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PCSB Early Childhood PMF Task Force

Mission Specific Committee

March 11, 2014 9:30 am – 10:30 pm

Minutes

**Mission Specific Committee Objectives:**

1. Discuss and formulize business rules for mission specific goals
2. Discuss and formulize business rules for mission specific floors and targets
3. Present business rules to task force 2014-15 for EC PMF implementation 2015-16

**In attendance:** Erin Kupferberg, PCSB; Laruen Marar, Inspired Teaching; Zac Morford, Friendship; Anne Malone, AppleTree; Abby Carlson, AppleTree; Kristin Scotchmer, Mundo Verde; Lisa Luceno, Briya; Clara Sklar, Briya; C.S. Pinkney, Eagle; Rohini Ramnath, DC Bilingual; Emily Fitzpatrick, Eagle; Tiffany Robinson, Eagle; Irene Holtzman, KIPP DC; Latrice Hicks, Cedar Tree; Nikki Stewart, Excel; Julia Semerchia, EW Stokes; Colin Welch, CAPCS; Joshua Boots, Center City; Naomi DeVeaux, PCSB

**Minutes**

1. Committee Objectives – the group first discussed the group’s objectives and proposed timeline.
2. The committee looked at various school missions and goals that have been used in the past, either on accountability plans or in annual reports. This information was to start the group discussing how to define solid goals.
	1. Possible grouping of goals: Student measures (progress or achievement in a second language, growth of bottom quartile, PK gross or fine motor skills, etc.) and school-wide measures (ELCHO, sustainability, arts integration, expeditionary learning, etc.)
	2. The group would like to develop a rubric for use in approving mission specific goals. This rubric would have to be well-defined but broad enough to not limit the scope of goals. A portion of the committee could meet annually to assess newly submitted goals. The committee could potentially require a submission form with goals that shows the research behind the goal, possibly studies on the assessment/tool in use and national data or school data(2-3 years)
	3. A smaller sub-set of the committee could work on specific goal business rules (for example, a group could work on immersion/dual language business rules)
	4. The rubric would have to be clearly worded and clearly communicated to schools. The rubric would clarify, or give guidance, to the committee to approve submitted goals. The rubric would have to be general but give guidance. The following ideas were discussed as ideas for the rubric:
		1. Valid and reliability, external validity, school could do it but has to be valid.
		2. internally designed but externally validated
		3. Inputs ok, as long as they are tied to demonstrated outcomes
		4. Make sure the rubric is not unfairly strict
		5. Could be checklist
		6. Validity- measurable
3. Connected to Mission
4. Research based
5. Reliability/ unbiased
6. Careful with qualitative instruments, might not have specific reliability and validity studies (something to keep in mind)
7. A student achievement measure should be reliable.
8. Part of the rubric is the rigor of the goal.

Items to keep in mind as we work through this:

1. Establish who is part of this committee and how much participation is required. Organized way of decision making.
2. Purely based on accountability, could just display it.
3. Why include mission specific- to inform public or making sure PMF reflects what you are doing.
4. Adult PMF is working through similar issues, they have found very different levels of rigor in certifications for adult PMF. Ranked rigor, and made targets accordingly.
5. This must go beyond what is measured in the PMF, not able to get double points. Measure what is truly good practice. Could be a sub-set of students or completely different.
6. 2-3 years of data or national data, to back up proposal of floors and targets.