

**Ingenuity Prep
Board Meeting Minutes**

Date of Meeting	November 4, 2019
Start time	4:00 p.m.
End time	7:00 p.m.
Location of meeting	Ingenuity Prep & Phone
Board members in attendance	<ul style="list-style-type: none"> • In-Person: Peter Winik, Maura Marino, Nicole Johnson-Douglas, Debra Santos, Kaya Stone, Patricia Martin, Vinice Davis, Derrick Mashore • By phone: Josh Rales & Lisa Mallory
Non-board members attending	<ul style="list-style-type: none"> • Will Stoetzer, LaShawndra Thornton, Hilary Stathes, Darryl Clay, and Jennifer Hampton • Pre-K Staff: Lauren Hollowell, Heather DeBruler, Molly Karsh; and Laura Webb, and Dayna Hudson • K-2 Staff: Boo Clements, Jennifer Parisi, Sean Roberts, Jacqueline Leonard, Ghylian Ruffin, Kimberly Battle, Frewini Haile, and Maud Cooke-Nesme • 3-5 Staff: Aviana Worrell • School Supports Team: Tamara Copeland • Data Team: Amanda Lumnah • Education Forward DC: Caitlin Campbell-Hahn
Quorum	Yes
Chaired by	Peter Winik

Discussion	
Agenda Item	Summary of Discussion
Welcome/Minutes	The board voted to approve the 9/5/19 meeting minutes. The Board also discussed searching for their second parent representative. This person should be on IP's Board by the end of the calendar year.

CEO/Education Committee Report	Will summarized the CEO report highlighting IP's CAO return, SY18/19 PMF scores, and IP's status as a EmpowerK12 Bold Performance School. Throughout this conversation, the Board discussed upcoming PMF changes and different strategies to get to Tier 1.
Audit & Finance	The Board discussed how the audit was more challenging this year than in the past. The transition of EdOps staff and lack of availability of our key contact created audit delays and auditor/staff frustrations. Although IP's fiscal year ends June 30, the audit is completed in November due to being an easy audit client and to maintain consistency from past years. Additionally, the Board discussed auditor rotations, including how the board previously reviewed the audit rotation process and best practices. Auditor rotation was not required and the board previously voted to continue with the existing auditors.
Real Estate	The Board briefly discussed Building Pathways lack of desire to renovate the existing building and their desire to be a sub-tenant. IP will continue conversations about facility next steps that involve minimal risk.
Staff Comments	The staff shared concerns about the K-2 leadership transition, Student Supports Team, inclusion practice strategies, professional development, and teacher/staff retention, and additional supports.
Executive Session	Privileged and confidential conversation regarding the K-2 Academy.

Motions		
Exact Wording of Motion	Made by Whom	Voting Results
Motion to approve the minutes.	Debra Santos; 2 nd by Josh Rales	All approved.
Motion to approve the agreement (UpliftEd consulting contract)	Lisa Mallory; 2 nd by Kaya Stone	Approved (8 approved, 1 opposed, and 1 abstained)

Action Items		
Action Item	Person/Committee Responsible	Timing

<p>The Board will host two breakfasts for IP staff</p>	<p>Peter will confirm dates with Will and LaShawndra.</p>	<ul style="list-style-type: none">● Scheduling: ASAP● Breakfast: One in the winter and one in the Spring.
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