



Board Meeting Minutes

A meeting of the Board of Trustees (the “Board”) of Creative Minds International Public Charter School (the “School”) was held over the phone on December 16, 2019. The meeting was called to order at 6:06 PM.

The following Board Members participated, all by phone: Dionne Tyus Garvin (chaired meeting in Dr. Wise’s absence), Dr. Neal Brown, Navin Nayak, Prita Patel, Matt Walker, Jennifer Wallace. Jeanelle Johnson, Ornella Napolitano, Dr. Val Wise, were absent with notification. Dr. Lynn Jennings, Jerry Zayets were absent.

Also participating from CMI school leadership: Chuck Jackson, Interim ED and ex-officio board member; Craig Bednarovsky, COO; Nayamka Long, CAO.

1. Opening Items

- The Nov 2019 Board Meeting Minutes were presented for consideration. The Board voted unanimously to approve the Nov 2019 Board Meeting Minutes.

2. Committee Updates

Each committee provided a description of its work and an overall update:

- AEC: Update from CAO Nayamka Long
 - o Discussed charter goals as listed in Board Book
 - o Provided update based on Sept 2019 student data
 - o Will be more data in January and at end of year
- Finance: Update from COO Craig Bednarovsky
 - o \$10k grant won from Wells Fargo
 - o Pipeline Grant submitted (along with Urban Teachers)
 - o SPED/IT Grant upcoming
 - o Waiting on rent credit from AFRH
 - o Loan submitted to OSSE, hope for approval on Thursday
 - o Audit done, came in at 519 students
 - o Details in Board book on days of cash on hand
 - o Architectural design firm begun work on new space in Sherman South
- Governance: Update from Matt
 - o Exploring selection of new parent trustee to replace Jerry Zayetz, with prioritization of middle school parent search
 - o Matt to send email to board chairs to solicit suggestions and conversations with Neal to determine which committee(s) he should join
- ED Search Committee: Update from Navin

- o Completed parent survey with great help from CMI staff; 67 survey responses; many more responses from lower school than middle school.
 - o 87% respondents satisfied or very satisfied with CMI, 88% would recommend CMI.
 - o Other helpful guidance in survey; not only helpful for ED search but also for strategic planning
 - o Many responses are open ended comments—will try to summarize/index these comments
 - o Review of process, timeline for Bellwether help; will try to share with Bellwether next week if possible
 - o Will start sorting ED applicants at beginning of 2020
- Strategic Planning Committee: Update from Dionne
 - o Some board members, staff, parents, have already spoken to Bellwether; Bellwether plans to update board at January meeting
 - o Draft of School Quality Review document will be ready early January; iterative document thereafter
 - o Will pull together steering committee of staff, board members, parents in January
- REDI: Update from Jenni
 - o Had call within past month to consider scope of committee work
 - o Could make most sense to focus on work for the board itself, given the other diversity work and strategic planning already happening by others; want to give the other work some additional time to progress
 - o Want to do more research on vendors doing successful work at other schools
- **Report from Interim Executive Director**
 - Updates on playground issues
 - Math Night success (kudos especially to Ms. Bailey); ~200 attendees
 - Inclusion program all in compliance (all are glad Amita is back)
 - Professional development program “Conscious Discipline” launched in December; staff responded positively to excellent facilitator
 - School is fully staffed (except for Mandarin teacher)
 - Extended offer to new Data Manager; will likely start mid-January
 - Successful staff holiday party
 - CMI a “three star” school once again last year from OSSE rating
 - Update on first science assessment of 5th and 8th grade students (assessments were new for DC students during last school year, just received results)
- **Board reminded of link on website to make donation; Margaret from CMI staff will also send link. Board asked to make a donation before end of calendar year if they haven’t already.**
- **There being no further business to be transacted, the meeting was adjourned at 7:03.**

- **Executive session (trustees only).**

Respectfully Submitted,
Matt Walker