Notice of Petition to Amend Policy:

**Revisions to the Enrollment Ceiling Increase Policy**

ACTION: Open for Public Comment

PUBLIC COMMENT ACCEPTED UNTIL: December 19, 2016

**SUMMARY**: The District of Columbia Public Charter School Board (“PCSB”) announces an opportunity for the public to submit comment on the Fiscal Year 2016 Financial Audit Review (FAR) Report Technical Guide.

Each DC public charter school is required to conduct annually a thorough audit of its finances and operations, conducted by a third-party auditor, chosen by the school from a list of approved auditors selected by DC PCSB, the Office of the Chief Financial Officer (OCFO), and the Office of the State Superintendent of Education (OSSE). DC PCSB, with support and counsel from OCFO and OSSE, analyses and summarizes the information in these audits to produce the Financial Audit Review (FAR) Report that presents consistent and transparent information about DC public charter schools’ finances and operations. The FAR Technical Guide outlines DC PCSB’s process for producing the FAR Report. It was created so that school leaders, data managers, families, and other stakeholders would understand the FAR Report’s content, methodology, and scope.

**DATES**:

* Comments must be submitted on or before December 19, 2016 at 5:30 pm.
* Public hearing will be held on Monday, December 19, 2016 at 6:30 pm. For location, please check [www.dcpcsb.org](http://www.dcpcsb.org).
* Barring significant public comment, vote will be held on Monday, December 19, 2016 at 6:30 pm. For location, please check [www.dcpcsb.org](http://www.dcpcsb.org).

**ADDRESSES**: You may submit comments, identified by “Enrollment Ceiling Increase Policy Revision” by any of the following methods:

1. Submit a written comment via\*:
2. E-mail: public.comment@dcpcsb.org
3. Postal mail\*: Attn: Public Comment, DC Public Charter School Board, 3333 14th ST. NW., Suite 210, Washington, DC 20010
4. Hand Delivery/Courier\*: Same as postal address above
5. Sign up to testify in-person at the public hearing on December 19, by emailing a request to public.comment@dcpcsb.org by no later than 4 p.m. on Thursday, December 15.

**\***Please select only one of the actions listed above.

**FOR FURTHER INFORMATION CONTACT**: Mikayla Lytton, Senior Manager of Finance and Strategy, at 202-328-5545; email: mlytton@dcpcsb.org.

PCSB reserves the right, but shall have no obligation, to review, pre-screen, filter, redact, refuse or remove any or all of your submission that it may deem to be inappropriate for publication, such as obscene language.