

Roots Public Charter School
15 Kennedy Street NW, Washington, DC 20011

Board Meeting Minutes

November 21, 2019

1. Call to order

Mama Gilda called to order the Board Meeting of Roots PCS at 6:19pm on 11/21/2019 at 15 Kennedy St. NW, Washington, DC 20011.

2. Roll call (For a quorum) and Welcome

Mama Gilda conducted a roll call. The following persons were present: Gilda Sherrod-Ali (Chair), Chirece Jones (Parent), Kim “Khadija” Bryant-Hughes (Teacher), Jessie Sharpe (Treasurer), Cameron Poles, Otto Wilson (Community), Patricia Mitchell (Via phone) Non- Members: Rasheki Kuykendall, Vice-Principal, Winifred Wright (Director of Program Compliance), Roseanna Nwaogu (CFO), Selena Spencer Lipscomb* (Prospective Board Member)

*Mama Selena will be asked to leave during the vote

Quorum? Yes X

3. Opening Prayer: The meeting opened with prayer by Mama Gilda.

4. Review Minutes From Last Meeting (August 15, 2019)

Mama Gilda read the minutes from the last meeting. Board made corrections.

- Pg. 1 – Correct heading should read “Board Meeting Minutes” (change from agenda), Mama Winnie’s title is Director of Progeam Compliance (take out administrator).
- Dollar signs (\$) need to be added in front of the following numbers: \$6,563.41 (pg. 2), \$1.2 million, \$17,000, \$19,930, \$21,462, \$126,562, \$128,987 (pg. 4), \$27,000.00 (pg.5).
- Pg. 3 – Correction: “an iReady program” wide this year...
- Pg. 4 – Make the following correction to the sentences: Everyone will receive a 5% salary increase with the exception of three employees who will receive more than 5%; The motion was moved by Baba Jesse and Second by Mama Chirece.

- Pg. 5 – Correction: Mama Roseanne submitted an RFP and received 12 proposals.

Baba Jesse motioned to accept August 15, 2019 Minutes as amended. Second By Baba Otto. Mama Gilda approved and signed the Minutes as amended.

6. Discussion and Vote of New Board Member:

Mama Gilda asked Mama Selena to step out of meeting. Board reviewed letter of interest and Resume of prospective Board Member, Selena Spencer Lipscomb.

It is noted the prospective member has background in fundraising and marketing.

Baba Jesse asks if there are any “isms” or conflicts since Mama Selena is an AKA. Mama Gilda states there is no conflict of interest that there is a shared Sorority.

Mama Selena is brought back in to address the Board.

Mama Selena shares she is a former teacher, has a passion for teaching, a marketing professional with lots of experience including as an entrepreneur

Baba Cameron shares he did a quick Google background check and is impressed by work and experience.

Mama Selena shares more of her professional experience and steps out for vote.

Baba Cameron moves to accept Mama Selena as community based Board Member #9. Baba Jesse seconds motion. There is no opposition from board. Mama Gilda accepts and signs motion.

Mama Selena will be official and a voting board member next Board Meeting.

Board welcomes the newest Board Member.

7. Old Business:

- a) **School Enrollment:** Mama Winnie reports Roots PCS is at full enrollment at 120 students. She provides breakdown of students enrolled: 14 English Language Learners, 69 at-risk, 6 Students with disabilities, etc.

At-risk is defined as low-income students, students that receive free or reduced lunch, food-stamps, or are displaced.

Roots PCS receives more funding for “at-risk” students.

- b) **Proxy:** Each Board Member signed and submitted individual proxies to Mama Gilda.
- c) **Financial Report (Mama Roseanna):** Mama Reviews Financial Report November 21, 2019. First budget was based on 109 students.
 - i) Baba Otto asks about liabilities. Mama Roseanna answers that the money not spent is given back therefore making it a liability if unused.
 - ii) Kwanzaa Bonuses: Proposal from surplus. Board discusses increasing Mama Symone's bonus. Board agrees to increase Mama Symone's bonus to \$750 and votes to raise the amount. Baba Cameron motions to amend Kwanzaa bonus for Mama Symone from \$250 to \$750. Baba Jesse seconds motion. There is no objection. Mama Gilda accepts and signs motion to amend Mama Symone's Kwanzaa bonus from \$250 to \$750.
 - iii) Motion to approve RPCS premium insurance. Board reviews premiums. Baba Cameron motions to approve renewal. Baba Otto seconds motion. Mama Gilda accepts and signs renewal for Monthly Premium by Product Per Subscriber.
 - iv) Baba Jesse motions to accept Roots PCS Financial Report as amended. Baba Cameron seconds motion. Mama Gilda signs and approve 11-21-19 Financial Report.

8. New Business

- a) **Solar Energy**—Mama Bernida informs Roots PCS Board (tenants) of solar energy contract.
 - i) Mama Gilda asks if there would be any rent increase. Mama Bernida states she is only informing the Board of the contract and changes but there will be no increase or changes to rent.
- b) **Special Education:** Board Chair asks Roots PCS admin to prepare to put policies in place to serve special education students. The plan and policies are expected to be presented at next Board meeting.
 - i) Current student with special education needs having issues. **Behavior Intervention Plan (BIP)** for particular student. Behavior specialist is meeting with him to improve behavior. Mama Gilda requests to be present during next meeting with Parent, Advocate and Admin.

c) **Mama Bernida Announcements:**

- i) iReady has been approved as goal for RPCS. Board is asked to seek community partners to support the school by purchasing engraved brick (\$100/3 lines), and Board is asked to sponsor students in the Read-A-Thon fundraiser.
- ii) Roots PCS has been published as a Tier 2 school.
- iii) Since we are at full enrollment and the budget has increased, so has the professional development.
- iv) EdFest is coming up and enrollment/recruitment is being strategized over the next 3 months.

9. Adjournment

Mama Gilda adjourned the meeting at 8:08pm.

Minutes submitted by: Mama Chirece