

Community College Preparatory Academy

2018 – 2019 ANNUAL REPORT

Monica T. Ray, Board Chair

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SCHOOL DESCRIPTION

MISSION/VISION STATEMENTS

Mission: “Community College Preparatory Academy Public Charter School (CC Prep) provides the education and skills development to empower and prepare under-credited adults for post-secondary educational success, viable employment and lifelong learning.”

This year, the Board and leadership of CC Prep are grappling with both the mission and vision of the school through the strategic planning process. As we have acknowledged that the school has increased the focus on Career and Technical Education and attempted to increase the focus on transition to post-secondary education and advanced certifications, we have also had to acknowledge the impact of the major demographic shifts in our city and the increasing need for more local human capital that is prepared for the city’s knowledge based economy.

Key to our mission and vision is the concept of preparation or “Prep”. We continue to explore what it means to prepare our citizens for the shifting economic and workforce environment. Our vision remains focused on preparing our residents to fully participate in the opportunity that the city offers in its high growth employment areas.

SCHOOL PROGRAM

CC Prep continues to respond to the very disparate workforce and economic development challenges of “East End” adult residents by providing remediation in core academic skills as well as core skills in computer literacy, and on-line learning. Additionally, we continue to focus on preparation for a range of highly portable, national workforce certifications that also respond to the entry-level workforce talent needs of the city and the region.

Finally, as the name implies, CC Prep is seeking new partnerships and efforts to expand our focus on preparing residents to become “*freshman ready*” through college ready GED scores and ACCUPLACER scoring at freshman level.

CC Prep’s leadership remains committed to the development of seamless career paths for students. We see our school as a “bridge,” or, “on-ramp,” to advanced certification, postsecondary education, and entry-level employment in our city’s fast-growing job market. We continue to believe that an adult should be able to resolve issues of deficit in the core skills of reading, writing and mathematics while using the computer and the internet as tools to mitigate remediation and support new learning. As our mission states, we are committed to creating “lifelong learners”.

Additionally, as student data has indicated the need for a focus on executive level and critical thinking skills, we have pivoted to design and test orientation programs that focus on filling

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the gaps with “life skills “ that support tenacity, persistence and strong customer service skills. These orientation classes are further designed to support adult reentry into the learning process.

Our most recent analysis of the city’s Office of Planning data on average level of education clearly continues to indicate the preponderance of college graduates in the western portion of the city as opposed to a concentration of high school drop outs in the east. However the same research indicates a fast growing need for skills in communication, cooperation and teamwork across all entry level positions. This reinforces the need for strong life skill programming

As we continued to explore the K- 12 challenges for young people on the “east end,” last year, we could not discount the need to improve both compensation and academic capacity of Early Childhood workers in Wards 7 and 8. We have chosen to address this area by partnering with the Early Childhood Collaborative and the Community College to offer “bridge-to-college” programming that focuses on building skills and knowledge. This year we are expanding these efforts in order to purposely increase our numbers of students entering post –secondary education.

SUMMARY OF CURRICULAR AND INSTRUCTIONAL APPROACH

Community College Prep’s instructional approach continues to be based on a blended learning model that uses the computer and “state-of-the-art” web-based software as the primary tools to improve core skills in reading, writing and/or mathematics, using a range of cloud-based software as the primary on-line learning system. We support on-line learning components with “real time” instruction in language arts, reading and mathematics from fully certified K – 12 teachers. Additionally, all vocational classes are comprised of a combination of “real time” and on-line instruction and led by fully certified trainers.

All adult learners are assessed initially and at regular intervals (every 6 to 8 weeks based on initial grade equivalent scores) using the ETABE (Test of Adult Basic Education). The new, revised ETABE was selected as it is closely aligned with My Lab Foundations, the core curriculum and the new GED. The new GED was developed to align with the Common Core Standards and has remained the declared goal for 45% of all enrolled students.

Based on the assessment analysis, students complete an Individual Learning Plan (ILP) with their assigned Student Success Specialist. They also sign off on a learning contract and agree to make every effort to comply with school requirements for attendance, individual bi-weekly academic reviews and semi-annual progress reviews. All students are expected to spend a minimum of three hours a day, five days a week in class. In addition to regularly scheduled ETABE assessments, students are assessed for skill mastery as part of the curricular design.

A strong academic counseling system is a unique and essential component of the program. At CC Prep, the Student Success Specialist to student ratio is 1:50. Adult learners are not just learning new skills and information. Research clearly indicated the need for students to develop new and different behaviors for studying, negotiating and successfully navigating new

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rules and requirements. The Student Success Specialists assist our adult learners in developing and practicing these new behaviors and attitudes.

CC Prep continues to expand our case management capability by embedding it in the role of the Student Success Specialist. In order to connect students to the essential social service supports required for school to be a viable option in their lives, our Specialists connect to a range of social service providers thus closing the link for our students to resources for every day problem solving.

This year the Student Success Specialists, instructors and lab coaches track and dashboard student progress using Bright Space - a nationally accredited learning management system. Use of the system will serve to inform individual bi-weekly progress meetings and expand our capacity to provide a career map for students.

While we fully understand that our mission is education, we have come to better appreciate the critical role that social service supports play in our students' success. We are building a strong network of social service support partners to meet our students' needs and our staff assists students with accessing these services and supports daily.

As a result of our strong partnership with the Department of Employment Services (DOES), we have expanded options in the IT career area beginning with CompTIA+ Help Desk Certification. We have also explored program offerings in Coding. This past year, we successfully expanded HVAC CFC certification and bench classes. We continued to provide national customer service training for students in conjunction with the Congress Heights CDC.

Our experiences with students confirmed that a combination of strong core skills in reading and mathematics, coupled with on-line learning skills and work readiness, were the essential prerequisites for effective career development training. We have embedded academic enhancement in the programming for all Career and Technical students scoring below an 11th grade level in Reading and / or a ninth-grade level in Mathematics.

CC Prep operates programming out of three sites, namely 2405 Martin Luther King Ave., 3301 Wheeler Road and the DOES Infrastructure Academy.

SCHOOL PERFORMANCE

PERFORMANCE AND PROGRESS

This past school year, we tested more than 900 program participants using the ETABE. Evidence continues to indicate that the average reading score upon entrance is grade level 6.0-8.9 in Reading. We believe this sustained increase is the result of continued recruitment of candidates who are seeking higher level IT certifications. These students tend to be younger

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and better prepared in academic skills as a direct exposure to Common Core content and curriculum.

The majority of our students (60%) are seeking national certification and/or entry-level employment as a primary or additional goal. Twenty-three percent (23%) identified high school completion via GED study as their goal. Six percent (6%) indicated their interest in academic enhancement and college enrollment as a goal.

During the sixth year, we finalized the redesign of the GED curriculum and instituted a set of protocols for informal assessment that drove an increase in, both, reading and mathematics. The redesign also informed the pacing of students for formal testing. Further, our GED students' attendance rates continued to show a marked increase in the months following implementation of protocols and facilitation of student academic prescriptions with fidelity.

As previously noted, we have continued to work with the Early Childhood Learning Collaborative and the Community College to address the need to fill the gap for this group of workers who require upgrading of credentialing.

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MEETING THE MISSION

PROGRESS TOWARD PMF GOALS

When CC Prep applied for a charter, the founding Board established both student performance and organizational development goals and benchmarks. As a result of our applying for and receiving Charter adjustments, we are now held accountable for the Performance Management Framework (PMF) requirements, however, we continue to also measure our capability in terms numbers of students actually attaining the goals for which they entered our school.

The following bullets outline our progress toward the PMF Goals:

- CC Prep has demonstrated tier one performance in the PROGRESS indicator for three consecutive program years with 2017-2018 resulting in our highest rate, to date;
- CC Prep implemented rigorous improvements in its GED pathway that led to a 26% increase in the ACHIEVEMENT indicator within one program year, resulting in tier one status in the category in 2017-18;
- CC Prep has demonstrated tier one performance in the COLLEGE & CAREER READINESS indicator area since its first year of being tiered;
- As is common in the adult education landscape, CC Prep has experienced significant fluctuation in yearly Attendance averages. However, our performance in the Retention measure in the SCHOOL ENVIRONMENT indicator has maintained tier one status since our first year of being tiered;
- Within the last three program years, eighty (80) CC Prep students earned CompTIA+ certifications;
- In program year 2017-2018, one hundred thirty-three (133) CC Prep students earned certifications in CompTIA IT Fundamentals;
- Within the last three program years, CC Prep students have earned 424 individual HVAC certifications (608 series), including 31 certifications that led to Hands-On certification (609 series);
- In program year 2017-2018, CC Prep achieved #1 status in the city for Microsoft Office Suite (MOS) certifications among all schools who provide MOS training;
- Within the last three program years, CC Prep students have earned 630 MOS certifications;
- Fifty-one (51) CC Prep students have earned NRF Customer Service certifications within the last three program years; and
- Fifteen (15) CC Prep students have earned Security+ certifications.
- This past year we began intensive analysis into our attendance data and have initiated a multi-faceted, integrated strategy to monitor and improve baseline attendance.

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During SY'18 – 19 students also met the performance outcomes listed below. These outcomes reflect the three major areas of measurement that are also reflected in the Performance Management Framework (PMF). Student goals fall into three categories, namely: successful GED completion; successful ACCUPLACER completion (national freshman level); national certification in living wage employment areas. We are pleased with our continued increase in performance in the areas of college placement and GED completion and look forward to even more impressive numbers as a direct result of our fifth year changes.

Overall, in our sixth year of operation we continued to grow in our capacity to enable students to meet their goals. We continued to increase the number of national certifications in both the administrative and IT areas.

STUDENT PERFORMANCE OUTCOMES

Outcome Category	Totals
Total National Credentials Earned for School Year	675
Students Earning One Credential	181
Students Earning Two or More Credentials	56
Earned CompTIA+ Credentials	35
Earned Microsoft Credentials	302
Earned HVAC Credentials	181
Earned Customer Service Credentials	20
Students Gaining Employment/Paid Internships	91
Students Entering Post-Secondary Education	0
Students completing the GED	16

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ORGANIZATIONAL PERFORMANCE GOALS

SY 2018 – 19	Goal	Actual
Quarterly Updates on Progress for “Friends” and Constituents	Four updates a year will be prepared and disseminated	100%
Monthly Program Updates to the Board	The Board will receive monthly progress updates	80%
Compliance with the PCSB requirements	All Compliance requirements will be met.	95%

UNIQUE ACCOMPLISHMENTS

- 1) HVAC as Leverage to Increase Male Participation:** Over the past two years, we have steadily increased programming in both HVAC and Help Desk in order to recruit more male participants. HVAC was particularly helpful in providing a viable pathway for returning citizens. We have more than doubled the number of male participants over the past two years.
- 2) Strategic Use of Social Media:** Last year, CC Prep expanded our use of a variety of social media platforms to access potential students and create awareness of our various career and college services. This creative action, spurred by our Board, has led to a steady ten percent increase in our student population.
- 3) Connecting Early Childhood to Adult Education:** As a result of our sharing space with the Early Childhood Collaborative and having the Community College represented on our Board, we have expanded our capacity to purposely develop our college connection programming to include a tailored program for Early Childhood workers to support their seamless entrance to college at freshman level.

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LIST OF DONORS

CCPREP FY19 Donor List	
Donor	Sum of Amount
Alison H. Mayas	1,200
Amazon Smile	8
Anacostia Business Improvement Dist.	500
Building Hope	1,000
Building_HOPE	2,500
Dennis Parker	150
Linda Keys	50
Mary Ann Terrell	100
Mary's Center	300
MCN Build	2,500
National Collegiate Prep PCHS	350
Network For Good	2,638
New Life Ministries	300
R. Emmanuel Bell Consulting	1,000
Smart City Networks	7,500
Studio Twenty Seven Architecture	750
Thomas W. Gore	300
Vera Abbott	50
Wanda D Lockridge & Stefan O Lockridge	100
Grand Total	21,296

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SCHOOL YEAR 2018 – 2019 DATA REPORT

Source	Data Point
GENERAL INFORMATION	
LEA NAME	COMMUNITY COLLEGE PREPARATORY ACADEMY PCS
CAMPUS NAME	COMMUNITY COLLEGE PREPARATORY ACADEMY PCS
AGES SERVED	18+
ENROLLMENT BY GRADE LEVEL	ADULT ED (AE)
STUDENT DATA POINTS	
TOTAL NUMBER OF INSTRUCTIONAL DAYS	TOTAL NUMBER OF INSTRUCTIONAL DAYS - 217
SUSPENSION RATE	0%
EXPULSION RATE	0%
INSTRUCTIONAL TIME LOST TO DISCIPLINE	0%
IN-SEAT ATTENDANCE	68.70%
AVERAGE DAILY ATTENDANCE	AVERAGE DAILY ATTENDANCE -
MID-YEAR WITHDRAWALS	MID-YEAR WITHDRAWALS -
MID-YEAR ENTRIES	MID-YEAR ENTRIES -
PROMOTION RATE	N/A
COLLEGE ACCEPTANCE RATES	N/A
COLLEGE ADMISSION TEST SCORES	N/A
GRADUATION RATES	N/A
TEACHER/ADMIN DATA POINTS	
TEACHER ATTRITION RATE	27%
NUMBER OF TEACHERS	11
TEACHER SALARY	\$50,000 - \$80,000
CEO	\$179,000
DIRECTOR OF OPERATIONS	\$140,000
DIRECTOR OF STUDENT SUPPORT	\$128,000

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STAFF ROSTER 70% of teachers have Master's Degrees

Staff	Position
Alexander, Khari	Lab Coach
Allen, Myles	TABE Assistant/Evening Front Desk
Alphonso, Renesha	Communications & Enrollment Manager
Ball, Liam	Academic/Training Support Coordinator
Bhegani, Terrence	Student Success Specialist
Blake, Tamara	GED Coordinator
Bostic, Tawana	Student Success Specialist
Burks, David	Math Instructor
Carter, Wayne	Student Success Specialist
Cowan, Courtney	Student Success Specialist
Flowers, Maria	Attendance Coordinator
Goode, Lonnie	Attendance Monitor
Gore, Thomas	Director of Student Support Services
Harris, Alicia	MOS Instructor
Harper, Hawanya	Administrative Asst
Hollis, Yvonne	Student Success Specialist
Jefferies, Rayona	MOS Instructor
Jones, Monica	Director of Operations
Jones, Shaundell	Reading/Language Arts Instructor
King, Brittney	Lab Coach
Knatt, Velisa	Writing Adjunct
Little, Shinar	Job Developer
Lockridge, Stefan	Lab Coach
Mays, Conchita	Student Success Specialist
Melifonwu, Susan	Science/Math Instructor
Miles, Kayonna	Lab Coach
N'Diaye, Anoa	Case Manager
Newburn, Daron	Student Success Specialist
Nixon, Norman	Employment Specialist
Parker, Denise	Enrollment Specialist
PremDas, Rachael	Student Success Specialist
Robinson, Derrick	Case Manager
Simms, Victor	Career and Technical Support
Spinner, Connie	Executive Director
Stevens, Lawrence	MOS Instructor
Turner, Kevin	Administrative Asst
Webster, Shannon	Data Manager
White, Sadia	Director of Academics
Williams, Albert	Lab Coach
Wilson, Anthony	Student Success Specialist

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BOARD ROSTER

Role	First Name	Last Name	DC Resident
Board Chair	Monica	Ray	Yes
Treasurer	Clyde	Edwards	Yes
Vice Chair	Marilyn	Hamilton	No
Secretary	Keyonna	Jones	Yes
Member	Enora	Moss	No
Member	Calvin	Nophlin	Yes
Student Member	Michael	Rutledge-Bye	Yes
Ex-Officio	Connie	Spinner	Yes
Member	John A.	Stokes	Yes
Member	Tyion	Jones	Yes
Student Member	Nadirah	Majied	Yes

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UNAUDITED YEAR-END 2018 – 2019 FINANCIAL STATEMENT

**Community College Preparatory Academy Public Charter School
Report to D.C. Public Charter School Board
Statement of Financial Position
June 30, 2019**

ASSETS	
Current assets	
Cash & Cash Equivalents	\$ 3,375,090
Accounts Receivable	257,876
Prepaid Expenses	9,312
Deposits	<u>37,277</u>
Total current assets	3,679,555
Fixed assets	
Computers, Software, Equipment	434,119
Leasehold Improvements	36,594
Furniture & Fixtures	237,987
Accumulated Depreciation	<u>(554,486)</u>
Total Fixed Assets	<u>154,214</u>
TOTAL ASSETS	<u><u>3,833,769</u></u>
LIABILITIES & NET ASSETS	
Liabilities	
Accounts Payable	944,384
Payroll Liabilities	1,450
Accrued Expenses	51,479
Capital Lease Liability	<u>5,407</u>
Total Liabilities	1,002,720
Net Assets	
Without Donor Restriction	1,900,911
With Donor Restriction	7,500
Change in Net Assets	<u>922,638</u>
Total Net Assets	<u>2,831,049</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 3,833,769</u></u>

The financial statements have not been subjected to an audit, review, or compilation engagement, and no assurance is provided on them. The accompanying note is an integral part of these financial statements

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**Community College Preparatory Academy Public Charter School
Report to D.C. Public Charter School Board
Statement of Activities
For the Year Ended June 30, 2019**

	Actual	Budget	Variance
Revenue			
Per Pupil Charter Pymts	\$ 5,691,372	\$ 5,691,372	\$ -
Per Pupil Facilities Allowance	1,957,800	1,957,800	-
Other Federal Grants	-	5,500	(5,500)
Misc Income	27,828	-	27,828
Contracts Revenue	746,304	25,000	721,304
Private Grants & Donations	21,296	25,000	(3,704)
Total Revenues	8,444,600	7,704,672	739,928
Expenses			
Salaries and Benefits			
Principal/Executive Sal	168,276	245,814	(77,538)
Other Support Staff	356,308	549,576	(193,268)
Student Specialists	539,616	461,499	78,117
Learning Lab Managers	299,508	171,344	128,164
Content Specialist	591,568	696,433	(104,865)
Business/Ops Salaries	381,149	459,118	(77,969)
Admin Asst	188,221	185,621	2,600
Teacher Aid/Assistants	27,417	-	27,417
Intern	44,106	75,000	(30,894)
Payroll Expenses	4,900	-	4,900
Payroll Taxes	219,297	217,597	1,700
Employee Benefits	496,890	413,101	83,789
Staff Development Costs	127,050	50,000	77,050
Board Costs	9,450	-	9,450
Contractors	157,900	58,000	99,900
Total Salaries and Benefits	3,611,657	3,583,103	28,554
Direct Student Expenses			
Computers, Software, Materials	631,133	630,000	1,133
Classroom Furnishings&Supplies	2,193	-	2,193
Student Assessment Materials	82,301	65,000	17,301
Contracted Student Service	1,045,103	927,000	118,103
Miscellaneous Student Cost	18,438	15,000	3,438
Textbooks	19,209	26,250	(7,041)
Student Supplies and Mat	20,341	40,000	(19,659)
Total Direct Student Expenses	1,818,717	1,703,250	115,467
Occupancy Expenses			
Utilities	58,662	51,540	7,122
Building Maint & Repairs	46,889	10,000	36,889
Contracted Bldg Services	109,764	105,300	4,464
Janitorial Supplies	18,958	16,800	2,158
Rent	1,222,900	1,266,900	(44,000)
Depreciation	137,637	137,333	304
Total Occupancy Expenses	1,594,810	1,587,873	6,937

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**Community College Preparatory Academy Public Charter School
Report to D.C. Public Charter School Board
Statement of Activities
For the Year Ended June 30, 2019**

	Actual	Budget	Variance
Office Expenses			
Office Supplies&Material	19,015	36,000	(16,985)
Office Furnishings & Equip - Other	-	14,000	(14,000)
Telephone/Telecommunications	31,652	26,220	5,432
Printing and Copying	26,734	35,000	(8,266)
Postage and Shipping	1,054	1,500	(446)
Equipment Rental & Maintenance	6,898	12,720	(5,822)
Other	-	20,000	(20,000)
Total Office Expenses	85,354	145,440	(60,086)
Professional Fees			
Legal Accounting&Payroll	104,219	89,600	14,619
IT Fees	141,642	117,600	24,042
Membership Fees	11,821	9,000	2,821
Advertising	13,363	-	13,363
Total Professional Fees	271,046	216,200	54,846
General Expense			
Insurance	8,096	9,000	(904)
Transportation	2,792	4,000	(1,208)
Interest Expense	1,638	-	1,638
Administration Fee to PCSB	65,626	68,842	(3,216)
Contingency	-	20,000	(20,000)
Fundraising	23,001	15,000	8,001
Recruitment	26,731	20,000	6,731
Bank Service Fee	3,030	2,000	1,030
Web Design and Content	9,464	10,000	(536)
Total General Expense	140,378	148,842	(8,464)
Total Expense	7,521,962	7,384,708	137,254
Change in Net Assets	\$ 922,638	\$ 319,964	\$ 602,674

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APPROVED 2019 -2020 BUDGET

**Community College Preparatory Academy
FY20 BUDGET**

Ref #		FY20 Budget
	Revenues	
1	4000 - Per Pupil Charter Revenue	
2	4001 Base Per Pupil Allocation	5,691,372.00
3	4002 Per Pupil Rev.--Facility Alloc	1,957,800.00
4	Total Per Pupil Charter Revenue	7,649,172.00
5		
6	4212 Other Government Funding	0.00
7	4215 Contracts Revenue	15,000.00
8	4230 Private Grants & Donations	15,000.00
9	4231 Restricted Grants & Donations	
10	4800 Misc. Income	
11	4850 Interest Income	
12	4300 In-Kind Donations	21,600.00
13	4999 Grants	75,000.00
14		
15	Total Revenues	7,775,772.00
16		
17		
18	Expenses	
19	2260 Loan Payable	0.00
20	Total - 2260 Loan Payable	0.00
21		
22		
23		
24	5000 - Salaries	
25	5001 Principal & Exec. Dir Salaries	253,186.44
26	5002 Other Support Staff	489,530.16
27	5003 Teacher Aids/Assistants	
28	5004 Student Success Specialists	460,483.91
29	5005 Learning Lab Managers	228,084.24
30	5006 Content Specialist	598,148.76
31	5007 Business/Operations	573,152.08
32	5008 Administrative Assistant	129,707.04
33	5009 Custodial Salaries	
34	5011 Payroll Expenses	

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35	5012	Interns	45,000.00
36	Total - 5000 Salaries		2,777,292.63
37			
38	5100 - Payroll Taxes		212,462.89
39	5200 - Employee Benefits		
40	5200	Fringe Benefits - Other	365,101.00
41	5201	Fringe Benefits - Worker's Comp	21,246.29
42	5202	Fringe Benefits - DeMinimus	6,000.00
43	5203	Fringe Benefits - Retirement	30,000.00
44	Total - 5200 Employee Benefits		422,347.29
45			
46	5300 - Other Personnel Expenses		
47	5300	Other Personnel Expenses	
48	5301	Staff Development Costs	80,000.00
49	5302	Board Costs	25,000.00
50	Total 5300 - Other Personnel Expenses		105,000.00
51			
52	5400 - Contractors		50,000.00
53			
54	6100 - Direct Student Expenses		
55	6100	Direct Student Expenses - Other	
56	6101	Computers and Materials	634,300.00
57	6102	Classroom Furnishings & Supplies	634,300.00
58	6103	Student Assessment Materials	102,400.00
59	6104	Contracted Student Service	321,500.00
60	6105	Miscellaneous Student Cost	20,000.00
61	6106	Textbooks	17,000.00
62	6107	Student Supplies & Materials	25,200.00
63	6108	Library & Media Ctr Materials	0.00
64	Total 6100 - Direct Student Expenses		1,754,700.00
65			
66	6200 - Occupancy Expenses		
67	6201	Utilities	58,740.00
68	6202	Building Maintenance & Repairs	40,000.00
69	6203	Contracted Building Services	123,000.00
70	6204	Janitorial Supplies	10,800.00
71	Total 6200 - Occupancy Expenses		232,540.00
72			
73	6210 - Rent		952,600.00
74	6290 - Depreciation		83,000.00
75			
76	6300 - Office Expenses		
77	6300	Office Supplies - Other	0.00
78	6301	Office Supplies & Materials	20,400.00
79	6302	Office Furnishings & Equipment	
80	63022	Office Computers	33,512.80
81	6302	Office Furnishings & Equip - Other	14,000.00
82	Total 6302 - Office Furnishings & Equip		67,912.80
83			
84	6303	Office Equipment Rental & Maintenance	0.00
85	6304	Telephone/Telecommunications	32,340.00

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86	6305	Printing and Copying	35,000.00
87	6306	Postage and Shipping	1,000.00
88	6307	Equipment Rental & Maintenance	17,376.00
89	6308	Other	0.00
90	Total 6300 - Office Expenses		174,028.80
91			
92	6400 - Professional Fees		
93	6401	Legal, Accounting & Payroll	96,800.00
94	6402	IT Fees	130,800.00
95	6403	Membership Fees	12,000.00
96	6404	Start Up Fees	0.00
97	6405	Advertising	15,000.00
98	6406	Tuition Reimbursement	
99	6400	Professional Fees - Other	
100	Total 6400 - Professional Fees		254,600.00
101			
102	6500 - General Expense		
103	6501	Insurance	14,000.00
104	6502	Interest Expense	2,000.00
105	6503	Transportation	4,000.00
106	6504	Food Service	
107	6505	Administration Fee to PCSB	68,842.55
108	6506	EMO Management Fee	
109	6507	Other General Expense	0.00
110	6508	Recruitment	20,000.00
111	6509	Bank Service Fee	2,000.00
112	6510	Fundraising	25,000.00
113	Total 6500 - General Expense		135,842.55
114	6600 - Web Design		8,500.00
115	6700 - Bad Debt		
116	6800 - Contingency		347,601.00
117	Total Expenses		7,483,268.86
118			
119	Total Revenues		7,775,772.00
120			
121	Change in Net Assets		292,503.14

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