

Board of Trustees
Meeting Minutes
August 27, 2019

Members Present:

Erin Albright
Jackie Beatty
Ryan Evans
Daniel Fine
Janisa Hayes
Christina Jones
Gina Mahony
Jeffrey Nellhaus
Kathy Quigley
Pamela Taylor (via phone)
Sterling Ward

Admin Present:

Monya Bundy, *Executive Operations Coordinator*
Will Henderson, *Director of Operations*
Charlotte Spann, *Director of Schools*
Tracy Wright, *Chief Executive Officer*

Others Present:

Eugenia Woodson, *MS Reading Intervention Teacher*

Opening

Ms. Mahony called the meeting to order at 6:10pm.

Approval of Board Meeting Minutes

Ms. Mahony asked Board members if there were any additions or corrections to the minutes of the June board meeting. There being none, Ms. Mahony asked for a motion to approve the minutes. Ms. Albright so moved, and Mr. Ward seconded the motion. The motion was approved unanimously.

Board Team Renewal

Ms. Mahony announced that Ms. Albright's completed the three years of service in a board term, as indicated in the board member agreement. Ms. Albright has agreed to serve an additional term. Mr. Ward moved to approve Ms. Albright's term renewal and Mr. Fine seconded the motion. The motion was approved unanimously.

Treasurer's Report

Mr. Fine reviewed Key Performance Indicators and shared with the board that overall, our cash flow is better than expected, and we should not have issues with our covenant with Eagle Bank. Though expenses are slightly up due to higher enrollment and subsequent higher number of staff members, we are financially in a good space for the remainder of the fiscal year. We should have extra margin and we can determine where to allocate these additional funds to support the student body in the near future.

CEO's Report

Dr. Wright provided the board with "A Year in Review" and provided context for newer board members of the mission to strategically put the organization in a better space academical and culturally in a few years' time, through rigorous, evidence-based instruction and more concrete protocols around behavioral expectations. She highlighted a few areas in her updates, including a low staff attrition rate, increased enrollment, and increased interest in [attending](#) Paul ~~from~~ parents and students. Dr. Wright also reviewed [the PARCC data and](#) each of the deltas/-growth areas from the 2018-2019 school year. ~~In review of each PARCC score, by demographic, and projected PMF scores, she explained in depth how growth data is calculated, the critical importance of the scale scores, and our landing with special populations. Mr. Nellhaus suggested administrative staff track the students scoring at level 1 and those with IEPs in addition to levels 3+ and 4+, which will be revisited during September's School Performance Committee Meeting.~~

~~Dr. Wright also shared Paul's performance in relation to the PMF Metrics, through PCSB's PMF calculator, revealing a potential score of 67.6% for the high school and 49.7% in the middle school (without growth data).~~

New Business

Dr. Wright informed the board that the DC Report Card/ Star Framework ~~can~~ will be addressed at the September meeting, in the same detailed format as the PMF Scorecard. September's agenda may also include topics that were brought up in the June Retreat. Ms. Mahony encouraged the board to attend Back to School Night on September 10th for the Middle School and September 11th for the High School.

Closing

Ms. Mahony adjourned the meeting at 8:16pm, and board members proceeded to host a brief Executive Session.