u>19,468</u>
Total Federal Awards		<u>\$ 664,873</u>

* Denotes Major Program

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2015

Note 3 - Major Program Disclosure:

I. U.S. Department of Agriculture

1) School Breakfast and National School Lunch Program

The objectives of the child nutrition cluster programs are to: (1) assist States in administering food services that provide healthful, nutritious meals to eligible children in public and non-profit private schools, residential childcare institutions, and summer recreation programs; and (2) encourage the domestic consumption of nutritious agricultural commodities.

II. U.S. Department of Education:

1) Special Populations Grant

Special Populations grants are used to support eligible District of Columbia public charter schools that serve three and four-year-olds in a preschool or pre-kindergarten program. The purpose of these funds is to assist low-income preschool and pre-kindergarten three and four-year-olds in the development of school readiness skills.

2) SOAR, Increasing Academic Quality

OSSE's administration of SOAR Act funding is designed to increase student achievement and academic growth of DC public charter school students by supporting the creation and expansion of high-quality public charter schools. Funds awarded through this grant will support plans that have a direct and rapid impact on student proficiency rates and the success of public charter school students, either school-wide or for specific subgroups.

Kendall, Prebola and Jones, LLC

Certified Public Accountants

Board of Trustees
AppleTree Early Learning
Public Charter School
415 Michigan Ave, NE
Washington, DC 20017

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of AppleTree Early Learning Public Charter School (a nonprofit organization), which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 26, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered AppleTree Early Learning Public Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of AppleTree Early Learning Public Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

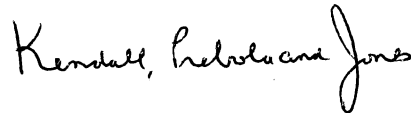
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether AppleTree Early Learning Public Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Kendall, Prebola and Jones
Certified Public Accountants

Bedford, Pennsylvania
October 26, 2015

Kendall, Prebola and Jones, LLC

Certified Public Accountants

Board of Trustees
AppleTree Early Learning
Public Charter School
415 Michigan Ave, NE
Washington, DC 20017

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

Report on Compliance for Each Major Federal Program

We have audited AppleTree Early Learning Public Charter School's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of AppleTree Early Learning Public Charter School's major federal programs for the year ended June 30, 2015. AppleTree Early Learning Public Charter School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs and in the notes to the Schedule of Expenditures of Federal Awards.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of AppleTree Early Learning Public Charter School's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about AppleTree Early Learning Public Charter School's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on AppleTree Early Learning Public Charter School's compliance.

Opinion on Each Major Federal Program

In our opinion, AppleTree Early Learning Public Charter School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2015.

Report on Internal Control Over Compliance

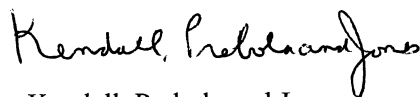
Management of AppleTree Early Learning Public Charter School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered AppleTree Early Learning Public Charter School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly we do not express an opinion on the effectiveness of AppleTree Early Learning Public Charter School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, we identified a deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2015-001, that we consider to be a significant deficiency.

AppleTree Early Learning Public Charter School's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. AppleTree Early Learning Public Charter School's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.



Kendall, Prebola and Jones
Certified Public Accountants

Bedford, Pennsylvania
October 26, 2015

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2015

I. Findings relating to the financial statements which are required to be reported in accordance with Government Auditing Standards

2014-01 Condition - No lease or sublease agreement on file pertaining to office space lease payments made to third party landlord on behalf of a related party.

Status - This finding has been resolved. A sublease agreement was completed and executed by the Charter School and the Institute.

II. Findings relating to the federal awards, which are required to be reported in accordance with OMB Circular A-133

2014-02 Condition - The School Breakfast Program and National School Lunch Program eligibility approval by the School for free or reduced price meals was not documented or verified.

Status - This has been reported as a significant deficiency during the year ended June 30, 2015. Management has indicated that the eligibility verification was completed, however no documentation has been retained to support the completion of eligibility testing. This has been reported as finding number 2015-001.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2015

I. Summary of Audit Results

- a. The auditor's report expresses an unmodified opinion on the financial statements of the AppleTree Early Learning Public Charter School.
- b. No significant deficiencies relating to the audit of the financial statements have been reported.
- c. No instances of noncompliance material to the financial statements of the AppleTree Early Learning Public Charter School were disclosed during the audit.
- d. One significant deficiency in internal control over major federal award programs disclosed during the audit is reported. No material weaknesses are reported.
- e. The Auditor's report on compliance for the major federal award program for the AppleTree Early Learning Public Charter School expresses an unmodified opinion.
- f. Audit findings that are required to be reported in accordance with section 510 (a) of OMB Circular A-133 are reported in this schedule.
- g. The major programs of the AppleTree Early Learning Public Charter School were as follows:

<u>Programs</u>	<u>CFDA #</u>
School Breakfast and National School Lunch Program	10.553/10.555
Special Populations Grant	84.370A
SOAR, Increasing Academic Quality	84.370A

- h. The dollar threshold utilized to determine Type A programs was \$300,000.
- i. The AppleTree Early Learning Public Charter School did not qualify as a low-risk auditee.

II. Findings relating to the financial statements which are required to be reported in accordance with Government Auditing Standards

There were no findings in the current year.

III. Findings relating to federal awards, which are required to be reported in accordance with OMB Circular A-133

U.S. Department of Agriculture: CFDA Cluster 10.553/10.555 School Breakfast and National School Lunch Program

- 2015-001 Condition - During audit testing as it related to the National School Lunch and Breakfast Program, documentation was requested for a sample of separate families to determine whether the eligibility status was properly determined. The families selected for testing represented the same families that were selected by the Charter School from their random sample of three percent (3%) of the total approved applications. Upon inquiry, it was determined that only one application was able to be provided to us.

APPLETREE EARLY LEARNING PUBLIC CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2015

III. Findings relating to federal awards, which are required to be reported in accordance with OMB Circular A-133 (Continued)

Criteria - Children belonging to households meeting nationwide income eligibility requirements may receive meals at no charge or at a reduced price. Children who have been determined ineligible for free or reduced price school meals are required to pay the full price set by the School Food Authority. A child's eligibility for free or reduced priced meals under the National School Lunch Program is established by the submission on an annual application which furnishes such information as family income and family size. The Charter School determines eligibility by comparing the data reported by the child's household to published income eligibility guidelines.

Effect - By not adequately determining a family's eligibility status and by not having properly completed family applications, these deficiencies could result in families receiving program benefits that they would otherwise be ineligible to receive.

Cause - The four AppleTree campuses that were required to complete the three percent income sample did not retain the eligibility documentation as required.

Auditor's Recommendations - Due to the complexity of determining family eligibility, we recommend staff of the Charter School be assigned the responsibility of performing a review of the family's application. Also, all records of proof of eligibility shall be maintained on site and properly organized and stored. This will establish an internal control procedure whereby the verification process will assist in eliminating potential errors.

Views of Responsible Official - AppleTree Early Learning PCS' Operations and Compliance Manager will work with each campus that is required to complete the three percent sampling to ensure that the sampling process and income documentation records are maintained at each site for not less than five years. Effective with SY 2015 - 2016, one more AppleTree campus was certified as Community-wide exempt, however, three campuses are still required to complete the sampling requirement.