

Board of Trustees
Meeting Minutes
October 22, 2019

Members Present:

Ryan Evans
Daniel Fine
Janisa Hayes
Gina Mahony
Jeffrey Nellhaus
Pamela Taylor
Sterling Ward
Erin Albright (phone)
Yohance Fuller (phone)

Admin Present:

Monya Bundy, *Executive Operations Coordinator*
Will Henderson, *Director of Operations*
Charlotte Spann, *Director of Schools*
Tracy Wright, *Chief Executive Officer*

Opening

Ms. Mahony called the meeting to order at 6:09pm.

Approval of Board Meeting Minutes

Ms. Mahony asked board members if there were any additions or corrections to the minutes of the September board meeting. There being none, Ms. Mahony asked for a motion to approve the minutes. Mr. Nellhaus so moved, and Ms. Taylor seconded the motion. The motion was approved unanimously.

CEO's Report

Dr. Wright provided the board with an update around Paul's three-year Strategic Plan that was created in and has been in effect since 2018, and her plan to modify these goals to be more aligned with our progress thus far. Dr. Wright spoke about each goal, highlighting the needs behind each shift. The changes to the Strategic Plan have already been reviewed by the School Performance Committee.

In order to achieve the updated goals, Ms. Spann explained that more data driven decision making and close monitoring of systems of progress (that were in place during year one of the strategic plan), is the organization's priority. For example,

Mini-PMF Taskforce groups have been established for each of the PMF metrics, and data is reviewed on a biweekly basis. Additional routes include the implementation of clear expectations of small group instruction, beginning PARC Prep courses at the beginning of the school year, and offering content specific professional development opportunities.

Dr. Wright shared proposed the following shifts to the 2019 goals from the Strategic Plan:

Increased the following goals:	Decreased the following goals:	No Change in the following goals:	Other
<ul style="list-style-type: none"> • MS: 4+ ELA PARCC • HS: 3+ ELA PARCC • HS: 3+ Math PARCC • MS Enrollment Suspension Rates 	<ul style="list-style-type: none"> • Enrolled in 1 AP or Dual Enrollment • 11th Graders score 85+ on PSAT • 11th Graders score a combined 97 on PSAT • 12th Graders score 890+ on SAT • 12th Graders score a combined 1100 on SAT • 12th Graders accepted in 4-year match college • Students on track to graduate in 5 years • MS: 3+ Math PARCC • MS: 4+ Math PARCC • HS Enrollment • Re- Enrollment 	<ul style="list-style-type: none"> • 8th Graders earning Sp I or Alg I Credit • Students on track to graduate in 4 years • 9th Grade on Track • MS: 3+ ELA PARCC • HS: 4+ ELA PARCC • HS: 4+ Math PARCC • In Seat Attendance • Safe and Respectful Community (via surveys) • Strong Instructional Culture (via surveys) 	<ul style="list-style-type: none"> • <i>3+ in AP Course(s)</i> • <i>C or Higher in Dual Enrollment to be combined to mirror PMF—</i> • Percent of students scoring 3+ and/or C- or higher in DC course

Treasurer’s Report

Mr. Henderson reviewed the Key Performance Indicators from the September financial materials. We are now at 756 enrolled students, which is higher than what was originally budgeted for. Mr. Fine explained that most of the extra revenue available was needed to better service the Special Education department. The financials for the next few months should be relatively stable and predictable, and the CapEx plan for the next year will be discussed within the Finance Committee in the coming months.

New Business

Ms. Mahony informed the board of the compliance requirements monitored by PCSB, and our subsequent need for an additional board member. She briefly reviewed the

qualifications of the current candidates and explained the nomination process managed by the Governance Committee. The new board member will be voted upon in November. It was also decided that the November board meeting should be held virtually on November 19, 2019 in light of the holiday.

Closing

Ms. Mahony adjourned the meeting at 6:54pm, and board members hosted an Executive Session.