



## Board Meeting Minutes

An open meeting of the Board of Trustees (the “Board”) of Creative Minds International Public Charter School (the “School”) was held on October 21, 2019. The meeting was called to order at 6:09 PM.

The following Board Members participated in person: Dr. Val Wise, Dionne Tyus Garvin, Dr. Lynn Jennings, Ornella Napolitano, Navin Nayak, Prita Patel, Matt Walker, Jennifer Wallace, Jerry Zayets; Jeanelle Johnson was absent with notification.

Also participating from CMI school leadership: Nayamka Long, CAO; Chuck Jackson, CMI ED and ex-officio board member.

### 1. Opening Items

- Trustees introduced themselves.
- The Board Chair presented and reviewed the roles and responsibilities of the Board of Trustees.
- The Sept 2019 Board Meeting Minutes were presented for consideration. The Board voted unanimously to approve the Sept 2019 Board Meeting Minutes.

### 2. Committee Updates

Each committee provided a description of its work and an overall update:

- Governance: Discussion and vote on Dr. Neal Brown as a new board member. The Board voted unanimously to approve the addition of Dr. Brown.
- Finance (From Ornella): Details in Board book; cash improvements; update on SOAR grant and update on loan – targeting November for decision by OSSE on refinancing.
  - Vote on board intent to take on new space in Sherman South; RFP to go out end of December-ish; will need an MOU from the landlord; Motion passed unanimously.
  - Audit review and approval at November board meeting.
- AEC: Focus on meeting goals of charter and PCSB requirements.
- Exec Committee: Brief description of role.
- Strategic Planning Committee:
  - Three year plan, with organizational assessment led by Chuck to start soon.
  - RFP issued; out of five applicants, Bellwether selected as independent consultant to do 3 stages of work: assessment of organization, create strategic plan; and provide detailed plan for 1<sup>st</sup> year (2020/21) for new Ed to follow.
  - Brief introduction by Katie from Bellwether with description of their work.

- ED Search Committee: Carney Sandoe representatives present. 4 focus groups with parents and staff; first to occur on October 22; Nov-Dec select finalists; Jan-Feb select ED.
- REDI: Creating a diversity focus; develop diversity, equity and inclusion mission statement and committee.
- **Report from Interim Executive Director**
  - Enrollment update: 518 vs 519 PCSB target; Special Ed enrollment rates given special consideration and attention.
  - Recommitted to Gallup survey for SY19-20; 80% staff participation in recent administration of survey.
  - High School Fair was huge success.
  - Audit ongoing, doing well.
  - Recent professional development day incorporated staff feedback by allowing staff to choose what they attended; next PD day will include diversity and inclusion discussions.
  - Plan to cutback outsourcing of data analytics; do more data in-house to increase effectiveness.
- **Board Committee and Interim ED report accepted unanimously by board.**
- **Board and Interim ED responded to questions from community.**
- **There being no further business to be transacted, the open meeting was adjourned at 7:23.**
- **Executive session (trustees only).**

Respectfully Submitted,  
Matt Walker