Breakthrough Board Meeting  
MINUTES  
October 17, 2019

In attendance:
Keith Whitescarver, Chair  
Sara Suchman, Secretary  
Bonnie Gallion, SHA rep, ex-officio  
Rachel Kimboko  
Allison Jones, guest  
Hannah Richardson, DCI, ex-officio, nonvoting  
Kat Park, guest  
Drew Archer, EdOps  
David Bagnoli  
Katie Brown

Meeting brought to order: 5:06pm

David Bagnoli: Motion to approve the August minutes

Keith Whitescarver: Seconded.

All present at the time of the vote (6 board members) voted to approve.

Executive Director’s report by Acting ED, Hannah Richardson: 
Classrooms, teachers, and students:  
- With the addition of new primary classrooms that opened this year, Breakthrough now has 9 classrooms total open.  
- Staffing  
- Hannah coaching Primary; Allison coaching elementary  
- 38 staff members; looking at 40 - 41 when some aides/assistants hired  
- AmericaCorps intern so that will help with substitute coverage costs  
- Students  
- 18 students with IEPs; lower ELL #s than last year.  
- Enrollment is now 225 students, which is great.

PMF:  
- PMF--will be released to the community at large on October 28. Moved from Tier 3 to Tier 2. Largely because of NWEA scores up.  
- Testing so far this year is looking on track for what is expected. First round of testing looks similar to last year’s first round of testing.

Extended Day Programming:
Numbers are lower than expected between both campuses. Cost went from $14 to $16. Not sure if low enrollment is due to cost or other. Will look into looking into why the number is lower. 100 instead of expected 180.

**Facilities:**
- Leased greenspace at the end of the block, got it landscaped and fenced. Children will start using it on Monday. 90 day notice for Douglas Development to take it back.
- Phase 1 Design work underway on the Takoma Playspace. Parent meetings, etc. Moving on track.

**Financials:**
- Indicators are much better than at this time last year. So lenders will be happy.

Votes to approve expenditures that exceed 10K:
- Sara Motion; Katie second--Board approves lease amendment with Douglass Development to amend our lease with them for the additional Greenspace for $20K/year. (all 6 present voted to approve)
- Sara Motion; Katie seconded--Board approves Level Green Landscaping $16,870 for landscaping and fencing around the additional Greenspace. (all 6 present vote to approve)

School Safety Omnibus Bill of 2018:
- Have done due diligence and submitted all information to SureHire for background checks.

6:15 Keith Motion to adjourn, Sara seconded, all present approved.