

**Perry Street Preparatory Public Charter School  
Board of Trustees Meeting Minutes  
January 21, 2020**

**Members Present:** Cindy Brown, Vinette Brown, Darwin Bagley, Catherine Randall, Bruce Newby

**Phone:** Consuelo Nelson, Katie Noonan, Martinique Freed

**Others Present:** Rachel Crouch (Principal), Kelly Smith (Director of Operations), Alexandra Pardo (TenSquare), John Poindexter (Board Candidate)

**Called to Order:**

Cindy Brown officially called the meeting to order at 6:05 pm.

**Board Membership:**

The Board voted on the nomination of new Board Parent Member, Mr. John Poindexter. Vinette Brown moved to approve; Bruce Newby seconded. The Board approved the nomination unanimously

**Approval of the Minutes:**

The August Board Meeting Minutes were reviewed and no needed edits were noted. Vinette Brown moved to approve; Consuelo Nelson seconded. The minutes were approved unanimously.

**Leadership Update:**

Ms. Crouch reported on PSP's SY2020 PMF mid-year progress to the Board. PSP's goal is to reach a 70 PMF score. Based on winter MAP results, PSP is on track to meet PARCC PMF goals, except for elementary ELA 3+ and middle school ELA 4+. Targeted weekly intervention for students will next week, and MAP will be taken again in mid-March to assess student progress.

Ms. Crouched shared that PSP's attendance is on track and is currently 93.9%, exceeding the goal of 93%. Suspensions are 0% and truancy is 0.31% (1 student). PSP is also 100% SPED compliant.

Ms. Crouch shared that the PSP Leadership Team has completed 403 classroom observations-143 more than last year at the same time. Based on these observations, TenSquare and the Leadership Team have focused teacher professional development on co-teaching, pacing, and academic ownership of the classroom.

Ms. Smith gave a report on PSP's operations to the Board. There are currently no vacancies for academic staff, and one vacancy for an afterschool program coordinator. In December 2019, PSP completed a tri-annual administrative review by the National School Lunch Program. PSP

received compliments for high participation, staff buy-in, and general enthusiasm for the food program.

Ms. Smith reported that PSP has applied its new 21<sup>st</sup> Century Grant to providing Before and Aftercare for over 200 students daily, and has increased part-time staff to 9 members to support 6 teachers with student supervision and tutoring. Ms. Smith also shared 5 bids in response to PSP's SOAR Grant RFP, to improve accessibility to the building through adding ramping to the front entrance, updating bathrooms, and repaving the parking lot. The Board reviewed the bids. The Board voted to approve the bid that best met the scope and costs (\$500K) detailed in the RFP and authorized Ms. Smith to finalize negotiations and make a final decision. Vinette Brown moved to approve; Darwin Bagley seconded; the Board approved unanimously.

Ms. Smith provided an update on fiscal year to date Financials to the Board. PSP is in a good financial position and a positive variance is forecasted.

Ms. Smith gave the Board an update on PSP's 2020-21 student enrollment progress reviewing current application and intent to return.

**Next Meeting:**

March 17, 2020, 8:30 am.

**Adjournment:**

Meeting adjourned at 7:47 pm.