



POLICY TITLE: ANC Notification Guidelines	
ADOPTION/EFFECTIVE DATE: September 30, 2011	MOST RECENTLY UPDATED: October 26, 2015 December 19, 2016

**PURPOSE**

The DC Code requires the DC Public Charter School Board (“DC PCSB”) to notify Advisory Neighborhood Commissions (“ANCs”) of proposed actions that will impact their respective neighborhood. Relevant DC Codes include: §§ 1-309.10 (b), 2-576 (1), 38-1802.04(c)(10).

**POLICY**

DC PCSB shall notify any and all potentially affected ANCs 30 business days before holding a public hearing or taking an action (i.e. vote) on any of the following items:

**Actions that Trigger an ANC Notification:**

1. Approval/Denial of New Charter Schools
  1. When charter petitions are initially submitted to PCSB for consideration, including the dates of the:
    1. Public Hearing
    2. Public Meeting at which a vote takes place
  2. When conditionally approved public charter schools request full charter approval, including the dates for the:
    1. Public Hearing regarding the school’s identified location
    2. Public Meeting at which the vote takes place
2. Approval/Denial of Charter Amendments Requests:
  1. Mission or educational philosophy;
  2. Curriculum, standards, or assessments
  3. Goals and academic achievement expectations;
  4. Expand grade levels to be served
  5. Governance structure;
  6. Enrollment ceiling;
  7. LEA status for special education;
  8. Campus Reconfiguration;
  9. Replication/Operation of additional campus(es) (with no changes to grade configuration)



10. New location or additional facility;
11. New campus that is not a replication
3. Approval/Denial of Charter Renewal
4. Approval/Denial of Charter Continuance
5. Approval/Denial of Charter Revocation, including the date of the public hearing

Board Approval Acknowledged by:

A handwritten signature in black ink that reads "Darren Woodruff".

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Darren Woodruff  
DC PCSB Board Chair

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