



YouthBuild PCS Board Meeting Minutes August 29, 2019

In attendance—Board Members Steve Lanning, Mark Jordan, Noel Bravo, and Elizabeth Grant in person, Mary Blatch and Suraj Patel by phone; YouthBuild and TenSquare team members Jason Ellis, Claire Libert, and Janalee Jordan-Meldrum.

Steve Lanning, Board Chair, called the meeting to order at 7:00 p.m.

1. June Minutes. Steve Lanning moved to approve the June minutes; Mark Jordan seconded. The Board voted to approve unanimously.
2. Leadership Update.
 - YB is on track to meet Tier 1 status for SY18-19. Data indicate that YB also met Charter Goals and improved on four of seven metrics from the previous year.
 - School started last week and YB is on track to meet enrollment goals for September.
 - Mental Toughness now places more of an emphasis on a relationship building approach than in past years.
 - Staff professional development continues in areas that support instruction and student culture, including crisis prevention, restorative justice and co-teaching training.
 - The Leadership team has initiated a number of new construction partnerships that should offer multiple work opportunities for students.
 - YB hired a new construction manager and GED instructor and have a new AmeriCorps VISTA volunteer.
3. Operations/Finance Report.
 - The Board reviewed the recently updated Staff Complaint Resolution Policy. Mark Jordan moved to approve the new policy; Noel Bravo seconded. The Board voted to approve unanimously. The policy is included in the employee handbook.
 - Noel Bravo moved to approve the staff 401k retirement match for calendar year 2018; Elizabeth Grant seconded. The Board voted to approve unanimously.
 - Leadership is working with the landlord to complete promised facilities updates.
 - As of August, the current year's budget is healthy. Forecasted revenue for 2019-20 is slightly higher than expected.
 - The Leadership team has applied to three small grant programs to support operations and data management.

4. New Board Member Discussion.
 - The Board acknowledges that we have an even number of Board members and are working to bring on three new board members to supplement the current number. At the previous Board meeting the Board had agreed to again work with Education Board Partners (EBP) to identify new candidates. We are working expeditiously to bring on new members.
5. Upcoming.
 - Our Charter Renewal is scheduled for January 2020.
 - Staff completed the Mid-Term Review Process for accreditation and are awaiting a confirmation letter from MSA-CESS.
6. Looking to the future.
 - The Board discussed the pro forma budgets and considered other workforce development models (other than construction).
 - After our renewal we will turn attention to exploring and implementing new workforce development models in school year 2021-22. The school will spend 18 months in preparation and will begin with a pilot program.
7. Executive Session.
 - The Board met in Executive Session.

Steve Lanning adjourned the Board meeting at 8:50pm.