



Statesmen College Preparatory Academy for Boys PCS

September 25, 2019 Board Meeting Minutes

1. **Board Members Present:** Nicole Solomon Mitchell, Samantha Barbee, Ray McKenzie, Shawn Hardnett, Raymond Weeden, Greg Van Houten, Bisi Oyedele, Satira Streeter Corbitt, Sandi McCoy (by-phone), and Mary Brown (by-phone).
2. **Board Members Absent:** James Cadogan and Toni Barton.
3. **School Team Members Present:** Sean Flora and Rictor Craig.
4. **Outside Consultants and Persons Present:** Shereen Williams of Education Board Partners and Kim Swenson of EdOps.
5. **Board Self-Assessment Results**
 - a. Analyzed comprehensive Board Self-Assessment Results, guided by S. Williams.
 - i. Discussed the fact that Board is currently high-functioning.
 - ii. Discussed governance (Board) versus management (school team).
 - iii. Discussed critical role committees can play in increasing Board engagement.
 - iv. Discussed importance of succession planning for school team and Board.
 - v. Discussed fundraising goals for Board and concept of “friendraising.”
 - vi. Discussed “challenges” identified by Board through Self-Assessment tool.
6. **Board Giving**
 - a. Reminded Board that gifts should be made by November 1, 2019.
 - b. Discussed critical need for additional fundraising.
7. **Topics to Address During Future Board Meetings and Other Items to Address**
 - a. Governance versus management.
 - b. Defining engagement (*e.g.*, fundraising is a part of engagement).
 - i. Fundraising goals to be set and refined by Board, fundraising strategy to be developed by Institutional Advancement Committee.
 - c. Sign and return conflict of interest forms; approve June 2019 Board Meeting Minutes.
 - d. Academic Dashboard Updates – PARCC & MAP Results.
8. **Adoption of SY19-20 Board and School Goals**
 - a. Discussed the fact that Board and School Goals are bold and far-reaching.
 - b. Unanimously approved.

9. Springboard and Wednesday Afternoons (PD Time)

- a. Discussed and strategized how to optimize Wednesday afternoon time slot, which is contracted to be managed and run by Springboard while School staff attend PD.
 - i. Discussed creating task force to assist with addressing this issue.
 - 1. Raymond Weeden to lead task force.
 - 2. Satira Streeter Corbitt presented on potential outside community groups, organizations, and persons who could help with programming.
 - a. Discussed need to obtain and/or confirm background checks.
 - 3. Task force will meet for the first time during week of September 30, 2019.

10. Adoption of August 2019 Financials/Summer Spending Discussion

- a. Presentation led by K. Swenson of EdOps.
- b. Outside audit process to begin on September 25, 2019, because that is when books will be “closed.”
- c. Discussed August 2019 Financials, including key performance indicators, cash flow forecast, variances, and balance sheet. Analyzed variances and expenses that arose out of Year 2 and moving to new facility.
- d. Unanimous consent to adopt August 2019 Financials.

11. Introduction of Lead Staff and Classroom Visits

12. Adjourned at 10:00 AM EST.