

**Perry Street Preparatory Public Charter School
Board of Trustees Meeting Minutes
May 21, 2019**

Members Present: Cindy Brown, Vinette Brown, Consuelo Nelson Greer, Katie Noonan

Phone: Harold Bardonille, Martinique Freed

Others Present: Rachel Crouch (Principal), Kelly Smith (Director of Operations), Alexandra Pardo (TenSquare)

Called to Order:

Cindy Brown officially called the meeting to order at 6:18 pm. A quorum was present.

In Memoriam:

The Board recognized the service of dedicated Parent Board Member Corey Wilson. Mr. Wilson passed away in April and leaves behind family, friends and colleagues who will miss him greatly.

Approval of the Minutes:

The April Board Meeting Minutes were reviewed and no needed edits were noted. Katie Noonan moved to approve; Cindy Brown seconded. The minutes were approved unanimously.

Leadership Update:

Ms. Crouch reported that PSP has completed PARCC testing and 100% of students were tested. Students were tested in small groups over a 2-week period, and testing went as planned.

Ms. Crouch shared with the Board that PSP has had 0 suspensions this school year, and that the attendance rate is 92.75% to date.

Ms. Crouch reported that staffing for SY 2019-20 has commenced. PSP will be opening a new 3rd grade class and will potentially expand the 6th grade and Kindergarten sections based on enrollment needs as evidenced by waitlists in lottery. PSP is currently hiring for approximately five teaching positions.

Ms. Smith reported on PSP's SY 2019-20 enrollment. 83% of current students have registered for the 2019-20 school year. PSP had already met enrollment targets for the 6th grade and kindergarten and anticipates expanding those grades.

Ms. Smith provided an update on Finances to the Board. The year to date financials are on track and PSP has about \$3 million cash on hand.

The Board reviewed, discussed, and voted on pending procurement bids and renewals shared by Kelly Smith:

- Roof and gutter repair: Katie Noonan moved to approve a contract for Georgetown Roofing Inc.; Vinette Brown seconded. The Board voted to approve.
- HVAC controls: Harold Bardonille moved to approve the contract for Calvert Controls; Katie Noonan seconded. The Board voted to approve.
- Renewal of Busy Bee contract: Katie Noonan moved to approve; Consuelo Greer seconded. The Board voted to approve.
- Renewal of EdOps contract: Harold Bardonille moved to approve; Vinette Brown seconded. The Board voted to approve.
- Renewal of TenSquare contract: Consuelo Greer moved to approve; Katie Noonan seconded. The Board voted to approve.

Ms. Smith presented the 2019-20 PSP Budget to the Board for their discussion, review and vote. Katie Noonan moved to approve; Vinette Brown seconded. The Board voted to approve the 2019-20 budget.

Next Meeting:

August 2019, date and time TBD.

Adjournment:

Meeting adjourned at 7:54 pm.