

Attachment B

POLICY TITLE: ANC Notification Guidelines	
ADOPTION/EFFECTIVE DATE: September 30, 2011	MOST RECENTLY UPDATED: October 17, 2018

PURPOSE

The DC Code requires the DC Public Charter School Board (“DC PCSB”) to notify Advisory Neighborhood Commissions (“ANCs”) of proposed actions that will impact their respective neighborhood, as well as when public charter schools make certain changes to their charter agreements. Relevant DC Codes include: §§ 1-309.10(b), 2-576(1), 38-1802.04(c)(10).

POLICY

Pursuant to DC Code § 1-309.10(b), DC PCSB shall notify any and all potentially affected ANCs, as well as the Office of Advisory Neighborhood Commissions, at least 30 business days before holding a public hearing or taking an action (i.e., vote) on any of the following items, which are of significance for neighborhood planning and development. DC PCSB will also publish the notice in the DC Register.

1. Approval/Denial of New Charter Schools
 1. When charter petitions are initially submitted to DC PCSB for consideration, including the dates of the:
 1. Public Hearing
 2. Public Meeting at which a vote takes place
 2. When conditionally approved public charter schools request full charter approval, including the dates for the:
 1. Public Hearing regarding the school’s identified location
 2. Public Meeting at which the vote takes place
2. Approval/Denial of Charter Amendment Requests:
 1. Expand grade levels to be served;
 2. Enrollment ceiling;
 3. Replication/Operation of additional campus(es);
 4. New location or additional facility
3. Approval/Denial of Charter Renewal
4. Approval/Denial of Charter Continuance



5. Approval/Denial of Charter Revocation, including the date of the public hearing

As it deliberates on the above items, the DC PCSB Board shall give great weight to the issues and concerns raised in any recommendations submitted by ANCs in response to the notice.

In the event that DC PCSB is unable to provide 30 business days' notice due to an emergency or for other good cause, DC PCSB shall provide notice by mail to the Commissioner representing the affected single-member district, and such notice shall contain an explanation of the cause.

Pursuant to DC Code § 38-1802.04(c)(10), DC PCSB shall also notify any and all potentially affected ANCs at least 10 business days before holding a public hearing on a charter amendment request involving a substantive change to a school's:

1. Mission;
2. Goals and student academic achievement expectations;
3. Governance structure

DC PCSB will also publish the notice in the DC Register.

Board Approval Acknowledged by:


Rick Cruz
DC PCSB Board Chair

Disclaimer: This publication is designed to provide information on the subject matter covered. It is distributed with the understanding that the publisher is not engaged in rendering legal, accounting or other professional services. Readers will be responsible for obtaining independent advice before acting on any information contained in or in connection with this policy.