

**Perry Street Preparatory Public Charter School
Board of Trustees Meeting Minutes
July 23, 2019**

Members Present by Phone: Cindy Brown, Darwin Bagley, Harold Bardonille Vinette Brown, Consuelo Nelson Greer, Katie Noonan, Martinique Freed

Members Absent: Catherine Randall

Others Present by Phone : Rachel Crouch (Principal), Kelly Smith (Director of Operations), Alexandra Pardo (TenSquare)

Called to Order:

Cindy Brown officially called the meeting to order at 8:35 am. A quorum was present.

Approval of the Minutes:

The May Board Meeting Minutes were reviewed and no needed edits were noted. Katie Noonan moved to approve; Cindy Brown seconded. The minutes were approved unanimously.

Leadership Update:

The Board reviewed, discussed, and voted on pending procurement bids and renewals shared by Kelly Smith:

- **Renewal: Special education services.** The board reviewed the proposal for renewed services for Sterling Speech Services. There are no changes to the current services proposed. Cindy moved to approve the contract renewal, Katie seconded. Contract was approved unanimously.
- **New Contracts: Food services.** The board discussed food service bids received and Kelly presented a bid matrix. The board discussed the cost and each vendor's proposal per OSSE rules. A focus on local services was discussed by the board. Consuelo moved to approve Lunchera, Vinette seconded. The board approved unanimously, pending approval of OSSE bid process.

Kelly provided an updated on broker services for the upcoming year notifying the board that the contract ends August 31 and a new broker may be selected due to Wells Fargo (current broker) being taken over by USI.

Kelly presented human resource policies for the board to review and approve as part of the PCSB School Transparency Policy. The board reviewed the policies. Kelly noted that she is continuing to work with legal counsel to review these policies to determine any necessary changes. Katie moved to approve these policies; Consuelo seconded, the board approved unanimously.

Nondiscrimination Policy: Equal Opportunity in Hiring & Employment
Drug and Alcohol Policy—Drug-Free Workplace
Sexual Harassment and/or Discrimination Prohibition Policy
Whistle-Blower Policy
GRIEVANCE PROCEDURE

Kelly provided an update on enrollment. The budget target is 388, the school is on track to meet this target with 403 students enrolled to date.

Last, the board discussed an interested renter for the third floor space, a new charter school. The board heard a brief overview of the school and interest. The board asked that the renter present to the entire Board at the next meeting to provide more information.

Next Meeting:

August 20, 2019 6:30 pm.

Adjournment:

Meeting adjourned at 9:30 am.