



2020-2021 Annual Report



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Cedar Tree Academy is committed to academic excellence for all students. We will build the foundation for all students in a safe learning environment designed to enhance social and emotional growth, cognitive and creative development while preparing students to become active independent learners. – No exception, No excuses!

Learn Today, Lead Tomorrow!

1. SCHOOL DESCRIPTION

A. Mission/Vision Statement

Cedar Tree Academy (CTA) is committed to academic excellence for all students. We will build the foundation for all students in a safe learning environment designed to enhance social and emotional growth, cognitive and creative development while preparing students to become active independent learners. – No exception, No excuses!

Cedar Tree Academy believes all children have the right to be respected, accepted and embraced as having capable, young minds. We are committed to academic excellence for all students and achieve this by building a foundation for lifelong learning, in a safe, nurturing learning environment.

B. School Program

Curriculum Design and Instructional Approach

CTA is an early childhood learning center for 3, 4 and 5-year-old children in grades pre-school, pre-kindergarten, and Kindergarten. Our curriculum is designed to enhance the social and emotional growth as well as cognitive and creative development while preparing students to become active independent learners. We set high expectations for our young students and inspire a genuine love of learning.

All children can achieve bright futures – at Cedar Tree Academy we nurture them so they may *learn today* and *lead tomorrow*.

Cedar Tree Academy Goals

- We aim to build a solid foundation for future success for every student.
- We stimulate and nurture every child in our care to develop physical, cognitive, social and emotional skills.
- We provide experiences that offer each child the ability to tap in to his or her potential as an individual and as a contributing member of the community.
- We support parents as their children’s first teachers. CTA provides parent-child experiences and interactions, which enables the development of each child as a unique individual, ready to succeed in school and life.

In Classrooms, you will see children working on the following:

- learning the letters of the alphabet
- learning to hear the individual sounds in words
- learning new words and how to use them
- learning early writing skills
- learning about written language by looking at books and by listening to stories
- becoming familiar with math and science

Core Academic Programs

Pre-K 3

Mother Goose Time creatively weaves together art projects, music, storytelling, math games and science experiments around a monthly theme. Each month, our activities enable skilled teachers to balance teaching preschool skills and learning objectives. Mother Goose Time is a professionally designed preschool curriculum that nurtures the whole child and supports the child's social, emotional and intellectual growth. Our curriculum materials are complete with a detailed lesson plan guidebook as well as an array of supporting hands-on materials that supports the diverse learning styles of students.

Pre-K 4—Opening the World of Learning (OWL)

Our pre-k 4 students will follow the comprehensive pre-K curriculum, ***Opening the World of Learning (OWL)***. OWL prepares children for Kindergarten with ongoing assessment of research-based success predictors and playful, purposeful, and personalized instruction. OWL is based upon the belief that immersion in a learning-rich, pre-K environment is critical but not sufficient. OWL prepares children for Kindergarten with ongoing assessment based on research.

Kindergarten and First Grade -myView Literacy

myView Literacy is a comprehensive, interactive literacy program that provides a balanced approach to teaching reading, writing, speaking, listening, and viewing using a collection of authentic reading texts and collaborative writing workshops. Connected Reading and Writing Workshops focus on teaching the critical skills and strategies students need to be highly competent thinkers, readers, and writers ready for college and career.

- Increase text complexity in reading
- Provide accessible rigor
- Balance fiction and informational texts
- Build content-area knowledge
- Emphasize close reading
- Focus on informative/explanatory, argumentative/opinion, and narrative writing
- Implement performance assessments
- Integrate media and 21st century skills

Pearson enVision Math

Pearson enVision Math engages our students as it strengthens their understanding of math. enVision MATH uses problem based interactive learning and visual learning to deepen conceptual understanding. It incorporates bar diagram visual tools to help students be better problem solvers, and it provides data-driven differentiated instruction to ensure success for every student. *enVisionMATH Common Core* was built from the ground up to meet the

Common Core State Standards. Mathematical Practices are deeply rooted in the curriculum. These practices promote student success in mathematics.

Parent Involvement Efforts

Cedar Tree Academy has embarked upon a renewed vision to collaborate with parents in an effort to increase student achievement and create a positive school climate. The table below outlines our Parental Involvement Calendar:

Activity	Date of Activity	Party Responsible
Open House/New Parent Orientation	August 17-28, 2020	Principals, Teachers and Staff
Virtual Parent Café	November 4, 2020 January 27, 2021 March 24, 2021 May 25, 2021	Parent Engagement Specialist, Teachers and all staff
Real Food For Kids	February 18,25, 2021 March 4,11,18,25, 2021 April 1,8,15,22,29, 2021 May 6,13,20,27, 2021 June 3,10,17,24, 2021	Staff of Real Food for kids, Food Service Worker, Teachers
Read Across America	March 1-3, 2021	All Teachers and Staff
Virtual PTO Meetings	First Tuesday of each month	Parents Teachers and Staff
Drive up Kindergarten Graduation	June 25, 2021	Kindergarten Teachers and Staff

2. SCHOOL PERFORMANCE

A. Performance and Progress

1. Extent to Which Our School is Meeting its Mission

Our mission is to build the foundation for all students in a safe learning environment designed to enhance social and emotional growth, cognitive and creative development while preparing students to become active independent learners. – No exception, No excuses!

The staff of Cedar Tree Academy has made great strides in staying true to its mission. We have created a Tier I Early Childhood School in the District of Columbia. We consistently build the foundation for our students to become active learners evidenced by solid performance on the PMF framework and positive

feedback from our teachers and parents as our students attend elementary school from first grade and beyond.

2. Extent to which our school is meeting its goals and academic achievement expectations detailed in our charter

Cedar Tree Academy is committed to academic excellence for all students. We will achieve individual measurable academic outcomes through a rigorous, engaging, and safe learning environment designed to build a strong foundation in all areas of development.

Cedar Tree Academy Public Charter School adopted the Performance Management Framework (PMF) as its goals and academic achievement expectations. The chartering authority, DC Public Charter School Board will report the academic achievement of Cedar Tree in its annual publication of the PMF results.

Response to Covid 19 Pandemic

On February 8, 2021 selected students returned to school while others remained virtual to create a hybrid educational model. Cedar Tree provided in person instruction Cohort A on Monday and Tuesday and to Cohort B on Thursday and Friday. Wednesday was a day set aside to deep clean the building between cohorts. On April 18, 2021, we expanded our model in order to include more students. All in person students attended school for four days per week with Friday being set aside for deep cleaning. Tree Academy purchased an electronic device for every student at our school. Each child was equipped with a laptop, chrome book, or tablet as well as a hotspot for families who needed access to the internet. The school also purchased extra devices in the event of the lost or damage to a device. Parents and students participated in an orientation to learn about the proper use and care for the new electronic devices. During this orientation, the families were trained on how to operate and access our new online learning portal Google Classroom.

The school used Google Classroom for parents and students to access the following:

- Live streamed instruction,
- Live streamed small group instruction,
- One on one live streamed instruction
- Video instruction.

In addition, ABC Mouse, Epic, Splash learning, Compass Learning was added to our online program to support students' academic growth and development. Parents who were not able to assist their child during the live Google Classroom instruction were given the option to continue with instructional take home packets. The school also provide instructional supplies such as paper, pencils, glue, crayons etc., to every student. In late October, students returned to the building to take their state assessments NWEA MAP and My IDGIS one on one with their classroom teacher. Cedar Tree Academy held weekly staff meeting/staff development for our teachers. The school focused on helping teachers to implement effective, engaging virtual

instruction. Cedar Tree Academy also ensured that every teacher had an electronic device. The school purchased needed supplies for staff to help support their virtual instruction. The school set up a help desk hotline for parents and staff. This hotline was designed to help with all technology issues. The hotline had a live person responding to all calls. The establishment of the help desk hotline proved to be a vital part of the support the school provided to the parents and staff.

“Cedar Tree Academy PCS acknowledges that DC PCSB’s review and publication of this annual report does not imply concurrence or disagreement with the content herein”

B. Unique Accomplishments

- Established a partnership with Real Foods for Kids to provide nutritious meals for families after school hours
- Established a partnership to provide bi-weekly COVID 19 testing to staff and students

C. List of Donors

Cedar Tree Academy does NOT have any donors over \$500.

School Year 2020-2021 Data Report

SY 2020-21 Annual Report Campus Data Report

Source	Data Point
PCSB	LEA Name: Cedar Tree Academy PCS
PCSB	Campus Name: Cedar Tree Academy PCS
PCSB	Grades served: PK3--1
PCSB	Overall Audited Enrollment: 428

Enrollment by grade level according to OSSE's Audited Enrollment Report

Grade	PK3	PK4	KG	1	2	3	4	5	6
Student Count	77	126	127	98	0	0	0	0	0
Grade	7	8	9	10	11	12	Alternative	Adult	SPED*
Student Count	0	0	0	0	0	0	0	0	0

Student Data Points

School	Total number of instructional days: 180 Number of instructional days, not including holidays or professional development days, for the majority of the school.
PCSB	Suspension Rate: 0.0%
PCSB	Expulsion Rate: 0.00%
PCSB	Instructional Time Lost to Out-of-School Suspension Rate: 0.00%
PCSB	In-Seat Attendance: 88.0%
PCSB	Average Daily Attendance: The SRA requires annual reports to include a school's average daily membership. To meet this requirement, PCSB will provide following verified data points: (1) audited enrollment; (2) mid-year withdrawals; and (3) mid-year entries.
PCSB	Midyear Withdrawals: 4.7% (20 students)*
PCSB	Midyear Entries: 0% (0 students)*
PCSB	Promotion Rate (LEA): 97.7%
PCSB (SY18-19)	College Acceptance Rates: Not Applicable

Appendix A: Staff Roster

Appendix A: Staff Roster

Last Name	First Name	Role/Responsibility
Adamski	Christine	Teacher
Barnes	Janay	Teacher
Barnhill	Darnell D	Security
Battle-Chan	Ashley	Instructional Assistant
Bingham	Gernae	Instructional Assistant
Blassingame	Shannon	Teacher
Boone	Devon	Dedicated Aid
Breedlove	Christopher	Marketing Assistant
Brooks	Regina	Instructional Assistant
Brown	Darlene A	Teacher
Bryant	Natasha	Teacher
Camacho	Michelle	Teacher
Cherry	Tiffanie	Associate Teacher
Edison	Celenease G	Principal
Edison	Trinity	Associate Teacher
Faulkner	Wyjean	Associate Teacher
Fitch	Daira	Associate Teacher
Ford	Linda	Teacher
Foster	Le'Asia	Associate Teacher
Gaskins	Gloria	Administrative Assistant
Harris	Ebony	Teacher
Harris	Brittany	Teacher
Hayes	Carrie	Teacher
Henderson	Latonya	Chief Executive Officer
Henderson	Tracy	Associate Teacher
Holloway	Alfonzo	Maintenance Supervisor
Jayanthi	Usha	CFO
Johnson	Aminah Hadiyah	Parent Center Coordinator
Jolley	Kolesia P	Instructional Assistant
Jones	Brittany	Teacher
Kelley	Shirl	Art Teacher
Kent	Jin K	Food Service Supervisor
Knox-Smith	Crystal	Instructional Coach
Lassiter	Robert	Building Service Worker
Lawson	Telia	Instructional Assistant
Lee	Latawsha	Food Service Worker
Lewis	Jessica	Director of Marketing
Lightfoot	Ariana	Teacher
Lewis Breedlove	Robinette	Director of Operations
Long	Senora	Instructional Assistant
Lowe	Freddie	Behavior Specialist

Madison	Karen	Instructional Assistant
McQueen	Tiffany	Teacher
Mitchell	Angel	Instructional Assistant
Moore	Brittany	Instructional Assistant
Posey	Jerald	Security
Powell	Jermaine	Teacher
Pratt	Angelica	Instructional Assistant
Price	Tianna	Instructional Assistant
Ray	Regina	Director of SPED
Rhea	Shantana	Teacher
Rodriguez-Hutado	Saba	Teacher/ Spanish
Rosario	Alexis	Instructional Coach
Sabb	Jaqi	Teacher
Schmidle	Pamela	Instructional Coach
Smith	Francine Christine	Admin Assistant
Taylor	Michelle	Instructional Assistant
Templeton	Nateaia	Associate Teacher
Tolbert-Ford	Khrysten	Associate Teacher
Wall	Keness	Teacher
Ward	Christopher	Teacher
Weatherspoon	Kameka	Teacher
Williams	David	School Counselor
Young	Rayana	Teacher

Staff Qualifications

All teachers are highly qualified at Cedar Tree Academy. The minimum qualification for teachers is a bachelor's degree. 40% of the teachers hold master's degrees. All teachers were employed during the 20-21 school year.

Appendix B: Board Roster 2020-2021

Board Member	Position	Residency
Carla Bailey	Board Chair	Non-District of Columbia Resident
Monica Ray	Board Co-Chair	District of Columbia Resident
Tenetta Merritt	Treasurer	District of Columbia Resident
Davon Lessne	Parent Member	District of Columbia Resident
Sandy Allen	Secretary	District of Columbia Resident
Tyron Jones	Member	District of Columbia Resident
Katherine Mitchell	Parent Member	District of Columbia Resident
LaTonya Henderson	Ex-Officio	Non-District of Columbia Resident

All Cedar Tree Board members were elected in August 2018. The term for Trustees shall be 5 years. Trustees shall serve no more than three (3) consecutive terms. Each term will expire August 2023.

Appendix C: Unaudited Year End Financial Statement

Income Statement		
Cedar Tree		
July 2020 to June 2021		
Income Statement		Actual
Revenue		
	State and Local Revenue	9,022,280
	Federal Revenue	1,131,603
	Private Grants and Donations	506
	Earned Fees	328,626
	Total Revenue	10,483,015
Expenses		
	Salaries	4,411,915
	Benefits and Taxes	898,647
	Staff-Related Costs	21,288
	Occupancy Service	509,468
	Direct Student Expense	803,665
	Office & Business Expense	781,944
	Contingency	0
	Total Expenses	7,426,926
Operating Income		3,056,089
Extraordinary Expenses		
	Interest	74,162
	Depreciation and Amortization	278,859
	Total Extraordinary Expenses	353,021
Net Income		2,703,068

Appendix D: Approved Budget

Cedar Tree Approved Budget 2021-22		
		SY21-22
Revenue		
	State and Local Revenue	9,656,250
	Federal Revenue	1,615,794
	Earned Fees	324,132
	Revenue Total	11,596,175
Expenses		
	Salaries	5,809,432
	Benefits and Taxes	1,447,828
	Staff-Related Costs	66,111
	Occupancy Service	651,121
	Direct Student Expense	1,462,765
	Office & Business Expense	879,055
	Contingency	215,962
	Expenses Total	10,532,275
NET ORDINARY INCOME		1,063,900
Extraordinary Expenses		
	Depreciation and Amortization	301,920
	Interest	144,698
	Extraordinary Expenses Total	446,618
TOTAL EXPENSES		10,978,893
NET INCOME		617,282
Cash Flow Adjustments		
	Add Depreciation	301,920
	Operating Fixed Assets	(68,716)
	Buildings	(500,000)
	Other Operating Activities	152,723
	Facilities Project Adjustments	(334,725)
	Cash Flow Adjustments Total	(448,797)
CHANGE IN CASH		168,484
Starting Cash Balance		14,839,099
Change In Cash		168,484
ENDING CASH BALANCE		15,007,583