

ANNUAL REPORT 2018-2019



National Collegiate Preparatory PCHS

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Washington, DC 20032

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Dr. Heather Wathington, Chairperson, Board of Directors

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I. School Description

National Collegiate Prep has served students that live in Washington D.C. since opening its doors during the 2009-2010 school year. Since the beginning, National Prep has fulfilled its promise to the city of educating the entire child and giving them experiences they would not have in other academic settings. National Prep students predominately come from Wards 7 and 8 and often have been under educated during their early education and middle school years, thus coming four to five grade levels below on average. National Prep does not have a feeder school to enroll from thus most students come from DCPS middle schools as opposed to charter schools. Often this means our students have come from schools that have been underserved and underperforming for more than 10 years. While this is our norm, we at National Prep are proud of our successes. We have held seven successful high school graduations, where each graduating student has been accepted to multiple colleges and universities across the nation. Our graduates have been accepted to a wide variety of schools to include, HBCU's, ivy leagues, as well as leading liberal art institutions. Further, National Prep boasts since 2014, we have had graduating seniors students accepted into the POSSE program, a highly competitive program which selects a small amount of high school graduates nationally to colleges and universities across the nation.

National Prep is the only IBO World High school East of the River since 2012. National Prep has been nationally accredited through the Middle States Accreditation since 2015. National Prep continues to be in good standing with both accreditations. As, promised in our mission, we offer International Baccalaureate classes which allow our students to further be prepared for their college career and beyond. Our students have the opportunity to the experience of an IB curriculum where many other students must test in to be selected into such a prestigious program. We are now celebrating alumni who are attending graduate school programs, and have become professionals in their field, as they believe becoming life- long learners to be valued. Through our many academic and experiential classes and programs to include traveling abroad in their junior year and STEM programs throughout 9th through 12th grades we believe, at National Prep, we are developing and educating the whole child to become a successful, goal-oriented and driven young adult.

It is further important to address that during the 2018-2019 school year, under our 10 year review, the DC Public Charter School Board voted to close National Prep in June 2020. This decision was made in spite of National Prep meeting 8 out of 9 goals listed in the charter agreement between National Prep and the DC PCSB. It is the belief of the NCP Board of Trustees and School Administration that this decision was based on insufficient and skewed data that the DC PCSB developed about National Prep as well as personal grudges against the founder of National Prep. During a hearing before the DC PCSB, board members heard from students, parents, ANC commissioners, faculty and the Ward 8 community asking for the doors to remain open. In spite of the three-hour hearing, requesting for National Prep to remain open, the board finalized their decision to close.

Based on the decision, of the DC PCSB, National Prep felt that an unbiased party should make the final decision of National Prep's position in D.C. and a lawsuit was filed against the DC Public Charter School Board in June 2019.

A. Mission Statement:

The mission of National Collegiate Preparatory Public Charter High School is (1) to provide a rigorous 9th -12th grade standards based college preparatory curriculum to maximize our students' academic achievement, (2) to provide an interdisciplinary curriculum which integrates international studies themes across the academic curriculum leading to an International Baccalaureate (IB) Diploma and (3) to prepare our students to be self-directed, life-long learners equipped to be engaged citizens of their school, community, county, and world.

B. School Program:

1. Summary of Curriculum Design

At National Collegiate Preparatory Public Charter High School, the educational program is designed to prepare all students for college, as well as, life as a young adult through various academic programs regardless of the students' abilities. The academic program includes a collegiate focus for all of its students including International Baccalaureate, Dual Enrollment with University of the District of Columbia, University of Texas-Austin and Advanced Placement. All students are exposed to college (AVID) level courses and learning strategies that will adequately prepare them for a post-secondary education.

National Prep's educational program is designed to meet the students' needs and equip them to learn skills that will make them lifelong learners. The academic program includes co-teaching classrooms in English and math where students get support from two teachers to ensure variations in teaching style and to ensure that all modalities and types of learners are reached. Additionally, all freshmen and sophomore students receive support in math and literacy by taking (ELA/Math Seminar) that offer individualized learning opportunities through educational programs such as Achieve 3000 and Khan Academy. These courses give students the chance to apply their skills, at their own pace, utilizing technology that will assist them in building technological skills as well as content skills; skills vitally important in every discipline and career choice. Furthermore, National Prep partnered with UDC to offer remediation efforts in Math. FUEL education was also effectually utilized as an outline education curriculum designed to meet students' unique needs.

Students enrolled in 9th grade receive exposure to introductory courses such as: Intro to STEM and Computer Literacy.

To assist students in preparation of the Partnership for Assessment of Readiness for College and Careers (PARCC) they receive extensive support through the Saturday STEM Academy. The program is designed to teach student higher order

critical thinking skills through the use of hands on, project based activities that can be transferred to real world experiences and testing environments.

Testing and Data

Data is collected and analyzed by faculty to provide early interventions for struggling students and to assess skill acquisitions for all students for each course. Data is further discussed with students and parents to insure that all stakeholders understand what is measured. All students complete the Northwest Evaluation Assessment (NWEA) twice a year (fall and spring) to measure growth. Our students demonstrated the required state-wide growth in the Fall to Fall in Math. Students take both the SAT and ACT coursework from all teachers who are trained using Transcend Academy, a grant sponsored initiative offered by OSSE, on test taking strategies. The PSAT and SAT tests are taken twice a year as well.

International Baccalaureate and Advance Placement:

Interview process includes the following: all students are eligible apply for IB and AP programs. The application process includes a panel interview of all IB/AP teachers and administration, an essay, and application/referral from supporting teachers.

Portfolio Presentations:

All students are required to complete Portfolio Presentations at the end of each school year to showcase their demonstrated skills acquired from each course. Students collect artifacts of their best works; write about their international travel experiences with the school, and research colleges they are interested in applying to in their senior year. All seniors earn their final credit by attending specialized training sessions on etiquette and financial literacy, etc. Their culminating event displays their skills acquired while matriculating at NCP by participating in the annual Sankofa Ball. Seniors must meet minimum eligibility requirements around grades, attendance, and community service hours.

Professional Development:

To assist teachers in providing lessons that are essential to improving student achievement, all professional development trainings are differentiated based on the teacher's experience and expertise. Teachers have the opportunity to attend off-site professional development trainings, but they also conduct trainings internally and externally demonstrating their mastery in their content areas.

2. Parent Involvement Efforts

National Prep continues to encourage parents to participate in the school program. Our goal of the year is to increase parent involvement throughout the school. Our parents participated in sporting events as well as volunteering within the

building to support their children and NCP. This year we will continue or monthly meetings rotating between conference calls and face to face meetings.

The following reflects activities and practices that reflect our belief that parental involvement is essential:

- Parent Orientation –
- Parent Kickoff-
- PTO involvements during the year were in the following activities/events:
- Thanksgiving Feast
- Homecoming Dance
- Student Holiday Dance
- Sankofa Ball
- Grandparents Tea
- Senior Awards Brunch
- Graduation
 - Parent Teacher Organization (PTO) - We have an active PTO that meets every month, rotating on campus and conference calls. During the meetings, parents participate in the Parental Involvement Plans and it allows parents to give feedback regarding the school program.
 - Parent Teacher Conferences - Meetings are held twice a quarter to keep parents and guardians abreast of their child's achievement at NCP. These meetings are scheduled on a regular basis to inform parents of their children's academic standing after progress reports and report cards. Parents have the opportunity to have individual meetings with their child's respective teachers.
 - Parents were very active in fighting to keep National Prep open amidst the charter revocation process. Parents participated in droves at hearings, protests and other advocacy efforts.

II. School Performance

A. Performance and Progress

National Prep is meeting its mission, its goals and academic achievement expectations as detailed in its charter as evidenced below:

CHARTER GOALS	MET/NOT MET	EVIDENCE
1. Students will demonstrate proficiency and/or content mastery in English (i.e. reading and writing).	Partially met	As evidenced by our PAARCC scores 33.3% of our students earned a 3 or better.
2. Students will demonstrate proficiency and/or content mastery in mathematics.	Not met	As evidenced by our PARCC Scores 15.8% of our students earned a 3 or better.
3. Students will demonstrate proficiency and/or content mastery in science.	N/A	At the time of this writing, there is not PARCC science assessment available to administer to students.

CHARTER GOALS	MET/NOT MET	EVIDENCE
4. Student satisfaction with the school's programs and ability to demonstrate an understanding of Honor, Scholarship, and Leadership values.	Met	As evidenced by our 2018-19 suspension rate as 5.2%.
5. Teacher satisfaction with the school's operations and programs.	Met	As evidenced by 100% (27/27) retention of teachers that were offered a contract and accepted returned for 2018-19 school year.
6. Family/parents' support of the school and its mission.	Met	The charter agreement states that no more than 15% will not re-enroll.
7. The Board of Trustees will ensure that National Prep is financially viable and demonstrates fiduciary responsibility for all monies received for and by the school.	Met	As evidenced in our 2017-18 Financial Statement and Independent Auditor's Report.
8. The Board of Trustees will ensure that National Prep has access to appropriate and quality human and capital resources to support the education program.	Met	As evidenced in our 2017-18 Financial Statement and Independent Auditor's Report.
9. The Board of Trustees will ensure that National Prep maintains and enforces its fiscal and organizational policies.	Met	NCP received a 100% rating in the timeliness of the submission of all required documents on PCSB Compliance Report.
10. National Prep will earn at least 12% of the possible points on the College Readiness Indicator, which includes Advanced Placement, International Baccalaureate and Dual Enrollment Achievement, in school year SY 2015-16, 10% in SY 2016-17, 11% in SY 2017-18, and 12% in SY 2018-19 (its 10 th year of operation).	Not met	NCP did not meet the requirement for this goal.

B. Lessons Learned and Actions Taken

It is important as an effective school to reflect on their practices and use lessons learned to guide future actions and plans.

We learned that National Prep is unique to the community in which we serve and what we know is we are a trauma school. We serve a community that deals with strife and blight on a regular basis. Our students often come to school with many traumatic issues that we must address on a regular basis. Further, it is our responsibility to educate and prepare them for their future. To that end, it was the decision of the CEO and Board of Trustees to initiate the following:

- Develop a plan to improve the school performance and have improved and increased attention to data
- Work with a school improvement company to support our endeavor in improving performance- a contract with Blue Print was enacted

- Initiate a more traditional school setting with a Principal and Assistant Principal with increased leadership training through BluePrint
- Streamline leadership and middle management positions
- Change leadership of the board of trustees to include board chair with charter school leadership experience
- Devise a system to further encourage accountability- evaluations are to be done twice a year with school leaders as well as a required 90 day plan to assure success.
- Charlotte Danielson training- all faculty are required to participate in training in which leadership holds them accountable in practicing.
- Hiring more qualified staff- All faculty and staff must have an understanding and a responsibility to held accountable. Specifically, change the staff of the math department.

C. Unique Accomplishments

- Dozens of students participated in Legislation Day at City Hall by engaging with city council members, politicians, and support staff on matters relevant to charter education reform.
- Students engaged with DC Moot Court Camp
- Several students attended the 100 Black Men Dollar and Sense Conference and STEM Competition
- Women’s Empowerment Summit
- SAT Day participation – all sophomore honors, juniors and seniors took the SAT or PSAT.
- Internal College Signing-Day – Received news coverage on having a 100% college acceptance rate
- Several students preparing for the PARCC participated in NCP’s Annual STEM program and visited Walter Reed’s medical facilities where they conducted labs and received a lecture on current STEM priorities
- NCP held its Convocation, which breathes life into its teachers and encourages them to offer their best for the upcoming school year and the Staff of Year is announced.
- Donnie Simpson was honored with the Jim Vance community service award at NCP’s Sankofa Ball for their commitment to service both at NCP and in the greater community
- Students participated in the first NASA visit where they learned about careers in STEM and current conditions of the field.
- College Scholarships Awarded - \$2.2 million
- Although, we did not meet PARCC goals in ELA/math, our students demonstrate consistent growth in the NWEA for each 10th grade cohort (fall to fall), increasing 1 or more Lexile reading levels for most students. National Prep has however, met 80% of our charter goals.

D. List of Donors

Jennifer L. Ross, Founder & CEO

100 Black Men

Twelve Days of Christmas DC Metro members

E. Data Report

SY 2018-19 Annual Report Campus Data Report

Source	Data Point
PCSB	LEA Name: National Collegiate Preparatory PCHS
PCSB	Campus Name: National Collegiate Preparatory PCHS
PCSB	Grades served: 9-12
PCSB	Overall Audited Enrollment: 250

Enrollment by grade level according to OSSE's Audited Enrollment Report

Grade	PK3	PK4	KG	1	2	3	4	5	6
Student Count	0	0	0	0	0	0	0	0	0
Grade	7	8	9	10	11	12	Alternative	Adult	SPED*
Student Count	0	0	67	58	64	61	5	0	0

*Note: This field is only filled in for St. Coletta Special Education PCS as it is the only charter LEA that exclusively serves students with disabilities.

Student Data Points

School	Total number of instructional days: 180
PCSB	Suspension Rate: 5.2%
PCSB	Expulsion Rate: 0.00%
PCSB	Instructional Time Lost to Out-of-School Suspension Rate: 0.07%
PCSB	In-Seat Attendance: 88.9%
PCSB	<p>Average Daily Attendance:</p> <p>The SRA requires annual reports to include a school's average daily membership.</p> <p>To meet this requirement, PCSB will provide following verified data points: (1) audited enrollment;</p> <p>(2) Mid-year withdrawals; and (3) mid-year entries. (No action necessary).</p>
PCSB	Mid-year Withdrawals: 9.6% (24 students)
PCSB	Midyear Entries: 0.8% (2 student)*
PCSB	Promotion Rate (LEA): 91.7%
PCSB (SY 17-18)	College Acceptance Rates: 100.0%
PCSB (SY 17-18)	College Admission Test Scores: 46.3%
PCSB (SY 17-18)	Graduation Rate: 65.48%

Faculty and Staff Data Points

School	Teacher Attrition Rate: 100%
School	Number of Teachers: 27
School	Teacher Salary 1. Average: \$64,743 2. Range –Minimum: \$ 47,000 Maximum: \$90,000
School	Executive Compensation Administrative Leadership: \$365,500

***Note:** Invalidated MYW and MYE rates are provided based on examining student movement between 10/6 and 5/31 in SY 17-18. The validated rates that OSSE will provide in their Report Card may use different business rules.

III. Appendices

A. Staff Roster for 2018-19

Faculty and Staff	Degree-or-Years of Experience	Title/Position
Andrew Asare	BS	Math Teacher
Jason Beach (Muhammad)	MS	Behavior Specialist
Kimyatta Black	MSW	Attendance Support Specialist
Dr. Dianne Brown	Ed.D.	Chief Academic Officer
Glynda Brown	MBA	Business Manager
Michael Brown	BA	Dean of Students
Kioko Butler	BA	History Teacher
Jennifer Brim	MSW	IB Psychology/Science Teacher
Michael Carswell	BS	English Teacher
Nicole Clifton	Ed.D.	Managing Director
Jussara Damon	BA	Spanish Teacher
Dr. Maurice Douglas	Ed.D.	Music Teacher
Chinedu Ekweozoh	BS	Math Teacher
John Gilchrist	16+ years of experience	Lead Security
Shanee Harrington-Young	BA	English Teacher
Malcolm Hilliard	7 years of experience	ISS Coordinator
Tarsha Holley	12+ years of experience	Security
Dr. Abdul Idriss	Ph.D.	History Teacher
Lorenz Iversen	BA	Spanish Teacher
Nigel Jackson	MSW, LICSW	Social Worker
Blaine James	BA	History Teacher

Faculty and Staff	Degree-or-Years of Experience	Title/Position
Christopher Johnson	BA	Special Education Teacher
David Johnson	BA	Special Education Teacher
Robert Johnson	MA	Math Teacher
Janelle Johnson	MA	Science Teacher
Samuel Korpoi	BS	Physical Education Teacher
Nicolaus Krug	BA	English Teacher
Waverly Lewis	4years of experience	Security
Lonette Little	M.Ed.	Director of Student Support
Armando Lee Martinez	BA	Spanish Teacher
DeAndre' Mitchell Taylor	3 years of experience	Food Services Assistant
Thmaine Morgan	MA	Theory of Knowledge Teacher
Gary Morris	MA	English Teacher
Iris Nelson	MA	Art Teacher
Karen Nicholson	7 years of experience	Certified Food Safety Manager
Monica Petit-Homme	3 years of experience	Academic Counseling Assistant
Carlisa Hurtt	11+ years of experience	Business Manager
Claude Presley	MA	Director of Operations
April Ranger	BA	Office Assistant
Jennifer Ross	MSW, LCSWC	Founder, Executive Director
Patricia Samuels	M.Ed.	Special Education Teacher
Melvin Stallings	MA	Science Teacher
Alicia Waldon	MShRM, M.Ed.	Director of Compliance and Curriculum & Instruction
Sekenia Welch	M.Ed.	College and Academic Counseling
Calvin Wilson	BS	Science Teacher
Lee Yaracs	BS	Biology Teacher

A. Board Roster for 2018-19

BOARD OF DIRECTORS				
Name	Role	DC Resident	Date of Appointment	Expiration Date
Ty Johnson	Chairperson*	no	4/17/2013	N/A
Jennifer Ross	Chief Executive Officer	no	Since inception	N/A
Jason Bevier	Public Seat	yes	9/20/2014	N/A
Clyde Edwards	Public Seat	yes	7/11/2018	N/A
Nadia Garnett	Treasurer	yes	11/20/2013	N/A
Audrey Johnson	Public Seat	Yes	10/14/2015	N/A
Monica Jones	Parent Trustee	Yes	2/11/2015	6/30/2018
Dr. Caroline Lang	Public Seat	No	5/21/2014	N/A
The Honorable Robert Rigsby	Public Seat	Yes	5/15/2013	N/A
Edeania Stewart	Parent Trustee	Yes	11/29/2018	N/A
Dr. Heather Wathington	Public Seat*	No	10/13/2018	N/A
Ann Wilson	Secretary, Parent Trustee	Yes	4/17/2013	N/A

*Dr. Heather Wathington was voted Chairperson in January 2019.

B. Unaudited Year-end 2018-19 Financial Statement

**Income Statement
July 2018 through June 2019**

FY18

Income Statement

Actual

Revenue		
State and Local Revenue		5,252,310
Federal Revenue		582,533
Private Grants and Donations		16,446
Earned Fees		9,136
Total Revenue		5,860,426
Expenses		
Salaries		2,910,166
Benefits and Taxes		520,050
Contracted Staff		62,097
Staff-Related Costs		51,625
Rent		821,496
Occupancy Service		9,403
Direct Student Expense		661,956
Office & Business Expense		898,428
Total Expenses		5,935,221
Operating Income		(74,795)
Extraordinary Expenses		
Depreciation and Amortization		66,299
Total Extraordinary Expenses		66,299
Net Income		(141,094)

Balance Sheet as of June 30, 2019

Assets	Year End
Current Assets	
Cash	
1000 · Operating	328,663
1001 · Cash - Checking (Eagle#0200245660)	0
1030 · Certificate of deposit	0
1099 · AnyBill Transfer	0
Total Cash	328,663
Accounts Receivable	
1110 · Local receivable	0
1200 · NCLB receivable	105,319
Total Accounts Receivable	105,319

	Other Current Assets	
	1400 · Prepaid expenses	15,813
	1410 · Deposits	15,000
	<u>Total Other Current Assets</u>	<u>30,813</u>
	Intercompany Transfers	
	1598 · Remove from operations	0
	1599 · Add to facilities	0
	<u>Total Intercompany Transfers</u>	<u>0</u>
	<u>Total Current Assets</u>	<u>464,796</u>
Noncurrent Assets	Operating Fixed Assets, Net	
	1600 · FF&E	493,603
	1620 · Computers	344,223
	1661 · Other op assets - Website	40,781
	1662 · Other op assets - Organization	1,250
	1700 · Accum depr FF&E	(430,053)
	1720 · Accum depr computers	(295,677)
	1761 · Accum depr other - Website	(40,781)
	1762 · Accum depr other - Organization	(1,250)
	<u>Total Operating Fixed Assets, Net</u>	<u>112,095</u>
	<u>Total Noncurrent Assets</u>	<u>112,095</u>
<u>Total Assets</u>		<u>576,891</u>

Liabilities and Equity		Year End
Liabilities and Equity		
Current Liabilities		
Accounts Payable		
	2001 · Anybill payable	36,223
	2100 · School credit card	3,786
	<u>Total Accounts Payable</u>	<u>40,009</u>
Other Current Liabilities		
	2240 · Other accrued expenses	3,414
	2360 · EE pension payable	2,278
	2381 · Supplemental Insurance	2,273
	2400 · Unearned per-pupil revenue	0
	2410 · Unearned local revenue	0
	<u>Total Other Current Liabilities</u>	<u>7,965</u>
	<u>Total Current Liabilities</u>	<u>47,974</u>
Equity		
Unrestricted Net Assets		
	3010 · Unrestricted net asset	762,491
	3900 · Retained Earnings	(92,480)
	<u>Total Unrestricted Net Assets</u>	<u>670,011</u>
	Net Income	

	Net Income	(141,094)
	Total Net Income	(141,094)
	Total Equity	528,917
	Total Liabilities and Equity	576,891

**C. Approved 2019-20
Budget**

Revenue		
	State and Local Revenue Total	2,605,673
	Federal Revenue Total	295,991
	Private Grants and Donations Total	-
	Earned Fees Total	9,033
	Revenue Total	2,910,697
Expenses		
	Salaries Total	1,338,628
	Benefits and Taxes Total	334,316
	Contracted Staff Total	29,302
	Staff-Related Costs Total	10,091
	Rent Total	409,376
	Occupancy Service Total	4,561
	Direct Student Expense Total	296,181
	Office & Business Expense Total	488,086
	Expenses Total	2,910,542
	NET ORDINARY INCOME	156
	Depreciation and Amortization Total	65,756
	Extraordinary Expenses Total	65,756
	TOTAL EXPENSES	2,976,298
	NET INCOME	(65,601)