

Notes for Completing the Facility Charter Agreement Amendment Application

Overview

This application is for a school seeking approval from the DC Public Charter School Board (DC PCSB) to operate a new facility.¹ The school may operate the new facility in addition to or in lieu of the facility or facilities already recognized in the school's charter agreement.²

Standard for Approval

DC PCSB staff will generally recommend that its Board approve a facility amendment if the school makes a reasonable and documented effort to engage its internal community and the community groups located in the area surrounding the proposed space. The internal community includes school staff, students,³ and current families. Community groups include, but are not limited to, prospective families, Advisory Neighborhood Commissions (ANC), civic and citizens associations, churches, public and public charter schools, and businesses. Before submitting this application, the school must

- Discuss its plans with the community during an open meeting of its board of trustees.
- Notify the appropriate ANC Chairperson and the Single-Member District Commissioner regarding its facility plans in writing. The notification must include a request to be added to an ANC meeting agenda to present the school's facility plans.

Other engagement activities may include developing an action plan that responds to community concerns, commissioning a traffic study, and initiating collaboration with neighboring schools.

Ultimately, the school must demonstrate that it has worked with its internal community and the community surrounding the proposed space to address any concerns and needs.

Finally, the school must demonstrate that opening the new facility will not harm its economic viability.

Submission Deadline

Per DC PCSB's *Charter Agreement Amendment Petition Submission Policy*,⁴ a school must submit its facility amendment application at least three months before it intends to serve students in the proposed space. A school that participates in the My School DC

¹ Per DC PCSB's *Definition of School, Campus, and Facility Policy*, "a facility is a building that houses part of a campus, an entire campus, or multiple campuses. It may be temporary or permanent. A school may operate a single-campus among multiple facilities, or a school may operate multiple campuses in one facility." See the policy here: <https://bit.ly/3vyUyKY>.

² If a school has multiple facilities per campus or multiple campuses per facility, DC PCSB will ask the school to identify a distinct name for the facility/facilities.

³ Schools that do not enroll young adult and adult students need not demonstrate student support for the proposed changes.

⁴ See the *Charter Agreement Amendment Petition Submission Policy* here: <https://bit.ly/34ORPBZ>.

(MSDC) lottery that seeks to operate a new facility should submit its amendment request ahead of MSDC's school profile data collection deadline. Failure to do so may result in students not being matched to the new facility.

Contact

Before completing the application, please contact Melodi Sampson at msampson@dcpcsb.org to discuss the proposed change(s) or to ask general questions about the charter agreement amendment process.

LOCAL EDUCATION AGENCY (LEA) NAME: The Next Step Public Charter School

BOARD CHAIR NAME: Steve Cartwright

SUBMISSION DATE: 7-26-2024

SUBJECT: Facility Charter Agreement Amendment Request

SCHOOL BACKGROUND AND PROPOSAL SUMMARY

Campus name(s): The Next Step PCS

Year(s) opened: Chartered in 1996; Open in 1998

Grades served: Adult education for ages 16 -30 years old

Proposal summary:

The Next Step Public Charter School (TNS) proposes to relocate its offices and classrooms from its current ancillary facility at 1420 Columbia Road, NW (approved by the PCSB in 2020) to the new proposed location 3333 14th Street, NW, Washington, DC 20010, known as the Tivoli Square building. With TNS's steady annual increases in student enrollment, projected increases moving forward, and a new strategic plan that calls for innovative teaching and learning approaches, the Tivoli Square location will allow for more space to cater to increased staff to support the increased student population and additional space to accommodate school initiatives. The Tivoli Square space is also more modernized than the school's current ancillary location and with proposed updates to the space, it could lead to fewer building maintenance concerns than we have been experiencing in our current auxiliary facility. The proposed facility is near the TNS main campus and therefore allows for ease of movement for students and staff between the campus and the facility.

Since 1996, The Next Step PCS has maintained a commitment to extraordinary outcomes demonstrating achievement and success among the District's youth who are interested in reconnecting and pursuing their secondary credential increasing their English proficiency and gaining new workforce skills to improve job opportunities. Before the amendment to increase our age ceiling, the need for additional space for instruction and organizational efforts was recognized throughout our Management Team. Following that age ceiling increase (charter amendment approved in Spring 2019), we saw enrollment exceed our projections. Although we saw a dip in enrollment due to the pandemic, we have now exceeded the pre-COVID enrollment and have surpassed our enrollment ceiling by 17 last year and are currently on track to hit our ceiling this year with a waiting list. Our Day Program continues to grow, increasing and further exacerbating our space needs and instructional demands, such as creative scheduling of students, which causes an increase in instructional staff, as well as a need to increase wrap-around services and supports to fulfilling our vision "...in which all youth receive an excellent education and the support they need to realize their full potential as human beings and contributing members of society."

A new strategic plan developed in the summer of 2023 has highlighted our current needs structurally and instructionally. Strategy 2 and 3 speak directly to innovative instructional models and practices that include flexibility in delivery as well as an

instructional model that includes college and career development, which in and of itself requires space to provide opportunities for in-house or co-located college and career options, as well as future certifications. Strategy 5's focus on a flexible and diverse funding model to support growth in strategic partnerships that allow Strategy 3 to occur with 80% of the funding to be from external sources to also ensure Strategy 4 is accomplished. Strategy 4 focuses on supporting the transition of graduates and alumni to competitive jobs in DC. Our current space is already limited for funded students. We must have space to provide intentionally structured services for our graduates and alumni. Our current auxiliary space does not allow the space to house the current use and the growth needed for these new services and the staff necessary to support them. This second space, too, will provide greater capacity for the delivery of supplemental instruction activities, including the development of accelerated English as a Second Language offerings and efforts to actualize seamless pathways from Adult Basic Education-to-College pathways, including but not limited to Early College at The Next Step.

The demands creating urgency for this proposal have led the Management Team to discussions regarding the configuration of the second space, as well as the reconfiguration of the current school site. Along with the Executive Director, the Management Team and other senior leaders within the organization offered suggestions and options for the use of space, as well as shifts to our management team to ensure oversight, structures to ensure consistency of excellence and alignment among staff and sites, as well as in all facets of our work. Management and staff see this second space as a chance to increase our capacity to best serve our current students, provide greater access to childcare resources within our Student Support and Engagement division, enable collaborative innovation and meeting spaces, and a place for students to be self-directed learners in conducting research and preparing for college participation and success.

Year the school plans to implement the proposed changes: SY 25-26

When did the school's board approve the proposed changes? *Please attach minutes from the meeting and vote results.*

FACILITY

1. Please check the box that best describes the school's proposed change.

- ☒ The LEA or a campus within the LEA is relocating from its current facility to a new facility.
- ☐ The LEA or a campus within the LEA is staying in its current facility *and* expanding into an additional facility (i.e., some students will attend the current facility while some will attend the proposed facility).
- ☐ The LEA seeks to open a new campus to be housed in a new facility. (Also complete the Expansion and/or Replication Amendment Application.)

2. In the table below, list the facility/facilities the school operates (i.e., the facility/facilities identified in the school's charter agreement). For each entry, report the facility name, the campus(es) and grades served within, and the address.

Current Facility/Facilities		
Facility Name	Campus Name(s); Grade(s) Served	Address
The Next Step PCS (@ CentroNia)	The Next Step PCS main campus at 3047 15 th St, NW : Adult education, ages 16-30	1420 Columbia Road Washington, DC 20009

3. In the table below, list the facility/facilities the school seeks to operate (i.e., the facility/facilities the school will continue operating along with the facility the school proposes operating). For each entry, report the facility name, the campus(es) and grades served within, and the address.

Proposed Facility/Facilities		
Facility Name	Campus Name(s); Grades Served	Address
The Next Step PCS (@ Tivoli Square)	The Next Step PCS main campus at 3047 15 th St, NW : Adult education, ages 16-30	3333 14 th Street, NW Washington, DC 20010

4. Will the school lease or purchase the proposed facility? If the school has already purchased or leased the facility, when did the school acquire it?

The school has not purchased or leased the space. TNS plans to lease the proposed property, which will consist of offices, classrooms, conference rooms, workspace, and staff and student lounges. TNS proposes to occupy space on the second and third floors. Each floor is proposed to be a mix of administrative and instructional space.

5. How will the new location impact current students? How will the school encourage student re-enrollment? How will the school support students in need of transportation to the new location?

With the proposed facility located near the main campus and near the current facility, plus its location in the heart of the Columbia Heights neighborhood, an area where most of TNS students reside, TNS doesn't believe that re-enrolment based on

location would pose any issues. The new location (3333 14th St, NW) is approximately a seven-minute walk from the current location (1420 Columbia Road, NW) and approximately a five-minute walk from the school's main campus (3047 15th St, NW). The new location is one block from the metro, with bus lines nearby. In addition, the new location is directly across the street from a parking garage. The varied transportation outlets would allow our students to get to and from the new location with ease. Therefore, the move from the current facility to the new proposed location would positively impact our current students and pose a great incentive for prospective future students.

To support students with transportation needs, TNS will continue to offer prepaid metro cards to its students, allowing them to easily take the bus or subway system to and from classes. Additionally, the main campus has a bike rack, where students can rest their bikes and then walk (about five minutes) to the new facility.

6. Will there be newly created seats for additional students? If so, discuss student recruitment efforts in the new school community.

The new location is larger than the current facility and allows the school to cater to more students. The new site would serve the student population that occupies the current facility as well as additional students. The new school community is located near the school's main campus and the current facility. Our current recruitment efforts will continue to be rigorous to include radio ads, bus ads, ads placed in the metro stations, and mainly engaging our current students to spread the word about the school, the plethora of services provided at the school, the school's location and proximity to public transportation. Additionally, we could market how the new facility is in the shopping district of Columbia Heights, particularly near grocery stores and eateries, which could be appealing to the adult population that we serve.

Additionally, within the Tivoli Square building, there is a historic theatre that puts on plays primarily performed in Spanish. The TNS student population is largely Hispanic, and many have limited English language ability. This could pose a great opportunity for collaboration with our students around acting, set design, sound engineering, etc. TNS has begun to talk with the director of the theatre and plans to have further discussions with them. Such a collaboration would become part of our recruitment strategy.

7. What is the maximum occupancy at the new location? If the maximum occupancy load for staff and students is less than the total number of staff and students who will occupy the facility at any point in the future, please explain how you will address this issue.

The occupancy load will be approximately 217 people, inclusive of students and staff, which is adequate for our planned use of the space. We do not anticipate more people occupying the space than the maximum allowed, at any point in the future.

8. Does the proposed space require renovation? If so, describe the renovations the new location will need, either to serve as a school or to be accessible for students with disabilities.

Although much of the new facility is adequate for TNS needs in its current form, the proposed space requires renovation. The current facility mainly has office space and conference rooms. To make the space adequate for a school, there are plans for a classroom to be built where there is currently open floor space, and a few offices

would combine to become classrooms. Renovation is needed for a couple of bathrooms to make them ADA-compliant for students with disabilities.

9. Describe the proposed facility's neighborhood (i.e., is it residential or commercial, is it metro accessible). What value will the school add to the proposed neighborhood?

The proposed facility's neighborhood is mainly commercial retail space. The space sits between restaurants, grocery stores, and a shopping center and a dance institute across the street. The space is metro accessible and is about one block from the Columbia Heights metro station. In addition, buses run and stop along the 14th Street corridor near the proposed facility.

The school has been part of the Columbia Heights neighborhood for almost thirty years and serves students 16-30 years old who would like to obtain their GED or learn English as a Second Language. The school is open to all DC residents between that age range and has served the Columbia Heights neighborhood and beyond for almost thirty years. The value that TNS adds to the community is welcoming the residents who would like to take courses and preparing them for college and the workforce. In addition, our students are hard workers seeking their education, so they would be of value to the various employers in the neighborhood. The school works alongside community partners and connects its students to critical services. Having a facility in the heart of the shopping district of Columbia Heights could lead to more residents inquiring about the school's mission and services and possibly enrolling in school. A large part of the school's program is providing ESL courses. The school will continue to engage the community and promote its language acquisition services to the community.

Because the auxiliary space will be centered within businesses and organizations, we are hoping to increase our visibility and commitment to the betterment of Columbia Heights. We are hoping to engage more partners to provide real life learning opportunities that connect with GED content and workforce skills, as well as the ability to practice their English skills through civic engagement and regular opportunities to engage in meaningful discussions.

Additionally, the school intends to have at least two security guards in the new facility. Working in tandem with the facility's security guard, TNS would monitor the exterior and interior of the Tivoli Square building.

10. List the traditional and public charter schools near the new location, identifying schools that educate the same grade span your school serves/will serve. Describe how the school's mission and academic performance compare to these schools. What impact will the school's relocation have on enrollment at neighboring schools?

The Next Step PCS main campus and current auxiliary facility is located among a host of schools, as neighbors: Barbara Chambers Children's Center, Columbia Heights Educational Campus, Latin American Youth Center Career Academy, YouthBuild, Carlos Rosario, Tubman Elementary School, Apple Tree Early Learning PCS, Bancroft Elementary, with E.L. Haynes, Theodore Roosevelt HS, and the Parkview of Cesar Chavez PCS campus all within a short distance. With the proposed new facility for The Next Step PCS within seven minutes walking distance from the current facility or the

main campus, the move would not pose any additional challenges to enrollment at neighboring schools, since we are just moving from one auxiliary space in the area to another.

The three peer institutions for comparison are as follows: Latin American Youth Center Career Academy (LAYC Career Academy), YouthBuild, and Carlos Rosario. Like LAYC Career Academy, YouthBuild and Carlos Rosario, The Next Step PCS was established to support opportunity youth (16-24) and young adults (18-30) as they pursue the secondary credential, ESL, and readiness for post-secondary aspirations—college, career, and otherwise. LAYC Career Academy and YouthBuild both maintain well defined pathways to career tracks, including trade and industry certifications, whereas The Next Step PCS maintains an academic orientation driven and informed by rigorous standards for participation in college and career readiness, in general, while also integrating electives and exposure opportunities to assist students' understanding and articulation of their individual life plans—college, career, and otherwise.

The Next Step PCS maintains a cohort and collegial environment, mimicking the peer group experience students might expect in a post-secondary environment, like college or technical school. This community of learners distinguishes The Next Step PCS from Carlos Rosario, regarding the demographic of learners and overall school culture.

In relation to academic achievement, The Next Step PCS maintained a Tier 1 status prior to Covid. Since then, the DC Public Charter School Board has taken the necessary time to facilitate dialogue and research the needs of schools through stakeholder engagement. This has led to the creation of a new rating system that stretches schools academically while highlighting unique programming and progress towards each schools' mission and vision.

The new accountability system, known as ASPIRE, will be piloted in SY 2025; therefore, we do not have any data to compare to other similar schools. However, the validated data below shows that we continue to maintain the level of excellence demonstrated prior to Covid.

For SY22-23:

GED Charter Goal (70% Students Passing GED) : 82.9%
ESL Charter Goal (70% Students Grow NRS Level) : 81.1%
English ABE Goal (70% Students Grow NRS Level) : 75.0%

For SY21-22:

ESL Charter Goal (70% Students Grow NRS Level) : 78.35%
English ABE Goal (70% Students Grow NRS Level) : 71.0%

11. When did the school hold an open board of trustees meeting to discuss the proposed change(s)?

The Strategic Plan was approved by the Board in July of 2023 where they voted to accept the north star goals, the strategies, and the core values to guide our work for the next 5 years. Strategy 5 includes developing a sustainable funding model and a workstream is included to evaluate our current space and shift out of the current auxiliary space. In our November 2023 board meeting, we discussed potential relocation options both full school moves and just moving the auxiliary space. We then discussed the possibility of relocation to Tivoli during our February 2024 and April 2024 meetings, with each discussion confirming more that Tivoli was the right space for relocation. During the July 2024 meeting, the Board gave permission to prepare and submit a Facilities Charter Amendment to the DCPCSB.

12. Describe how the school has engaged its internal community in its decision to relocate or expand into the proposed location. Submit documentation of the school's communications with its staff and families regarding the proposed space. Identify the internal community's concerns and how the school is responding to their needs.

The TNS community was fully engaged and involved in the strategic planning process, from surveys, committees, individual interviews, and focus groups. The community's feedback is what laid the foundation for all strategies. Strategy 5 speaks of diversifying our current funding model and includes a review of how the current facilities are/are not meeting the school's overall needs.

After the finalization of the strategic plan, the Management Team engaged staff to unpack their desires of having everyone in one building as opposed to our current situation of one main location and an auxiliary space. Although the desire seemed split regarding these two scenarios, the exercise revealed that being in our main building as one is the true desire, but since it is not feasible, an auxiliary space near the main building is acceptable, because of our long history and anchor in Columbia Heights. After visiting the Tivoli space, there was a renewed excitement about the possibilities.

We did not want to engage students too early in the process. Although students have shared their thoughts and concerns about the current auxiliary space, we did not want to excite them before we were more certain about the possibility of the move. This summer, we took a group of students and teachers, those that currently occupy the auxiliary space, to visit the potential location and they became extremely engaged, excited and provided great feedback. They mentioned that the facility provides enough space for the students to attend classes and complete assignments outside of the classroom. The students felt that the space provided a more adult feel, which suits the student population that we mainly serve. They felt that the distance from the main campus is comparable to the current auxiliary location, and that the

new proposed location is closer to the metro, a method of transportation that many of our students take.

As in the first process to move to the auxiliary space in 2019, staff want to remain engaged in dialogue and be active participants in maintaining a connection across the two spaces/sites, as well as the experience of those staff who would occupy the second space versus the main campus. Because we currently have the auxiliary space, discussions of relocating that space to Tivoli revived discussions on maintaining connections between the spaces and ensuring safety as well. One of the most exciting pieces that has aroused is the desire and need to engage with the surrounding community at Tivoli. This doesn't exist in the same way in our current auxiliary location. As soon as you walk out of Tivoli, there are businesses and organizations. The hope is to be actively engaged with the community so that they see us as partners and supporters of the success and safety of the area. We will be a value add.

13. Describe how the school has engaged the community surrounding the proposed location. *Please attach documentation of communications with nearby principals, neighbors, ANC representatives, Councilmembers, and other community groups, notifying them of the school's plans.*

- a. **When did the school inform the ANC representatives of its facility plans? Has the school already presented its facility plans during an ANC meeting? If not, when will it do so?**

The school first engaged the ANC representatives of the Tivoli area (1A02) through an introductory email on June 27, 2024. The Executive Director then engaged the ANC representative of the current TNS building and auxiliary space (1A03) to get his feedback and thoughts around the move out of the auxiliary space. He was supportive.

On Wednesday, July 10, 2024, I spoke with Deiter Morales (1A02) by phone to discuss the content of my presentation for that evening's ANC meeting being held at 7 pm. I was allotted 5 minutes to discuss our potential move to the Tivoli building. There were a few clarifying questions from ANC members and no public comment or questions. The ANC members provided their support for the move and said they would submit a resolution to confirm that support at the next ANC meeting in September, because they do not have an August meeting.

- b. **Summarize the external community's concerns, if any, and describe the school's response with specificity.**

We are unaware of any external community concerns. There were no concerns expressed at the ANC meeting on July 10. The Executive Director is planning to visit the surrounding businesses in August when summer school is over. Further, The Next Step PCS is planning a community information session in September for stakeholders.

14. Complete and submit DC PCSB's [5-Year Operating Budget](#) template in accordance with its instructions.



The Next Step (El Próximo Paso) Public Charter School | April 24, 2024

MEETING MINUTES

Meeting Called to Order: 7:02pm

1. ATTENDANCE ROLL CALL

Steve Cartwright (Chair) – present	Yenisey Rodriguez (Secretary) – absent
Celine Fejeran (Vice Chair) – present	Vanessa Mendoza (Treasurer) – present
Michael Cuellar – present	Donte Brooks – present
Vita Soto – present (joined late)	Jose Sagastizado – present
Julian Gamez - absent	

- The board was joined by key TNS managers & leaders: Dra. Vivian, Troy Lewis (Fundraising & Development), Jennifer Dalzell (CAO – to start in June 2024)
- Agenda amended to reschedule meeting with Lemar White regarding prospective candidacy for Board membership

2. BOARD VOTE: APPROVE MARCH 2024 MEETING MINUTES

- No edits, questions, or objections
- March Meeting Minutes were approved. Vote was as follows:

<i>Motion to Approve:</i> Vanessa Mendoza	
<i>Second:</i> Michael Cuellar	
<i>Outcome:</i> Approved	
Steve Cartwright - aye	Yenisey Rodriguez - absent
Celine Fejeran - aye	Vanessa Mendoza - aye
Michael Cuellar - aye	Donte Brooks - aye
Vita Soto – absent	Jose Sagastizado - aye
Julian Gamez - absent	

3. FUNDRAISING & DEVELOPMENT

- Continued discussion from March retreat, facilitated by Troy
- Revamping Marketing Collateral:
- TNS Program and student impact videos in process, aiming to show all of TNS student demographics and include student narrative and admin perspectives as key marketing tool
- Fundraising & Development Goals and Strategies:
 - Primary goal for Gala is to set up for engaging VIPs and expanding network of new possible donor pool. Goal to attain at least one \$10K gift (platinum level gift)
 - Diversify portfolio – launch quarterly events throughout DC tailored to key donor group (dinners with Director, businesses, etc)

Approved May 8, 2024

- 85% donor retention (campaigns, Giving Tuesday, etc)
- Increase donor pool by 100%
- Expand reach of donors beyond DC – tap into national groups/donors and diversify ways of contributing (e.g. internships, etc)

4. FEBUARY FINANCIALS

- Headlines: still ahead on key performance indicators for PCSB; ahead on net income (still strong; most variances due to staff vacancies)
- Finance Committee to provide updated budget in coming weeks for Board vote

5. BOARD VOTE - TNS SY 2024-25 CALENDAR

- No major calendar changes from current SY calendar; only difference is addition of more “break” days between semesters; calendar will need to be amended to include New Hire Orientation
- 181 instruction days calendared with 1 built-in snow day
- SY2024-25 Calendar was approved; Final to be submitted to PCSB in June/July

Motion to Approve with Amendment to include New Hire Orientation Date: Steve Cartwright Second: Vanessa Mendoza Outcome: Approved	
Steve Cartwright - aye	Yenisey Rodriguez - absent
Celine Fejeran - aye	Vanessa Mendoza - aye
Michael Cuellar - aye	Donte Brooks - aye
Vita Soto - aye	Jose Sagastizado - aye
Julian Gamez - absent	

6. EXECUTIVE DIRECTOR UPDATES

- Board Member Jose Sagastizado has received his GED!
- Charter Teacher compensation compliance updates to be completed by May 1
- Space update re Tivoli Square provided
 - Developing contingency plan if need to vacate CentroNia space sooner than expected
 - Test Fit went well; now waiting for Horning Brothers to calculate costs
 - LOI content and terms reviewed and supported by Board Exec Committee
 - Next step will include student group visit to site

7. MOTION TO ADJOURN

Motion to Adjourn: Vanessa Mendoza Second: Vita Soto Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – aye
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - absent	

- Steve adjourned board meeting @ 8:04 p.m. Next Board Meeting May 8, 2024



The Next Step (El Próximo Paso) Public Charter School | February 7, 2024

MEETING MINUTES

WELCOME & ATTENDANCE ROLL CALL

1. Chair, Steve Cartwright, opened the meeting at 7:04 PM ET, welcomed board members.

Steve Cartwright (Chair) – present	Yenisey Rodriguez (Secretary) – present
Celine Fejeran (Vice Chair) – absent	Vanessa Mendoza (Treasurer) – present
Michael Cuellar – present	Donte Brooks – present
Vita Soto – present	Jose Sagastizado - present
Julian Gamez - present	

- We have a quorum.
- Welcome to Sahira!

2. **Board Vote: Approve December 2023 Meeting Minutes**

- No edits or objections to December 2023 Meeting Minutes.
- December 2023 Meeting Minutes were approved.

Motion to Approve: Vanessa	
Second: Steve	
Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - aye
Celine Fejeran- absent	Vanessa Mendoza – aye
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

FINANCE

3. **December Financials Update**

- Vanessa presented: we are still doing well.
- When we look at the budget and analyze how we are performing according to approved budget (ratified in fall), fair amount of savings due to staff openings. No concerns on finances or budgets. We understand that the management team is working hard to fill these openings.

EXECUTIVE DIRECTOR UPDATES

- Dra. Vivian provided updates using PPT. This report is short, but many exciting updates since that last meeting.

Approved March 9, 2024

A. Graduation

- Thank you to Steve for sharing email updates about graduation. Students and families were so lively. Our student keynote speaker was amazing!
- Vita provided some highlights: 19 students graduated this round (two were via the foreign transcript program; 17 were via the GED). 15 students were able to attend graduation.
 - Theme: "Cheers to a successful future!"
 - The majority were on GED and ESL tracks. They all have plans to move forward to postsecondary education.
 - Students will pursue several tracks including enrolling in "Brilla," the medical assistant program; UDC workforce; and higher level of ESL education.
 - Retained two of the graduates in the evening program, take the college course that will be offered in the Spring. They will also continue to stay with TNS as students.
- Kudos to the Planning Committee and every staff member in the building.
- Reserve **June 27 at 5p** to attend the Summer Graduation.

B. Strategy 5: Evaluation of Space

- Building Committee Updates provided by Monique Mitchell.

(1) Updates/Plan for CentronNía

- Committee working with realtor to find a space for main campus as well as alternative space for CentronNía.
 - The current lease with CentronNía has been extended until next school year.
 - The Committee along with managers are specifically mapping out space needs and layouts to confirm how many square feet is needed and whether it would be available.
 - Evaluated whether the alternative space could be **Tivoli Square**. Identified that would need at least 11,000 square feet.
 - Working with an architect at Tivoli. This would be a 5-year lease. Need to determine if PCSB and ANC need to be notified.
 - Still need to determine whether this space would be available by July 2025.
 - This is a rental option.
 - There is a potential security concern with this option. The way elevator functions raise questions of how to secure the three floors TNS would need. How to make sure that these floors are only accessed by students and staff? How to wand visitors in the same fashion as those entering the main campus? How to secure the equipment? How much security personnel needed or required for this new layout? This area is also busier, many unhoused individuals congregate in this area. Staff repeatedly raised safety concerns for the entire TNS community.

(2) Updates/Plan for Permanent Location

- A few locations have been identified and options were presented to staff. Staff had opportunity to evaluate walking distance from homes, distance from Metro, etc.
- The options were narrowed to two options (the first option is an office located on of Florida Ave; share building with a daycare on Taylor Street NW.
- The Florida Ave location is for purchase; the Taylor Street location is for lease only.
- Future staff for open positions are accounted for in these plans.

- According to advisers through the process, it would be cheaper to transform a space that does not currently operate as a school than to find another school-like space. Moreover, a school-like space would be difficult to find, they are sparse.

(3) Next Steps

- Determine layout of space at Tivoli
- Obtain quote for renting Tivoli
- Walkthrough of Tivoli with staff
- Walkthrough the two “permanent location” properties
- Committee is still running down whether the changes at Tivoli would transform this campus categorically from an extension versus a second campus. In other words, would Tivoli Square fit the definition of “second campus” or “another location”? If the property is considered a second campus, TNS must inform the ANC and PCSB, changing the charter, etc. This would require an amendment to the Charter because the Tivoli location would be considered a separate campus. This has been discussed with the architect.

C. Strategy 3: Expand Exposure to Career/College Options Aligned with High Wage, High Growth

- Shared and discussed two articles in small group sessions (one of the articles includes ‘the big blur’: <https://www.jff.org/idea/the-big-blur-an-argument-for-erasing-the-boundaries-between-high-school-college-and-careers-and-creating-one-new-system-that-works-for-everyone/>)
- Staff was excited but the recurring question: how do we get there / achieve this?
- Lots of work to be done in shaping this path forward, but lots of energy to get it done. Great investment.
- Next steps: meet with department chairs; create committee; review existing curriculum

D. Additional Priorities, Updates, and Important Dates

(1) PCSB

- Dra. Vivian working with adult leaders to review and discuss the new performance metrics proposed by PCSB. Dra. reported that the Adult Leaders group is working well together and that TNS has flagged two points that they would want to change, both points concern how the metrics would treat students that pass only one of the GED sections (math, science, or reading).

(2) Upcoming Events

- Gala Committee planning for June 14. Do any of the board members have any connections to venues that fit approximately 150 people? This would assist TNS in saving money.
- Spring Graduation scheduled for June 27, 2024.
- Managers working on 2025 Budget – this is due July 1, 2024. Must be uploaded to HUB no later than June 30th.

(3) Managers actively and productively working on filling open staff positions.

- Chief Academic Officer posted; they have received several applications! Lots of interest, exciting.
- Director of Financial Administration and Compliance – second try, but much stronger candidates now
- Senior Bilingual CLS Advisor
- Bilingual Social Worker
- Bilingual Case Managers

(4) Misc.

- Strong start to semester
- Review and analyze compensation study data.
- Mangers must create a teacher scale and how many teachers are within each scale. Required to make this public.

RETREAT PLANNING

- Board members reviewed and edited the draft agenda. Revised focus of group discussions, timing, as well as made suggestions of pre-work that could jump start the discussions and strategic planning.

MISC ITEMS

- Move July meeting to June to support the review and approval process of the FY 2025 budget.
 - Currently scheduled for Thursday, June 20, 2024.
- Next board meeting is scheduled for **March 9, 2024, from 10:00-1:00p**. This will be the in-person board meeting.

ADJOURNMENT

E. Board Vote: Motion to Adjourn at 8:10P

Motion to Adjourn: Yenisey	
Second: Vanessa	
Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - aye
Celine Fejeran- absent	Vanessa Mendoza – aye
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

- Steve adjourned board meeting at 8:11 PM ET.



The Next Step (El Próximo Paso) Public Charter School | November 8, 2023

MEETING MINUTES

WELCOME & ATTENDANCE ROLL CALL

1. Chair, Steve Cartwright, opened the meeting at 7:04 PM ET, welcomed board members.

Steve Cartwright (Chair) – present	Yenisey Rodriguez (Secretary) – absent
Celine Fejeran (Vice Chair) – present	Vanessa Mendoza (Treasurer) – absent
Michael Cuellar – present	Donte Brooks – present
Vita Soto – present	Jose Sagastizado - present
Julian Gamez - present	

We have a quorum.

2. **Board Vote: Approve September 2023 Meeting Minutes**

Motion to Approve: Michael	
Second: Julian	
Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

BOARD GOVERNANCE

3. **Discussion: Annual Report Submission to PCSB**
 - Reflects lots of school leadership team input/contribution; “True team effort” (Michael)
 - Submitted to PCSB for comment
4. **Board Vote: Approval to empower TNS Management Team to submit an amended charter to PCSB to replace current TABE goals related to grade level growth with new metrics, as proposed by PCSB staff and articulated in The Next Step PCS 2023 Charter Goals Amendment Proposal 1 DRAFT 10-12-23 st (1)**
 - One of several accountability frameworks (PMF, Strat Plan, Charter)
 - Proposed new goal co-developed by TNS and PCSB staff; If approved, TNS will submit official charter amendment by 11/17; will back-date to SY21-22 and SY22-23

Motion to Approve: Steve Second: Celine Outcome: Approved

Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

5. Discussion: In-person meetings in March and September

FINANCE

6. Finance updates presented by EdOps

- TNS' Days of Cash outlook well above PCSB required and Ed Ops recommended levels
- Enrollment forecast higher than budgeted; LEP/NEP and Special Ed student data likely to change due to lag in verification process
- Likely last year TNS will receive Pandemic Supplemental Funding
- WTU contract implications for charter funding; OSSE and DME agreed to provide funds to charter schools to achieve teacher pay parity (considered as one-time grant, retro-pay); verbal signals that OSSE will enact PPF increases to account for pay increases in SY24-25 and beyond

7. Board Vote: Approve Proposed FY24 Budget amendment as recommended by the TNS Board of Trustees Finance Committee

- PCSB requiring charter budget revisions (to current and FY25 budget) in response to variance in student enrollment and WTU implications.
- Proposed adjustments reflect:
 - Gala
 - Holiday Party
 - Strategic Plan Implementation and response to increase enrollment (e.g. additional case managers, recruitment and enrollment specialist, workforce teacher and resources (laptops hardware/software), teacher pay increases, new development and partnerships position, space evaluation and possible relocation, alumni supports, etc)

Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

8. Board Vote: Approve Eagle Academy food services contract

- Jose spoke to the importance of this service to students – many students have commented that they appreciated the improved food and option to get this service on campus to prevent tardiness to classes
- Students did taste-test before TNS selected a vendor

Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent

Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

9. Board Vote: Approve PowerSchool contract

- Meets sole source requirements; integration of other data sets (e.g. assessment results, alumni tracking, etc)

Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

EXECUTIVE DIRECTOR UPDATES

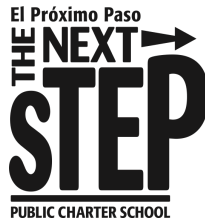
- Current enrollment: 515; Total Number of UPSFF: 504
- Position Shifts, Promotions, and New Hires:
 - Carlos Juarez: Social Media Coordinator
 - Claudia Diaz: Community Resource & Enrichment Specialist
 - Diego Eugenio Fernandez: Assistant Principal & Instructional Coach
 - Bianca Larkin: Director of Student Support Services (Temporary PT)
 - Troy Lewis: Director of Development & Strategic Partnerships
- Discussed option for outsourcing search for exec/management level vacancies
- Met/On Track to meet Strategic Plan Year 1 Goals/Initiatives

ADJOURNMENT

10. Board Vote: Motion to Adjourn

Motion to Adjourn: Michael Second: Julian Outcome: Approved	
Steve Cartwright – aye	Yenisey Rodriguez - absent
Celine Fejeran- aye	Vanessa Mendoza – absent
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – aye	Jose Sagastizado - aye
Julian Gamez - aye	

- Steve adjourned board meeting at 8:31 PM ET. No Closed Session.



The Next Step (El Próximo Paso) Public Charter School | June 20, 2024

MEETING MINUTES

Meeting Called to Order: 7:03 PM EST.

1. ATTENDANCE ROLL CALL

Steve Cartwright (Chair) – present	Yenisey Rodriguez (Secretary) – present
Celine Fejeran (Vice Chair) – present	Vanessa Mendoza (Treasurer) – present
Michael Cuellar – present	Donte Brooks – present
Vita Soto – absent	Jose Sagastizado – present
Julian Gamez – present	

2. POTENTIAL BOARD MEMBER Q&A: INTRODUCTION DR. LEMAR WHITE

- Yenisey introduces Dr. White to board.
- The board was joined by Dra. Vivian and Dr. Leman White. Originally from Barbados, Dr. White is the Head of Inclusive Learning & Development for Google.
- Vanessa asked about his interest of transitioning onto a new board after a six-year tenure. Dr. White replied that he wants to continue service. He's been actively engaging potential boards to join. He is committed to expanding access to quality education and brings experience expanding charters to a second campus, negotiating contracts, reviewing design, and analyzing financing, all skills in which the board is interested.
- Steve asked what Dr. White feels he could most bring in terms of perspective and skill. Dr. White replied that since we have a charter reauthorization coming up, he can bring experience with his prior school's 15 year renewal in 2023. His background is in governance and finance. He's an accountant by trade.
- Dr. White asked if TNS has growth plans. Dra. Vivian explained that in these two past years there has been lots of excitement around the new strategic plan, a growing workforce, and we've hit our enrollment ceiling (currently 514 students). We are already at 440 applications. We are investigating where there may be interest in growth in other parts of the city and considering what options we have to increase our service to DC.

3. BOARD VOTE: APPROVE MAY 2024 MEETING MINUTES

- No edits, questions, or objections were raised.
- The May Meeting Minutes were approved. Vote was as follows:

Motion to Approve: Vanessa	
Second: Yenisey	
Outcome: approved	
Steve Cartwright - aye	Yenisey Rodriguez – abstain

Approved __ __, 2024

Celine Fejeran – aye	Vanessa Mendoza – aye
Michael Cuellar – aye	Donte Brooks – aye
Vita Soto – absent	Jose Sagastizado - aye
Julian Gamez - aye	

4. FINANCE COMMITTEE UPDATES

Vanessa shared the most recent financials and highlighted an uptick in contracting expenses, which were expected and there's nothing particularly novel to report.

Steve shared that the board previously reviewed budgets and tonight we are considering small updates. Vanessa reported that these changes were minimal and that the finance committee does not have significant questions or concerns that merit board follow-up.

Ms. Monique outlined the three changes made, including Kaiser raising premiums; adding coaching funds for chiefs, including the co-principals; and rent for Tivoli, which now includes utilities, HVAC, and cleaning service. The increase was minimal because the property tax is now half the expense that was initially expected. With Tivoli, some funding for noise cancelling measures has been included, should they be needed for a classroom under construction. The budget also includes minimal expenses for beautification of the space (e.g., paint, plastering, etc.).

VOTE TO APPROVE 24-25 SCHOOL BUDGET:

Motion to Approve: Vanessa	
Second: Celine	
Outcome: approved	
Steve Cartwright - aye	Yenisey Rodriguez – aye
Celine Fejeran – aye	Vanessa Mendoza - aye
Michael Cuellar – aye	Donte Brooks - aye
Vita Soto – absent	Jose Sagastizado - aye
Julian Gamez - aye	

The board also reviewed updates to the school's finance policies, which are minimal. There were some minor changes, as outlined, including an increase in the capital assets threshold and updates to timesheets section to better reflect TNS electronic timesheet system. Vanessa reported that the committee feels good about what's being included and support these changes.

VOTE TO APPROVE 24-25 THE REVISED FINANCE POLICIES:

Motion to Approve: Steve	
Second: Vanessa	
Outcome: approved	
Steve Cartwright - aye	Yenisey Rodriguez – aye
Celine Fejeran – aye	Vanessa Mendoza - aye
Michael Cuellar – aye	Donte Brooks - aye
Vita Soto – absent	Jose Sagastizado - aye

Julian Gamez - aye	
--------------------	--

5. OTHER BUSINESS

Monique and Dra. Vivian shared an update on their research into Tivoli Square. The school's real estate lawyer is reviewing a draft of the lease. They described that in order to move to a new location, we need a charter agreement amendment. Monique has already been in touch with PCSB and they have identified the remaining steps. One requirement is to secure board approval to start the process.

The amendment application requires that we summarize our contact with the ANC and other residents and businesses related to our intention to move and address questions raised. Management has also been working on engaging the TNS school community and has received buy-in from staff and students.

Celine asked if there were any concerns related to working with the new building's management. At this time, management raised no concerns and named that PCSB used to occupy space in the building. Monique has been talking with PCSB representatives.

MOTION TO AUTHORIZE management to begin the charter agreement process with PCSB

VOTE TO AUTHORIZE MANAGEMENT TO INITIATE THE CHARTER AMENDMENT AGREEMENT PROCESS WITH PCSB:

Motion to Approve: Celine Second: Steve Outcome: approved	
Steve Cartwright - aye	Yenisey Rodriguez – aye
Celine Fejeran – aye	Vanessa Mendoza - aye
Michael Cuellar – aye	Donte Brooks - aye
Vita Soto – absent	Jose Sagastizado - aye
Julian Gamez - aye	

6. EXECUTIVE DIRECTOR UPDATES

Dra. Vivian summarized that May ended well. June is Pride month and includes Juneteenth. TNS had its second annual paper airplane day. TNS had the most graduates and the only female graduate in the green construction program at Catholic Charities. 31 students signed up for the second session, which is in alignment with strategy 3, entrepreneurship through content creation.

For staff, the new curriculum debuts tomorrow for workforce development (including cover letters, resumes, interview) and is based in students' interests in the hospitality, entrepreneurship and healthcare industries.

7. BOARD VOTE: MOTION TO ADJOURN

Motion to Approve: Steve Second: Celine
--

Outcome: approved	
Steve Cartwright – aye	Yenisey Rodriguez – aye
Celine Fejeran - aye	Vanessa Mendoza – aye
Michael Cuellar – aye	Donte Brooks - aye
Vita Soto – absent	Jose Sagastizado - aye
Julian Gamez - aye	

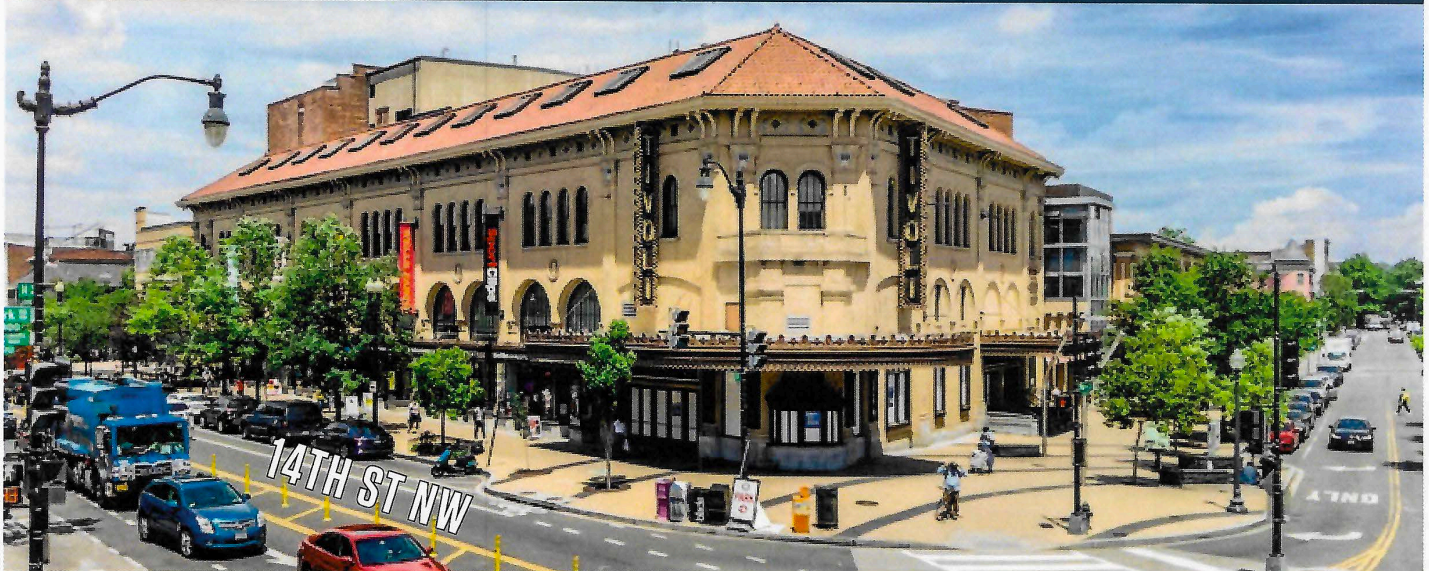
- Steve adjourned meeting at 8:31 p.m. The next board meeting is August 7, 2024.

NAI klnb

OFFICE SPACE FOR LEASE

TIVOLI SQUARE

3333 14TH STREET, NW, WASHINGTON, DC 20010



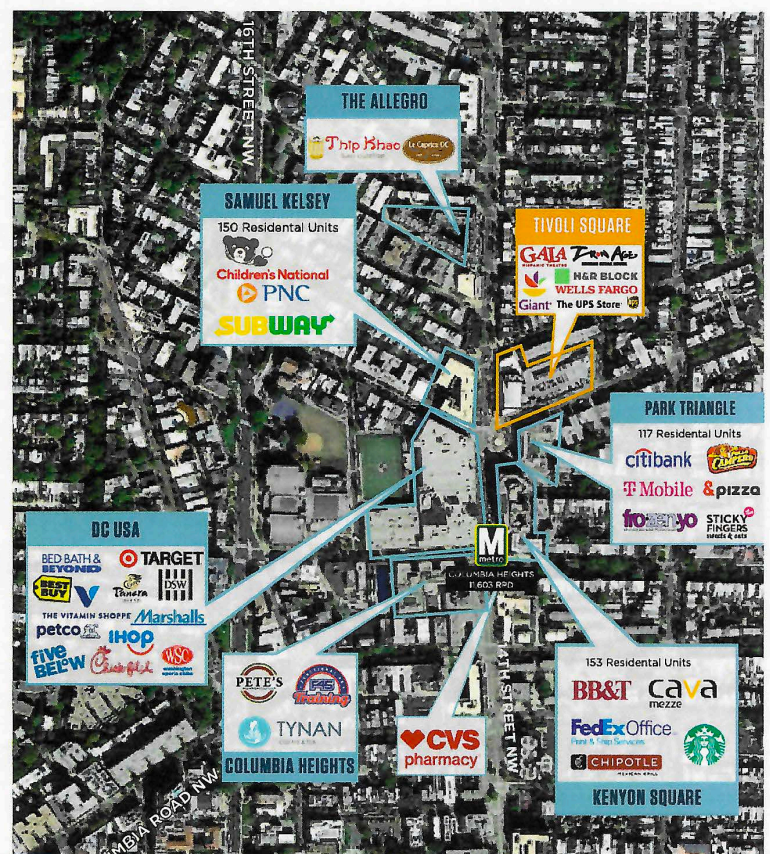
UP TO 28,353 RSF AVAILABLE

SPACE HIGHLIGHTS

- Suite M100 - 1,571 RSF
 - Suite 200 - 12,827 RSF
 - Not Available until May 2031
 - Rental Rate: Negotiable
 - Suite 210C - 2,010 RSF
 - Suite 210 - 3,994 RSF
 - Suite 300 - 4,544 RSF
 - Suite 310 - 3,407 RSF
 - Suite M100, Suite 210C, Suite 210, Suite 300 and Suite 310 Available Now
- Rental Rate: \$49.50-51.50 per RSF, Full Service

TIVOLI SQUARE

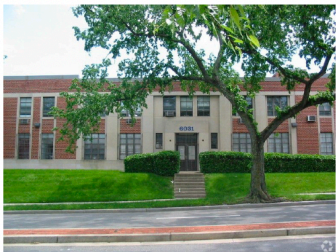
- Located in the Columbia Heights sub-market in the Giant anchored mixed-use project
- Columbia Heights Metro rail is a block away
- Located across from the DC USA retail complex
- Office tenant and retail parking available



HARRY DEMATATIS
 hdematatis@klnb.com
 202.420.7778

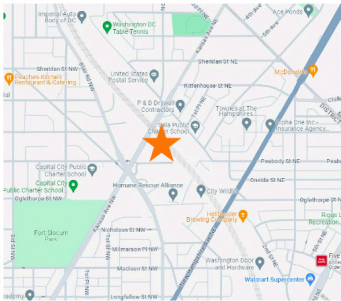
1130 Connecticut Avenue, NW | Suite 600
 Washington, DC. 20036
 klnb.com

6031 Kansas Ave NW



BUILDING INFORMATION

- Building Size: 72,201 SF GBA
- Building Class: B
- Number of Floors: 1
- Year Built: 1948
- Building Owner: The Wilkes Company



AVAILABLE SPACE

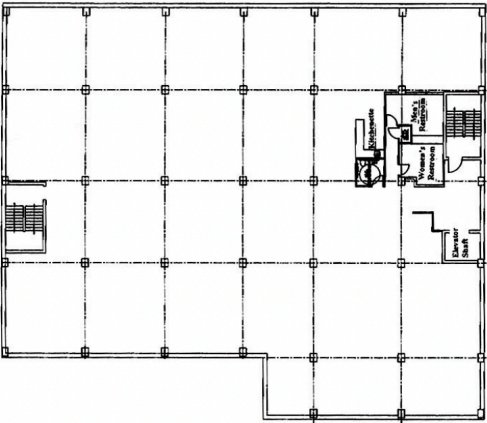
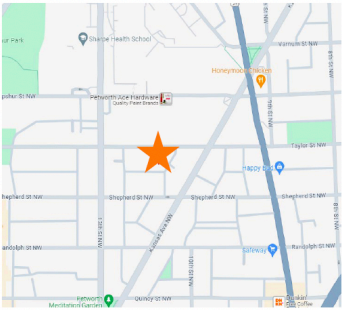
FLOOR	RENTABLE AREA	ASKING RENT/PRICE	TERM	POSSESSION	COMMENTS
Entire building	72,000 SF	TBD Ownership open to below-market rent	Negotiable	TBD (likely immediate)	72,000 SF industrial building that is mostly vacant. Potential for long-term lease or sale at a below-market rent/price

1230 Taylor St NW



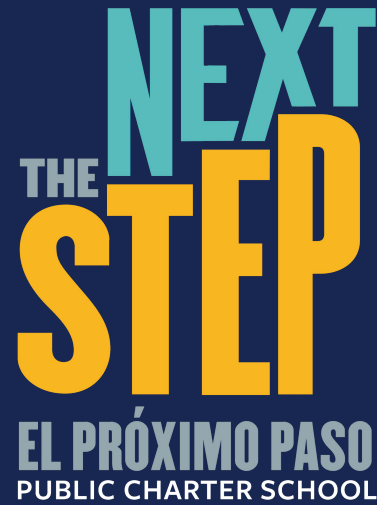
BUILDING INFORMATION

- Building Size: 40,000 SF GBA
- Building Class: B
- Number of Floors: 2
- Year Built: 1936; Renov. In 2014
- Building Owner: Camisha S. Scott



AVAILABLE SPACE

FLOOR	RENTABLE AREA	ASKING RENT	TERM	POSSESSION	COMMENTS
Entire building	20,000 SF (1 st Floor) 20,000 SF (2 nd Floor) Total: 40,000 SF	TBD Ownership open to below-market rent	Negotiable (long term)	March 2025	Efficient building with 4-sides of natural light and below-grade parking, with an outdoor area as well. Currently built out as an office building. Ownership is open to a long term lease. Currently occupied by CSOSA with a lease expiring in March of 2025.



Strategy 5: Evaluation of Space Activity

Staff Meeting
March 25, 2024

TABLE TALK DISCUSSION:

What are your thoughts/concerns?

- Need to understand better the one building desire of staff/students
 - One building would mean to leave Columbia Heights (CH) all together. Is that the desire?
 - What's your initial thoughts around the one building option (outside of Columbia Heights) for students based on the information we know (zip codes, midpoint for our population)
- Columbia Heights is where TNS was founded and has served the community since 1996 (even longer if you consider its time under LAYC). Is leaving the area a viable move for the school community and CH community as a whole? What are pros and cons of a move out of CH?

DIRECTIONS:

Create slide in this slide deck

Place the names of those at your table

Respond to the 2 prompts in the previous slide with your table's thoughts and concerns

Share 1-2 items from your list

Evening Team: Ale, Eugenia, Luz

- We don't mind leaving, but we don't mind staying IF AND ONLY IF, we have parking designated for us.
- We are here for our students, so we need to know what the students think, because if they do not follow us, then we will not have any students.
- Change is expected, it is a way of life. If we leave the area, then we leave the area, but we will be expanding, and not abandoning the community we serve.
 - Day School stay at TNS current site
 - Evening School move to Tivoli

Thoughts/Concerns

(Kaleb, Ana, Martha, Ivanova, Carlos R., Glenda)

1

- We all agree that we would like the whole school to be together in one place even if it's not in Columbia Heights.
- We prefer the building in Kansas and believe it is a great option. However, we are thinking if there is a possibility to remodel this school to make it bigger, so we can all fit in this building.

2

- We like this area but we don't have the space and probably leaving the area and going to another place will bring opportunity for our students and a potential new population.
- Students could/would follow the school to a different place.
- We could establish new relationships with a new community.
- Cons: This area is becoming very dangerous.

Table Members: Donnell Butler / Douglas Reyes / Michael Cuellar

Everyone in one Building - We might risk losing enrollment. (Donnell)

I am for Tivoli for marketing purpose is a good looking architecture building. (Douglas)

Student works around Downtown and they need a metro nearby. (Douglas)

We are part of the community here (Michael Cuellar)

Table Members: Richard / Yerin (Summer)/ Maria Mercedes / Marcelo Espinoza / Cheng (Mason)

- Keep staying in Columbia Heights might be reasonable for our group. In other words, we would like to keep our work in 3047 building.
- Pros: a. We might be able to find a safer community than CH
 - b. If the school can afford a nice sized building (meaning much bigger than current ones together)
 - c. More parking spaces (better parking situation)
- Cons: a. Students might not move with us since they rely on the life in CH, and they are familiar with the neighborhood
 - b. What if the building is great but the neighborhood is not friendly enough for our students
 - C. Is it commuter friendly? parking, metro, bus...

Table members: Ana, Anieta & Dennis

#1 - Staying in the neighborhood would be better since more students live in this area.

However it would be nice, for the sake of community among staff/students, if we were all in the same building so all services, activities, events and opportunities are available to all in both morning and evening programs.

#2 pros: Having new opportunities available in this new community, hopefully also, same (and more) services to students. Having all staff/students in the same building, create more community and expand.

cons: Leaving void in the area and in the community if we move from the current location.

Table Members: Diana, Sherika, Bianca, Troy

Q1: 1 Building - leaving CH would feel like starting over; if we move where will attract students from; if TNS is going to grow we can't stay here or cap enrollment; the richness of TNS is in the building but that doesn't mean we can't build it somewhere else. Could use the space to host/rent for events.

Could reimagine school schedule with larger rooms for edu spaces. We would no longer be a predominantly Spanish speaking population and is the community we open to supporting dual populations? Strategic plan and social services will shift.

Q2: Pros / Cons There is a balance for maintaining the impact in CH and having the same impact elsewhere and another entity offering another service. Are we ready for change?

Table Members: Diego, Erick, Angel

- Student wise, it doesn't look like students mind being in two buildings, in fact, EGED prefer to be in Centronia.
- It would be good to have all staff in the same building.
- This area has great parking options
- Students are used to come to this area for school, but most likely will go to another place as long as we keep covering their needs

Table Members: Elsa, Mike, Kenneth, Terrence, Antony, Alan

1. Being together under one roof seems to be a priority. Big fans of our current building! Whatever option keeps us from having to transition from one building to another everyday would be best. (in columbia heights).
2. For a long time, TNS has been synonymous with Columbia Heights. Students can easily recognize where the school is. According to the map, it is at the most convenient location for our students. This creates an enrollment concern when moving buildings. Students may just go to a school that is closer so that they won't have to change their commute. Many resources (CARECEN, LAYC) are available at a stone's throw. We would be losing a lot with moving from location.

Table Members: Jackie, Elizabeth, Glenda, Michelle, Molly, Claudia

Prompt Question #1

We wouldn't mind leaving CH we would just like to get more information on how beneficial it would be for students and teachers. For example: Transportation, parking, safety.

What would happen to the 3047 building?
Will it be rented out, would it sold?

Having one building will be nice to allow everyone to be connected and everyone being aware and everyone collaborated.

Prompt question #2

Pro

Having one main space to be all together and to safe.

Demographic change

Possible shuttle

Con

We do not know if we can have that one space.

There is uncertainty right now.

The history of the school

Demographic Change

Transportation

Table Members: Genesis, Yocaira, Yarimar, Jennifer and Jarolyn

- Being in one building would be easier and would create more structure, but there are viable concerns to leaving the Columbia Heights area.
- The ideal would be updating and renovating the main building, which also needs updates and has HVAC issues, and having a 2nd space.

Table Members: Katia, Yara, and Pedro

Q1- It is beneficial for everyone to be placed in one building/location.

Q2- It is hard decide at this time; we need to reassess this option once we get input from students.

Q3- It would be ideal to stay in Columbia Heights because of the demographic significance (Columbia Heights is a predominantly Latinx/hispanic neighborhood). Hence, it would be optimum to stay in the area where the school was founded. The school can continued to fulfilled its mission to provide students with extraordinary situations educational opportunities.

On the other hand, change could be good for TNS and the new community the school could be relocated to; the school could help that new community by providing GED, ESL, and other services, and that could bolster enrollment at The Next Step Charter School!

Team Members: Juan, Michael

Here we have the metro

We currently own this building, we would have to pay for renovations elsewhere

We are a fixture of the community

Can we have graduation at Tivoli?

There are other resources here in the community that are students benefit from

The background of the entire image is a dark blue gradient. Overlaid on this background are several stylized, pixelated staircase-like shapes in various shades of blue and grey, extending from the corners towards the center.

**THE NEXT
STEP**
EL PRÓXIMO PASO
PUBLIC CHARTER SCHOOL

NextStepPCS.org

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
ADVISORY NEIGHBORHOOD COMMISSION 1A**



Public Meeting Agenda Packet

Wednesday, July 10, 2024

7:00 PM

Regular Meeting



ADVISORY NEIGHBORHOOD COMMISSION 1A

Officers & Commissioners

DIETER LEHMANN MORALES, SMD 1A02

Chair

JEREMY SHERMAN, SMD 1A04

Vice-Chair

ANTHONY THOMAS-DAVIS, SMD 1A06

Secretary

BILLY EASLEY, SMD 1A10

Treasurer

JASPAL BHATIA, SMD 1A01

CARLO PERRI, SMD 1A03

STEPHEN COLEMAN KENNY, SMD 1A05

MUKTA GHORPADEY, SMD 1A07

***vacant*, SMD 1A08**

JAMES A. TURNER, SMD 1A09

Staff

ZAMIYA SABOUR

Administrative Assistant

REGULAR COMMISSION MEETINGS

Advisory Neighborhood Commission 1A (“Commission”) meets at 7:00 p.m. every second Wednesday of the month for its Public Meeting (unless otherwise noted). The Commission sits as a Committee of the Whole on the first Wednesday of each month and business meetings of the Commission’s standing committees are scheduled on alternate weeks. Work sessions during these committee meetings consider matters for official action by the Commission at its Public Meeting. All regular meetings (and special meetings, depending on the agenda items) of the Commission are public meetings pursuant to D.C. Official Code § 1–207.42; however, a part of the meeting may be conducted in closed session for legal and personnel matters.

PUBLIC PARTICIPATION IN COMMISSION MEETINGS

To encourage greater civic engagement, the Commission encourages public participation in person and virtually. The Commission welcomes the public to register to speak before the Commission on agenda items that are scheduled for action and/or submit a comment or letter to the Commission. Requests to address the Commission must be submitted by 12:00 p.m. on the day BEFORE the meeting at 1A@anc.dc.gov.

PLEASE SILENCE ALL CELLULAR PHONES DURING THE COMMISSION MEETING.

The July 10, 2024 Public Meeting of Advisory Neighborhood Commission 1A is being held electronically via the Zoom platform. Members of the Commission and staff are participating from a remote location through a video conference call on Zoom webinar.

The meeting can be accessed via Zoom by the following link:

Registration: <https://us02web.zoom.us/j/81953674153>

Webinar ID: 819 5367 4153

Or via Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 267 831 0333

If you use the Zoom webinar application, please be sure you have updated the application to the latest version for the best results. If you are unable to access the Zoom webinar, please use the Dial-In number to access the meeting.

Si utiliza la aplicación de seminarios web Zoom, asegúrese de haber actualizado la aplicación a la última versión para obtener mejores resultados. Si no puede acceder al seminario web de Zoom, utilice el número de acceso telefónico para acceder a la reunión.

***** PLEASE LOG-IN EARLY IF POSSIBLE *****

Meeting Agenda and Live Webcast (Agenda de la reunión y transmisión web en vivo)

The meeting will be webcast live and video and audio recordings will be available a few days after the meeting at <https://anc1a.org/meeting-recordings/>.

La reunión se transmitirá en vivo por Internet y las grabaciones de video y audio estarán disponibles unos días después de la reunión en <https://anc1a.org/meeting-recordings/>.

Zoom Registration Form (Formulario de registro de Zoom)

If you wish to use Zoom to watch the meeting or to address the Commission, you must register first. If you wish to address the Commission, please email the Secretary of the Commission at 1A@anc.dc.gov, with the subject line 'Request to Address Commission.' Submission of written statements is encouraged. Please verify the meeting date on the Commission's website.

Si desea utilizar Zoom para ver la reunión o dirigirse a la Comisión, primero debe registrarse. Si desea dirigirse a la Comisión, envíe un correo electrónico al Secretario de la Comisión a 1A@anc.dc.gov, con el asunto "Solicitud para dirigirse a la Comisión". Se recomienda la presentación de declaraciones por escrito. Por favor verifique la fecha de la reunión en el sitio web de la Comisión.

If you have a prepared statement or written comments for the Commission, you may email it to the Secretary of the Commission at 1A@anc.dc.gov.

Si tiene una declaración preparada o comentarios escritos para la Comisión, puede enviarlos por correo electrónico al Secretario de la Comisión a 1A@anc.dc.gov.

Individuals requiring translation services should contact the Secretary of the Commission at 1A@anc.dc.gov or at (202) 855-8550. We request that you provide 48-hour notice so that the proper arrangements may be made. Please specify the language for translation when you make the request.

Las personas que requieran servicios de traducción deben comunicarse con el Secretario de la Comisión al 1A@anc.dc.gov o al (202) 855-8550. Le solicitamos que proporcione un aviso de 48 horas para que se puedan hacer los arreglos adecuados. Especifique el idioma de traducción cuando realice la solicitud.

Agenda Legend

R – Resolutions for official actions of the Commission

CR – Commission resolutions for internal actions and affairs

LTR – Correspondence from the Commission

MIN – Official minutes of the Commission

REP – Reports from officers, committees, task forces

A – Agreements; community benefit, voluntary, settlement

I. CALL TO ORDER**II. ROLL CALL & DETERMINATION OF QUORUM****III. VERIFICATION NOTICE**

This meeting was noticed to the community via listserv, commission newsletter, social media, website, and e-calendar.

IV. APPROVAL OF AGENDA**V. READING AND APPROVAL OF THE PRIOR MINUTES**

When approved by the Commission, the minutes of a prior meeting become the official record of the Commission's proceedings, including all actions and votes taken at the meeting.

- 1) [MIN24-0006](#) **The Minutes of June 10, 2024 Special Meeting of the Commission**

VI. REPORTS OF OFFICERS**VII. GENERAL SPEECHES & PUBLIC COMMENTS/ANNOUNCEMENTS (1 minute per speaker)**

Commissioners can use this time to make general speeches, and members of the community can use it to make public comments, community announcements, and distribute information.

VIII. REPORTS OF COMMITTEES

Standing committees provide regular monthly reports to the Commission on their work, including any measures or recommendations for the Commission to act upon, with 5 minutes provided to committee chairs, unless otherwise noted. Special committees provide updates as necessary and as requested to the Commission. Please consult the calendar on www.anc1a.org for the up-to-date committee meeting schedule.

- 1) **Committee on Education, Youth, and Family**, ANC 1A Resident Christine Miller, Chair
- 2) **Committee on Housing Justice and Zoning**, ANC 1A Resident Max Ewart, Chair
- 3) **Committee on Public Safety**, Commissioners Carlo Perri and Billy Easley, Co-Chairs
- 4) **Committee on Small Business and Economic Development**, Commissioner Jeremy Sherman, Chair
- 5) **Committee on Transportation, Parks, and Public Spaces**, Commissioner Stephen Coleman Kenny, Chair
- 6) **Special Committee on Public Life**, Commissioner Anthony Thomas-Davis, Chair

IX. COMMUNITY PRESENTATIONS (5 minutes per speaker, unless otherwise noted)

- 1) **Jess Heinzelman, Co-founder & COO, Throne Labs**, regarding preliminary data and findings of the Throne at the Columbia Heights Civic Plaza
- 2) **Dr. Vivian Robledo, Executive Director, and Monique Mitchell, Chief Operating Officer, The Next Step Public Charter School**, regarding move to the Tivoli Building

X. PRESENTATIONS FROM THE COUNCIL & THE EXECUTIVE

- 1) **Tim Maher, Interim Project Manager, District of Columbia Office of Planning**, to discuss the Columbia Heights/Mount Pleasant Public Life Study, Public Realm & Streetscape Guidelines, and Sidewalk Vending Zone Study (*tentative*)

XI. CONSENT AGENDA

Consideration and action relating to a request for Commission approval of the Consent Agenda. All matters listed under "Consent" are considered by the Commission to be routine and will be enacted by one motion. Any Commissioner may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

1) PROPOSED RESOLUTIONS

- a. [CR09-2024](#) **A Resolution Concerning the Reimbursement of Funds to Commissioner Billy Easley**

Sponsor(s): Commissioner Jeremy Sherman

XII. NEW BUSINESS

New Business is limited to 5 minutes of presentation (unless extended by the Commission) followed by questions from the Commission and public until a motion to close discussion is passed or the Chair calls the question, which is followed by an official vote of the Commission.

1) PROPOSED RESOLUTIONS

- a. [R24-0012](#) **A Resolution Concerning the Urgent Need for the Prevention of Bird Feeding and Other Maintenance Efforts at the Columbia Heights Civic Plaza**

Sponsor(s): Commissioner Anthony Thomas-Davis

- b. [R24-0013](#) **A Resolution Concerning Condemning the Department of General Services and Urging the Executive to Support Advisory Neighborhood Commission 1A to Secure Office Space in Columbia Heights**

Sponsor(s): Commissioner Anthony Thomas-Davis

- c. [R24-0015](#) **A Resolution Concerning an Assessment of the Alleyway At 11th Street and Irving Street NW by the District Department of Transportation**

Sponsor(s): Commissioner Billy Easley

- d. [R24-0014](#) **A Resolution Concerning the Removal of a Trashcan at 2734 Sherman Avenue NW**

Sponsor(s): Commissioner Billy Easley

- e. [R24-0016](#) **A Resolution Concerning the Need for Passage of the Amplified Sound Mitigation Act of 2024 by the Council of the District of Columbia**

Sponsor(s): Commissioner Anthony Thomas-Davis

- f. [CR10-2024](#) **A Resolution Concerning the Approval of Funds for Translation Services to be Used at the ANC 1A/4B Tenant Resource Fair**

Sponsor(s): Chairperson Dieter Lehmann Morales, at the request of Community Chair Max Ewart, Committee on Housing Justice and Zoning

2) PROPOSED CORRESPONDENCE

XIII. ADJOURNMENT

NEXT PUBLIC MEETING OF THE COMMISSION:

Wednesday, September 11, 2024, at 7:00 pm, Location TBA (Regular Meeting)

Upcoming Committee Meetings

Each standing and special committee of the Commission meets on a recurring basis. Reminders are routinely shared on the Commission's X account and are included in our monthly newsletter. If a committee's meeting date is changed, a notice will be shared with residents, and if a committee does not meet, a notice of cancellation of the meeting will be sent out to the public.

Education, Youth, and Family Committee

- Next meeting: Wednesday, July 24, 2024 at 7:00 pm
- Community Member Christine Miller, Chair

Housing Justice and Zoning Committee

- Next meeting: Monday, July 1, 2024, at 7:00 pm
- Community Member Max Ewart, Chair

Public Safety Committee

- Next meeting: Tuesday, July 30, 2024, at 8:00 pm
- Commissioners Carlo Perri and Billy Easley, Co-Chairs

Small Business and Economic Development Committee

- Next meeting: Tuesday, July 16, 2024, at 7:00 pm
- Commissioner Jeremy Sherman, Chair

Transportation, Parks, and Public Spaces Committee

- Next meeting: Wednesday, July 17, 2024, at 7:00 pm
- Commissioner Stephen Coleman Kenny, Chair

Special Committee on Public Life

- Next meeting: Wednesday, July 24, 2024, at 7:00 pm
- Commissioner Anthony Thomas-Davis, Chair