

ANNUAL REPORT 2017-2018



National Collegiate Preparatory PCHS

4600 Livingston Road SE
Washington, DC 20032

202 832-7737

Ty Johnson, Chairperson, Board of Directors

TABLE OF CONTENTS

School Description.....	3
Mission Statement.....	3
School Program.....	3
Testing & Data.....	4
Parent Involvement.....	4
School Performance.....	5
Programs.....	6
Academic Achievement	6
Charter Goals.....	6
Lessons Learned and Actions Taken.....	6
Unique Accomplishments.....	7
List of Donors.....	8
Data Component.....	8
Appendices.....	11
• Staff Roster.....	11
• Board Roster.....	12
• Unaudited Year-End 2017-18 Financial Statement.....	12
• 2018-19 Approved Budget.....	14

I. School Description

National Collegiate Prep has served students that live in Washington D.C. since opening its doors during the 2009-2010 school year. Since the beginning, National Prep has fulfilled its promise to the city of educating the entire child and giving them experiences they would not have in other academic settings. National Prep students predominately come from Wards 7 and 8 and often have been under educated during their early education and middle school years, thus coming four to five grade levels below on average. While this has been the norm, National Prep has held six successful high school graduations, where each graduating student has been accepted to multiple colleges and universities across the nation. Our graduates have been accepted to a wide variety of schools to include, HBCU's, ivy leagues, as well as leading liberal art institutions. National Prep further boasts being the only IBO World High school East of the River. As, promised in our mission, we offer International Baccalaureate classes which allow our students to further be prepared for their college career and beyond. We are now celebrating alumni who are attending graduate school programs, as they believe becoming life- long learners to be valued. Through our many academic and experiential classes and programs to include traveling abroad in their junior year, we believe at National Prep that we are developing and educating the whole child to become a successful, goal-oriented and driven young adult.

A. Mission Statement:

The mission of National Collegiate Preparatory Public Charter High School is (1) to provide a rigorous 9th -12th grade standards based college preparatory curriculum to maximize our students' academic achievement, (2) to provide an interdisciplinary curriculum which integrates international studies themes across the academic curriculum leading to an International Baccalaureate (IB) Diploma and (3) to prepare our students to be self-directed, life-long learners equipped to be engaged citizens of their school, community, county, and world.

B. School Program:

1. Summary of Curriculum Design

At National Collegiate Preparatory Public Charter High School, the educational program is designed to prepare all students for college as well as life as a young adult through various academic programs regardless of the students' abilities. The academic program includes a collegiate focus for all of its students including International Baccalaureate, Dual Enrollment with University of the District of Columbia, University of Texas-Austin and Advanced Placement. All students are exposed to college (AVID) level courses and learning strategies that will adequately prepare them for a post-secondary education.

National Prep's educational program is designed to meet the students' needs and equip them to learn skills that will make them lifelong learners. The academic program includes co-teaching classrooms in English and math where students get support from two teachers to ensure variations in teaching styles and to ensure that all modalities and types of learners are reached. Additionally, all freshmen

and sophomore students receive support in math and literacy by taking (ELA/Math Seminar) that offer individualized learning opportunities through educational programs such as Achieve 3000 and Khan Academy. These courses give students the chance to apply their skills, at their own pace, utilizing technology that will assist them in building technological skills as well as content skills; skills vitally important in every discipline and career choice.

Students enrolled in 9th grade receive exposure to introductory courses such as: Intro to Psychology, Intro to STEM and Computer Literacy.

To assist students in preparation of the Partnership for Assessment of Readiness for College and Careers (PARCC) they receive extensive support through the Saturday STEM Academy. The program is designed to teach student higher order critical thinking skills through the use of hands on, project based activities that can be transferred to real world experiences and testing environments.

Testing and Data

Data is collected and analyzed by faculty to provide early interventions for struggling students and to assess skill acquisitions for all students for each course. Data is further discussed with students and parents to insure that all stakeholders understand what is measured. All students complete the Northwest Evaluation Assessment (NWEA) twice a year (fall and spring) to measure growth. Students take both the SAT and ACT coursework from all teachers who are trained using A-List on test taking strategies. The PSAT and SAT tests are taken twice a year as well.

International Baccalaureate and Advance Placement Interview process:

All students who are eligible apply for IB and AP programs. The application process includes a panel interview of all IB/AP teachers and administration, an essay, and application/referral from supporting teachers.

All students are required to complete Portfolio Presentations at the end of each school year to showcase their demonstrated skills acquired from each course. Students collect artifacts of their best works; write about their international travel experiences with the school, and research colleges they are interested in applying to in their senior year.

To assist teachers in providing lessons that are essential to improving student achievement, all professional development trainings are differentiated based on the teacher's experience and expertise. Teachers have the opportunity to attend off-site professional development trainings, but they also conduct trainings internally and externally demonstrating their mastery in their content areas.

2. Parent Involvement Efforts

National Prep continues to encourage parents to participate in the school program. Our goal of the year is to increase parent involvement throughout the school. Last year our PTO meetings began with 12 parents and ended the year with 27 active parents. Our parents participated in sporting events as well as volunteering within the building to support their children and NCP. This year we will continue or monthly meetings rotating between conference calls and face to face meetings.

The following reflects activities and practices that reflect our belief that parental involvement is essential:

Parent Kick-off Oct 19th 9th grade and New Parent Paint and Sip. This will be the first of 4 to Kick-off the new school.

PTO involvements during the year were in the following activities/events:

Thanksgiving Feast

Homecoming Dance

Student Holiday Dance

Sankofa Ball

Grandparents Tea

Senior Awards Brunch

Graduation

- Parent Teacher Organization (PTO) - We have an active PTO that meets every month, rotating on campus and conference calls. During the meetings, parents participate in the Parental Involvement Plans and it allows parents to give feedback regarding the school program.
- Parent Teacher Conferences - Meetings are held twice a quarter to keep parents and guardians abreast of their child's achievement at NCP. These meetings are scheduled on a regular basis to inform parents of their children's academic standing after progress reports and report cards. Parents have the opportunity to have individual meetings with their child's respective teachers.
- Home Access Center (HAC) - in the spring, National Prep's information system, eSchoolPlus will provide parents with up to date information regarding their child's academic progress.

II. School Performance

A. Performance and Progress

National Prep is meeting its mission, its goals and academic achievement expectations as detailed in its charter as evidenced below:

CHARTER GOALS	MET/NOT MET	EVIDENCE
1. Students will demonstrate proficiency and/or content mastery in English (i.e. reading and writing).	Not met	As evidenced by our PAARCC scores 33% of our students earned a 3 or better.
2. Students will demonstrate proficiency and/or content mastery in mathematics.	Not met	As evidenced by our PARCC Scores 11% of our students earned a 3 or better.
3. Students will demonstrate proficiency and/or content mastery in science.	N/A	At the time of this writing, there is not PARCC science assessment available to administer to students.
4. Student satisfaction with the school's programs and ability to demonstrate an understanding of Honor, Scholarship, and Leadership values.	Met	As evidenced by our 2017-18 suspension rate as 3.3%.
5. Teacher satisfaction with the school's operations and programs.	Met	As evidenced by 93% (25/27) retention of teachers that were offered a contract and accepted returned for 2018-19 school year.
6. Family/parents' support of the school and its mission.	Met	As evidenced in MySchoolDC, only 3.9% did not re-enroll for the 2016-17 school year.
7. The Board of Trustees will ensure that National Prep is financially viable and demonstrates fiduciary responsibility for all monies received for and by the school.	Met	As evidenced in our 2016-17 Financial Statement and Independent Auditor's Report.
8. The Board of Trustees will ensure that National Prep has access to appropriate and quality human and capital resources to support the education program.	Met	As evidenced in our 2016-17 Financial Statement and Independent Auditor's Report.
9. The Board of Trustees will ensure that National Prep maintains and enforces its fiscal and organizational policies.	Met	NCP received a 100% rating in the timeliness of the submission of all required documents on PCSB Compliance Report.
10. National Prep will earn at least 8% of the possible points on the College Readiness Indicator, which includes Advanced Placement, International Baccalaureate and Dual Enrollment Achievement, in school year SY 2015-16, 10% in SY 2016-17, 11% in SY 2017-18, and 12% in SY 2018-19 (its 10 th year of operation).	Met	NCP earned 14.6 in this category for the 2017-18 school year.

B. Lessons Learned and Actions Taken

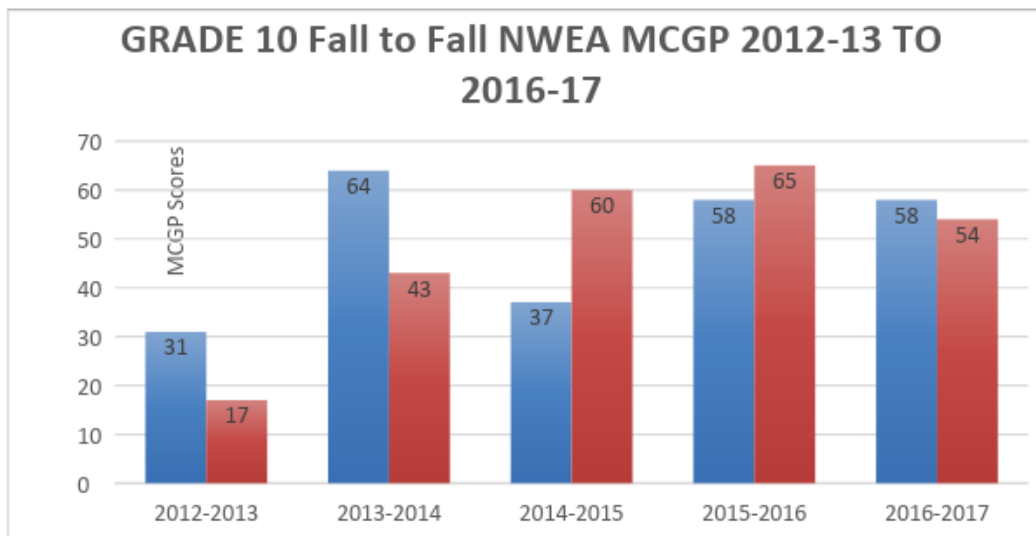
It is important as an effective school to reflect on their practices and use lessons learned to guide future actions and plans.

We learned that National Prep is unique to the community in which we serve and what we know is we are a trauma school. We serve a community that deals with strife and blight on a regular basis. Our students often come to school with many traumatic issues that we must address on a regular basis. Further, it is our responsibility to educate and prepare them for their future. To that end, it was the decision of the CEO and Board of Trustees to initiate the following:

- Hire a Managing Director- this position was enacted to further supervise and train the leadership staff
- Devise a system to further encourage accountability- evaluations are to be done twice a year with school leaders as well as a required 90 day plan to assure success.
- Charlotte Danielson training- all faculty are required to participate in training in which leadership holds them accountable in practicing.
- In-depth understanding of data- From the Board of Trustee meetings to regular professional development meetings, it is the practice of National Prep to discuss all forms of data, PMF, STAR, PSAT, SAT, ACT, PARCC, NWEA, teacher assessments. By evaluating data regularly we further monitor our deficits to all stakeholders to understand our goals for improvement.
- Hiring more qualified staff- All faculty and staff must have an understanding and a responsibility to held accountable. As with the leadership staff, all employees now have a review meeting with their supervisor twice a year to discuss their performance.

C. Unique Accomplishments

- Whole school SAT Day participation – all grades took the SAT and the 9th graders took the newly created SAT 9/9
- Internal College Signing-Day – Received news coverage on having a 100% college acceptance rate
- Several students in NCP’s STEM program visited Walter Reed’s medical facilities
- NCP collaborated with the Pan African Diaspora Women’s Association (PADWA) to expose youth to STEAM (Science, Technology, Engineering, Art and Math)
- NCP held its Convocation, which breathes life into its teachers and encourages them to offer their best for the upcoming school year and the Staff of Year is announced.
- Several NCP students participated in the *March for Our Lives* rally around gun violence. One of NCP’s own delivered a speech in front of thousands of gun law protestors
- 100 Black Men Greater Washington DC Chapter was honored with the Jim Vance community service award at NCP’s Sankofa Ball for their commitment to service both at NCP and in the greater community
- An NCP senior was awarded a coveted POSSE scholarship and is now attending Sewanee University on a full academic scholarship
- NCP participated with UDC in its opening of a large greenhouse on campus to educate youth on the science of plants
- NWEA – Consistent Fall to Fall growth data



- Although, we did not meet PARCC goals in ELA/math, our students demonstrate consistent growth in the NWEA for each 10th grade cohort (fall to fall), increasing 1 or more Lexile reading levels for most students. National Prep has however, met 80% of our charter goals.

D. List of Donors

Jennifer L. Ross, Founder & CEO

100 Black Men

Washington D.C. Urban League

E. Data Report

SY 2017-18 Annual Report Campus Data Report

Source	Data Point
PCSB	LEA Name: National Collegiate Preparatory PCHS
PCSB	Campus Name: National Collegiate Preparatory PCHS
PCSB	Grades served: 9-12
PCSB	Overall Audited Enrollment: 276

Enrollment by grade level according to OSSE's Audited Enrollment Report

Grade	PK3	PK4	KG	1	2	3	4	5	6
Student Count	0	0	0	0	0	0	0	0	0
Grade	7	8	9	10	11	12	Alternative	Adult	SPED*
Student Count	0	0	84	72	78	42	0	0	0

*Note: This field is only filled in for St. Coletta Special Education PCS as it is the only charter LEA that exclusively serves students with disabilities.

Student Data Points

School	Total number of instructional days: 180
PCSB	Suspension Rate: 3.3%
PCSB	Expulsion Rate: 0.00%
PCSB	Instructional Time Lost to Out-of-School Suspension Rate: 0.12%
PCSB	In-Seat Attendance: 87.3%
PCSB	<p>Average Daily Attendance:</p> <p>The SRA requires annual reports to include a school's average daily membership.</p> <p>To meet this requirement, PCSB will provide following verified data points: (1) audited enrollment;</p> <p>(2) Mid-year withdrawals; and (3) mid-year entries. (No action necessary).</p>
PCSB	Mid-year Withdrawals: 13.8% (38 students)
PCSB	Midyear Entries: 0.4% (1 student)*
PCSB	Promotion Rate (LEA): 91.7%
PCSB (SY 16-17)	College Acceptance Rates: 100.0%

III. Appendices

A. Staff Roster for 2017-18

Faculty and Staff	Degree-or-Years of Experience	Title/Position
Kirk Adair	MA	Math Teacher
Douglas Affeldt	MA	Spanish/French Teacher
Phillip Anderson	MA	History Teacher
Andrew Asare	BS	Math Teacher
Kimyatta Black	MSW	Attendance Support Specialist
Ashley Brown	MS	Psychology/Science teacher
Dr. Dianne Brown	Ed.D.	Chief Academic Officer
Glynda Brown	MBA	Business Manager
Michael Brown	BA	Dean of Students
Jade Bryant	MSW	Assistant Principal
Wanda Coppedge	BA	English Teacher
Shannon Cox	BA	Spanish Teacher
Dr. Maurice Douglas	Ed.D.	Music Teacher
Fathma Floyd	BA	English Teacher
John Gilchrist	16+ years of experience	Lead Security
Shanee Harrington-Young	BA	English Teacher
Malcolm Hilliard	7 years of experience	ISS Coordinator
Tarsha Holley	12+ years of experience	Security
Dr. Abdul Idriss	Ph.D.	History Teacher
Nigel Jackson	MSW, LICSW	Social Worker
Blaine James	BA	History Teacher
William Joines	MA	Art Teacher
Sean Jones	BA	Special Education Teacher
Shay King	BSW	Executive Assistant
Samuel Korpoi	BS	Physical Education Teacher
Waverly Lewis	4years of experience	Security
Thmaine Morgan	MA	Theory of Knowledge Teacher
Karen Nicholson	7 years of experience	Certified Food Safety Manager
John Pannell	4 years of experience	Office Assistant
Monica Petit-Homme	3years of experience	Academic Counseling Assistant
Clarissa Hurtt	11+ years of experience	Business Manager
Claude Presley	MA	Chief Operating Officer
April Ranger	BA	Office Assistant
Jennifer Ross	MSW, LCSWC	Founder, Executive Director
Patricia Samuels	M.Ed.	Special Education Teacher
Cordell Smith-Shaw	BA	Spanish Teacher
Melvin Stallings	MA	Science Teacher
Alicia Waldon	MS, M.Ed.	Principal
Sekenia Welch	M.Ed.	College and Academic Counseling
Tammy Whittaker	Sign Language Certificate	Sign Language Contractor
Calvin Wilson	BS	Science Teacher
Lee Yaracs	BS	Biology Teacher

B. Board Roster for 2017-18

BOARD OF DIRECTORS				
Name	Role	DC Resident	Date of Appointment	Expiration Date
Ty Johnson	Chairperson	no	4/17/2013	N/A
Jennifer Ross	Chief Executive Officer	no	Since inception	N/A
Jason Bevier	Public Seat	yes	9/20/2014	N/A
Nadia Garnett	Treasurer	yes	11/20/2013	N/A
Monica Jones	Parent Trustee	Yes	2/11/2015	N/A
Dr. Caroline Lang	Public Seat	No	5/21/2014	N/A
The Honorable Robert Rigsby	Public Seat	Yes	5/15/2013	N/A
Ann Wilson	Secretary, Parent Trustee	Yes	4/17/2013	N/A
Audrey Johnson	Public Seat	Yes	10/14/2015	N/A

C. Unaudited Year-end 2017-18 Financial Statement

Income Statement **FY18**
July 2017 through June 2018

Income Statement **Actual**

Revenue

State and Local Revenue	5,704,383
Federal Revenue	496,052
Private Grants and Donations	76,591
Earned Fees	15,705
Total Revenue	6,292,730

Expenses

Salaries	3,091,672
Benefits and Taxes	643,381

Contracted Staff	70,695
Staff-Related Costs	63,505
Rent	892,693
Occupancy Service	3,681
Direct Student Expense	760,698
Office & Business Expense	658,985
Total Expenses	6,185,309
Operating Income	107,421
Extraordinary Expenses	
Depreciation and Amortization	65,945
Total Extraordinary Expenses	65,945
Net Income	41,476

**Balance Sheet
National Collegiate Prep
As of June 30, 2018**

Balance Sheet	6/30/2018
Assets	Year End
Assets	
Current Assets	
Cash	550,205
Accounts Receivable	107,722

Other Current Assets	44,710
Intercompany Transfers	0
Total Current Assets	702,636

Noncurrent Assets

Operating Fixed Assets, Net	114,331
Total Noncurrent Assets	114,331

Total Assets	816,967
--------------	---------

Liabilities and Equity Current

Liabilities and Equity

Current Liabilities

Accounts Payable	150,267
Other Current Liabilities	13,890
Accrued Salaries and Benefits	0
Total Current Liabilities	164,157

Equity

Unrestricted Net Assets	611,334
Net Income	41,476
Total Equity	652,810

Total Liabilities and Equity	816,967
------------------------------	---------

D. Approved 2018-19 Budget

National Collegiate Prep FY19 Budget	SY18-19
---	---------

Revenue

State and Local Revenue	5,661,237
Federal Revenue	522,430

Private Grants and Donations	10,000
Earned Fees	30,000
Revenue Total	6,223,667
Expenses	
Salaries	3,143,765
Benefits and Taxes	695,940
Contracted Staff	32,960
Staff-Related Costs	43,703
Rent	907,853
Occupancy Service	4,620
Direct Student Expense	701,990
Office & Business Expense	614,323
Expenses Total	6,145,154
NET ORDINARY INCOME	78,514
Extraordinary Expenses	
Depreciation and Amortization	58,756
Extraordinary Expenses Total	58,756
TOTAL EXPENSES	6,203,910
NET INCOME	19,757