

Kingsman Academy Public Charter School

Board of Trustees Meeting – June 6, 2019

The meeting was held by teleconference and was called to order at 6:09pm by Chair Steve Messner.

Board Members present:

Steve Messner
Julia Bloom-Weltman
Indra Chalk
Tameka Harris (by phone)
Pete Olle
Martine Solages
Michelle Tellock

Board Members not present:

Maria Blaeuer
Toloria Grant

Staff present:

Shannon Hodge, Executive Director
Kennesha Kelly, Deputy Director (by phone)

Others present:

Juan Pagán, Finance Specialist, EdOps
Heidi Sahmel, Finance Specialist, EdOps
Kate Dydak, Project Manager, Brailsford & Dunlavey
Mosiah Lloyd, Asst. Project Manager, Brailsford & Dunlavey

Approval of Minutes

Motion: To adopt the minutes from the May 28, 2019 meeting

- Upon motion duly made, seconded, and carried, resolved that the minutes from the May 28, 2019 meeting are approved.

New Business

April financials

- Juan Pagán and Heidi Sahmel, EdOps, presented the April financials, which the Board discussed.
- Executive Director Hodge reported to the Board regarding variances from the budget.

Procurement contracts

- Executive Director Hodge and the Board discussed several potential procurement contracts for the 2019-2020 school year and as related to the building renovation project.

Motion: To authorize Executive Director Hodge to enter into negotiations for services with each of several vendors that were the sole respondents to requests for services (i.e., EdOps for accounting & finance services; Little Bird HR for human resources & employee benefits services; Hotbed for security equipment; LGC Security for security personnel; Educational Solutions, LLC for tutoring services; and EdOps for facilities finance) with the intention of entering into those contracts if negotiations are successful.

- Upon motion duly made, seconded, and carried, resolved to authorize Executive Director Hodge to enter into negotiations for services with each of the several vendors that were the sole respondents to the School's request for services (i.e., EdOps for accounting & finance services; Little Bird HR for human resources & employee benefits services; Hotbed for security equipment; LGC Security for security personnel; Educational Solutions, LLC for tutoring services; and EdOps for facilities finance) with the intention of entering into those contracts if negotiations are successful.

Motion: To authorize Executive Director Hodge to enter into negotiations for services with each of several vendors that were determined to be the recommended vendors in response to requests for services (i.e., Fortabyte Cyber Solutions for information technology services; Holland & Knight for legal services related to the renovation project; Very-Well Said for related services; EdOps for student data; and Deadwyler Transportation for student transportation) with the intention of entering into those contracts if negotiations are successful.

- Upon motion duly made, seconded, and carried, resolved to authorize Executive Director Hodge to enter into negotiations for services with each of several vendors that were determined to be the recommended vendors in response to requests for services (i.e., Fortabyte Cyber Solutions for information technology services; Holland & Knight for legal services related to the renovation project; Very-Well Said for related services; EdOps for student data; and Deadwyler Transportation for student transportation) with the intention of entering into those contracts if negotiations are successful.

Building Renovation Project

Kate Dydak and Mosiah Lloyd from Brailsford & Dunlavey presented an update on the gymnasium, kitchen, and café upgrade project, including a recap of the process and scope to date, the schematic design, project milestones, budget update, and next steps, each of which the Board discussed.

Motion: To authorize the design-build team to commence design development work on the scope presented, at a cost not to exceed \$240,000.

- Upon motion duly made, seconded, and carried, resolved to authorize the design-build team to commence design development work on the scope presented, at a cost not to exceed \$240,000.

Space Rental Request

Executive Director Hodge and the Board discussed development of policies to address requests received to rent space in the school building during non-school hours.

Solar Panel Project

Executive Director Hodge and the Board discussed a possible solar energy project to involve negotiating a lease agreement with a prospective vendor.

Motion: To authorize Executive Director Hodge to enter into discussions with New Columbia Solar regarding a potential lease agreement.

- Upon motion duly made, seconded, and carried, resolved to authorize Executive Director Hodge to enter into discussions with New Columbia Solar regarding a potential lease agreement.

Executive Director's Report

Executive Director Hodge presented a report to address issues relevant to the School's strategic plan, including:

- Initiation of independent learning time (ILT), during which students take online electives, complete independent projects, go on field expeditions, or participate in community service projects;
- Initial feedback from Faculty & Staff Advisory Committee related to draft compensation manual;
- Potential impact of closure of Monument Academy and engagement with key stakeholders; and
- The successful celebration of prom.

Meeting adjourned at 8:07pm.