



TWO RIVERS BOARD OF TRUSTEES

December 9, 2019

Call to Order

The meeting of the Two Rivers Board of Trustees started at 6:00pm.

Board Members

Clara Haskell Botstein, Chair	Present
Justin Valentine, Vice Chair	Present
Ali Khawar, Secretary	Absent
Adrian Jordan, Treasurer	Absent
Grace Aduroja, Trustee	Present, On Phone
Anne Lackritz, Trustee	Absent
Eli Schlam, Trustee	Present
Nick Rodriguez, Trustee	Present
Anne McElwain, Trustee	Absent
Kimberly Rollins, Trustee	Present, On Phone
Saumil Shah, Trustee	Present
Matthew Steenhoek, Trustee	Present
Lucas Pipes, Trustee	Absent
Reem Labib Tyson, Trustee	Absent
Aswathi Zachariah, Trustee	Present
Jessica Wodatch, Executive Director and Ex Officio	Present

Others Present

Sarah Richardson, Chief Financial Officer
Khizer Husain, Director of External Relations
Michelle Kimso, Executive Assistant
Peter Gillin, Diversified
Maureen Alphonse-Charles, Diversified
Roy Germase, Compass

Approval of Meeting Agenda

The Board unanimously approved the December 9th meeting agenda.



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Approval of Board Meeting Minutes

The Board unanimously approved the November 18th board meeting minutes.

Finance

Trustee Shah presented the following Memo which was sent to trustees in advance of the meeting:

- Revised Budget Proposal - The memo is a contract recommendation for low voltage design, equipment, and installation for the new middle school

Low Voltage Area	Recommended Vendor	Proposal Amount
AV Classroom Design, Equipment, and Installation	Dynamic Network Solutions (DNS)	\$50,390.38
Network Infrastructure Design, Equipment, and Installation	Dynamic Network Solutions (DNS)	\$58,742.92
Telecommunications Design, Equipment, and Installation	ComLink Telecommunications LLC	\$10,663.00
Security and Access Design, Equipment, and Installation	ResponseTECH	\$59,479.00
Total Low Voltage		\$179, 275.30 (anticipated \$144,029.55 after ERATE)

- Recommendation - Recommendation is to approve recommended low voltage providers at the higher rate (pre-ERATE).

Following discussion, the Board unanimously voted to approve the recommendation.

MS2020

Trustee Steenhoek presented the following Memo which was sent to trustees in advance of the meeting:



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- The Memo is a Guaranteed Maximum Price Proposal from MCN Build for MS2020 Expansion and MS2020 Overall Budget

The recommended vote for the construction contract guaranteed maximum price (GMP) to complete the middle school project is to approve MCN's GMP pricing of \$14,799,976.

- Recommendation - The recommendation from the finance committee is to increase the overall project budget to \$17.785 million from \$17.5 million so that the owner-controlled contingency can be at \$1 million (original contingency budget was \$1.4 million).

Following discussion, the Board unanimously voted to approve the recommendation.

Development Update

Executive Director Wodatch reported that the Beyond the Basics campaign has raised \$37,873. Two Rivers saw growth in Grandparents, New Donors, and Families giving.

Advocacy Update

Chair Botstein shared that there is a need to engage board members in advocacy efforts. If a board member is interested in chairing an advocacy committee, they should let Chair Botstien know.

Closed Session

Adjournment

The Board meeting adjourned at 8:00pm.

Prepared by:
Michelle Kimso /s/
Executive Assistant

Submitted by:
Ali Khawar /s/
Secretary