



September's Board Meeting Minutes

Date: September 10, 2019 • 6:00PM

Location: HCPCS Lamond Campus (6200 Kansas Ave. NE, Washington DC 20011)

Attendees:

HCPCS Board Members

- Cody, Christopher
- Adler, Adam
- Harris, Orinthia
- Sabella, Susan
- Doherty, Rebecca
- Sigman, David
- Boykin, Stacy
- Brown, Alteria
- Alderdice, Austin

HCPCS Staff Members

- Pela, Okiemute
- Robinzine, Michele
- Rashed, Haroon
- Land, Sherilyn
- Wade-Creighton, Sade

Imagine Schools Staff Members

- Toler, Shawn
- Bowman, Donald
- Davis, Carolyn
- Garcia, Ana
- Ellis, Nashandra
- Johnson-Chavis, Tina
- Bowie, Tobie

Meeting Minutes:

I. Call Meeting to Order/Roll Call/

R. Doherty

Meeting was called to order at 6:04PM

Meeting Minutes Approved

II. Enrollment and Residency Updates:

HCPCS/Board

- o There were 28 students and 18 teachers on the residency investigation list.
- o Investigations are in Phase 2.
- o There are 13 potential Non-residency, emails were sent to those 13 staff members. Teachers must submit proof of residency.
- o There are 7 current students that are still in question.
- o There are 5 current teachers that are still under investigation.
- o Lamond's Academic Growth – Fall/Winter STAR Data: Math
- ❖ **ACTION ITEMS FOR RESIDENCY:**
 - o Create a Policy Poster to hang in the compliance office, the principal's office, and also in the main office. This will serve as more notice. Residency can't be under stated given the current concerns
 - o New cumulative record system was put in place. This creates a running checklist of what has been received and what has not been received.
 - o Operations: What is the residency chain of command? Who is responsible for collection and verification, and who will be a second verification point so more than one person is responsible.

III. E.D. Ops Risk Assessment/Finance Committee Update:

HCPCS/Board

- o Areas of Concern:
 1. Student Records
 2. Residency
 3. National School Lunch Program Compliance
- o Recommendations from Ed Ops:
 1. Operations should be its own domain
 2. Ongoing professional development is put in place due to the turnover rate



❖ **ACTION ITEMS FOR Ed Ops RISK ASSESSMENT:**

- The Finance Committee (chaired by Susan) will dig deeper into the Risk Assessment and make recommendations to the board

IV. School Updates:

HCPCS/Board

- Student Populations
 1. The SPED population at Tolson is 42
 2. Lamond may gain 8 more ELL Students
 - Academics
 1. Primary Literacy & Middle School math are areas of focus for Lamond 4th & 5th grades are now departmentalized
 2. Tolson is departmentalized in grades 4 - 8.
 3. Tolson ELA PARCC Goal is 60% 3+ (last year was 57.3%)
 4. Tolson's Math PARCC Goal is 52% 3+ (last year was 43.7%)
 5. Grade 5/6 and 7/8 will travel in a cohort.
 6. Classroom level data via weekly assessments will help predict STARR & PARCC scores. The trajectory should be evident and scores should align.
 7. Vertical articulation between grades for effective planning and instruction.
 - Culture & Parents
 1. Lamond has a morning assembly for all grades (except pre-K)
 2. Tolson has morning meetings for staff and front office to get a pulse check of staff.
 3. Staffing Vacancies at Tolson: Reading Specialist, Early Childhood Academy Lead, PE Teacher.
 4. Restorative Practice has been put in place at Tolson
 5. Communication with parents is a concern at both campuses.
- ❖ **ACTION ITEMS FOR SCHOOLS**
- Weekly assessment data should be captured and be reported academic excellence committee on a monthly basis, so supports can be put in place as needed
 - Summer School data should be disaggregated and connections made to any academic achievement. This can be a source for advertisement.
 - Back to school night @ Tolson Friday 13th
 - A communications plan needs to be put in place and streamlined. Over communicate to never hurts. Currently there is parent square, classroom dojo, and the folder system. Are these being used by everyone consistently and are parents aware of these?
 - The rebranding of Tolson through social media, what is the plan for this?
 - An App or other method for paying for things should be put in place. Handling too much cash is a potential hazard.

V. School Works:

- Next Phase of Strategic Plan
- One-day retreat in October to plan the next 3-5 years from a top level
- Austin will send out a survey monkey to assess the best times for everyone.

Miscellaneous

Attendance data will be given on the 16th

Tolson= 46.9% PMF w/out attendance

Lamond = 42.2% PMF w/out attendance

***Each threshold was met**



HOPE COMMUNITY PUBLIC CHARTER SCHOOL

Developing Character, Enriching Minds

15-year renewal is due October 5th

Vote will happen Nov. 18th

Meeting was adjourned, next meeting is October 8th @Tolson