

Memorandum for PCSB Document Requirement

To: DC PCSB

Date: January 23, 2020

School Name: Friendship Public Charter School

Regarding: Friendship PCS Board of Trustees Meeting Minutes

Reason: There are no Quarter 2 board meeting minutes to upload at this time. Minutes from the October meeting will be approved at the March 2020 board meeting.

Name (print): Tamika Maultsby

Title: Deputy Chief of Compliance

Signature: _____ *Tamika N. Maultsby* _____