

LOCAL EDUCATION AGENCY (LEA) NAME: AppleTree Early Learning Center PCS

BOARD CHAIR NAME: Jack McCarthy

SUBMISSION DATE: 7/22/22; updated 08/29/2022

SUBJECT: Facility Amendment Request

SCHOOL BACKGROUND AND PROPOSAL SUMMARY

Campus name(s), Year(s) opened:

AppleTree Early Learning Center PCS – Columbia Heights, SY 2007 – 08

AppleTree Early Learning Center PCS – Douglas Knoll, SY 2011 – 12

AppleTree Early Learning Center PCS – Lincoln Park, SY 2011 – 12

AppleTree Early Learning Center PCS – Oklahoma Avenue, SY 2010 – 11

AppleTree Early Learning Center PCS – Parklands at THEARC, SY 2018 – 19

AppleTree Early Learning Center PCS – Southwest, SY 2005 – 06

Grades served: PK3 – PK4

Year the school will undergo its next charter review or renewal: SY 2024 – 25

Proposal summary: AppleTree PCS proposes operating a new facility located at 4900 Massachusetts Ave., NW. The new facility would have seven early education classrooms. A lease for the space has been executed and AppleTree would open the facility in August 2023.

Year the school plans to implement the proposed changes: SY 2023 – 24

When did the school's board approve the proposed changes? *Please attach minutes from the meeting and vote results.*

The AppleTree Early Learning PCS board approved 4900 Massachusetts Avenue NW at its annual meeting held June 7, 2022. The vote was unanimous. The minutes of the meeting are attached.

FACILITY

1. Please check the box that best describes the school's proposed change.

- The LEA or a campus within the LEA is relocating from its current facility to a new facility.
- The LEA or a campus within the LEA is staying in its current facility *and* expanding into an additional facility (i.e., some students will attend the current facility while some will attend the proposed facility).

The LEA seeks to open a new campus to be housed in a new facility. (Also complete the Expansion and/or Replication Amendment Application.)

2. In the table below, list the facility/facilities the school operates (i.e., the facility/facilities identified in the school's charter agreement). For each entry, report the facility name, the campus(es) and grades served within, and the address.

Current Facility/Facilities		
Facility Name	Campus Name(s); Grade(s) Served	Address
AppleTree Early Learning Center PCS – Columbia Heights	AppleTree Early Learning Center PCS – Columbia Heights; PK3 – PK4	2750 14TH ST NW WASHINGTON, DC 20009
AppleTree Early Learning Center PCS – Lincoln Park	AppleTree Early Learning Center PCS – Lincoln Park; PK3 – PK4	138 12TH ST NE WASHINGTON, DC 20002
AppleTree Early Learning Center PCS – Oklahoma Avenue	AppleTree Early Learning Center PCS – Oklahoma Avenue; PK3 – PK4	330 21ST ST NE WASHINGTON, DC 20002
AppleTree Early Learning Center PCS – Parklands	AppleTree Early Learning Center PCS – Parklands at THEARC; PK3 – PK4	1801 MISSISSIPPI AVE SE WASHINGTON, DC 20032
AppleTree Early Learning Center PCS – Southeast [Douglas Knoll]	AppleTree Early Learning Center PCS – Douglas Knoll; PK3 – PK4	2017 SAVANNAH TERR SE WASHINGTON, DC 20020
AppleTree Early Learning Center PCS – Southwest	AppleTree Early Learning Center PCS – Southwest; PK3 – PK4	488 VIRGINIA AVE SW WASHINGTON, DC 20024

3. In the table below, list the facility/facilities the school seeks to operate (i.e., the facility/facilities the school will continue operating along with the facility the school proposes operating). For each entry, report the facility name, the campus(es) and grades served within, and the address.

Proposed Facility/Facilities		
Facility Name	Campus Name(s); Grades Served	Address
AppleTree Early Learning Center PCS – Columbia Heights	AppleTree Early Learning Center PCS – Columbia Heights; PK3 – PK4	<u>Existing facility:</u> 2750 14TH ST NW WASHINGTON, DC 20009
AppleTree Early Learning Center PCS – Lincoln Park	AppleTree Early Learning Center PCS – Lincoln Park; PK3 – PK4	138 12TH ST NE WASHINGTON, DC 20002
AppleTree Early Learning Center PCS – Oklahoma Avenue	AppleTree Early Learning Center PCS – Oklahoma Avenue; PK3 – PK4	330 21ST ST NE WASHINGTON, DC 20002 <u>Proposed additional facility:</u> 4900 MASSACHUSETTS AVE NW WASHINGTON, DC 20016
AppleTree Early Learning Center PCS – Parklands	AppleTree Early Learning Center PCS – Parklands at THEARC; PK3 – PK4	1801 MISSISSIPPI AVE SE WASHINGTON, DC 20032
AppleTree Early Learning Center PCS – Southeast [Douglas Knoll]	AppleTree Early Learning Center PCS – Douglas Knoll; PK3 – PK4	2017 SAVANNAH TERR SE WASHINGTON, DC 20020
AppleTree Early Learning Center PCS – Southwest	AppleTree Early Learning Center PCS – Southwest; PK3 – PK4	488 VIRGINIA AVE SW WASHINGTON, DC 20024

4. Will the school lease or purchase the proposed facility? If the school has already purchased or leased the facility, when did the school acquire it?

- The facility is leased. The property owner is paying for the approximately \$1 million required for renovations.
- Total square footage of 12,277.
- This campus will serve grade PreK-3 and PreK-4.

- The property has already been leased. The lease was executed on June 8, 2022. The lease commencement date (the point at which AppleTree begins paying rent) is August 1, 2023.

5. How many square feet is this space? What is its occupancy load? How many students do you expect to educate in the space year-to-year?

- Total square footage of 12,277.
- We anticipate the occupancy load will be more than sufficient to serve students and staff.
- The new location will have 7 classrooms. Maximum enrollment is 22 per classroom; typical enrollment is 20. So we expect to be able to educate between 14- to 154 students.

6. How will the new location impact current students? How will the school encourage student re-enrollment? How will the school support students in need of transportation to the new location?

This will be a second location for AppleTree Oklahoma Avenue. Because the neighborhoods surrounding AppleTree Oklahoma Avenue and 4900 Massachusetts Ave NW are distinct, we do not anticipate this having any negative impact on existing enrollment. AppleTree only serves two grades – Pre-K3 and Pre-K4 – and we encourage re-enrollment by those in Pre-K3 through discussions with parents and caregivers. Most children of these ages (three- and four-year-olds) either walk with parents/caregivers to school or are driven. Public transit by Metro or bus is readily available at both locations but we do not anticipate they will be used by our students.

7. Will there be newly created seats for additional students? If so, discuss student recruitment efforts in the new school community.

Yes, this second location will offer up to 154 new slots. Given the dearth of early education seats in Ward 3, we expect the school to enroll very quickly. AppleTree plans to use an array of recruitment efforts – the same as it uses for its other campuses – including (1) community-based marketing (e.g., marketing at local supermarkets and churches), (2) outreach through neighborhood residential groups, (3) advertisements on public transit and the like, and (4) social media.

8. What is the maximum occupancy at the new location? If the maximum occupancy load for staff and students is less than the total number of staff and students who will occupy the facility at any point in the future, please explain how you will address this issue.

The site is not fully built out, but we expect that the Certificate of Occupancy will have an occupancy level well above the number of students and staff who will occupy the space.

9. Does the proposed space require renovation? If so, describe the renovations the new location will need, either to serve as a school or to be accessible for students with disabilities.

The property's property owner is paying for the full buildout of the space, which is anticipated to be \$1,035,906. In addition, AppleTree is opening this second location as part of the Replication Grant it received from the US Department of Education. The Replication Grant will cover furniture and equipment expenses. The site will be fully accessible.

10. Describe the proposed facility's neighborhood (i.e., is it residential or commercial, is it metro accessible). What value will the school add to the proposed neighborhood?

4900 Massachusetts Ave, NW is located in Ward 3 in DC's Spring Valley neighborhood, just northwest of American University and relatively close to the Maryland state border. The location is readily accessible by Metrobus (there is a stop in front on Massachusetts Ave., NW). The community is heavily residential. Ward 3 has a population of 82,737 and is 71% white and 29% nonwhite. About 10% of the population is ages 0-9, meaning that there are approximately 1,655 children eligible to attend an AppleTree school.

Ward 3 is generally wealthier than the rest of DC. The median household income is \$128,670 (versus \$86,420 for all of DC) and the median value of an owner-occupied residence is \$929,200 (versus \$601,500 for all of DC). Still, not everyone is well off in Ward 3. For example, 7.6% of Ward 3's residents are below the poverty line. Moreover, while we expect that an early-education school will be popular with residents, it also will appeal to the many people who work at nearby retailers and offices and especially at American University, which employs 1800 non-faculty staff.

According to MySchoolsDC, there are eight public schools (DC Public Schools as well as charter) in Ward 3 that offer Pre-K4. However, there are none that offer Pre-K3. The closest school offering Pre-K3 – the Bancroft Elementary School – is outside of Ward 3 and is 3.15 miles from 4900 Massachusetts Ave., NW.

The schools offering Pre-K4 only have a total of 326 seats available (see table to the right). With an estimated 828 four-year-olds in Ward 3, that means there is a significant lack of capacity, with a shortfall of 502 seats. With its seven classrooms, a new AppleTree School at 4900 Massachusetts Ave., NW, would add another 77 Pre-K4 seats (assuming a 50/50 split in our classrooms between Pre-K3 and Pre-K4) – still well below the need for Pre-K4 seats.

Ward 3 Pre-K4 Seats	
Eaton	39
Hearst	37
Janney	57
Key	39
Mann	39
Murch	58
Oyster-Adams	38
Stoddert	19
Totals	326
https://enrolldcps.dc.gov	

Absent public offerings, parents who can afford it turn to private schools offering early education. These include schools such as:

- Spring Valley Montessori Academy (5144 Massachusetts Avenue, Bethesda, MD – 0.6 miles from 4900 Mass Ave., NW): morning-only program tuition of \$11,800/year.
- Crestview Montessori School (4728 Western Avenue, Bethesda, MD – 0.6 miles from 4900 Mass Ave., NW): full-day program tuition of \$19,365/year.
- St Columba’s Nursery School (4201 Albemarle St., NW – 1.0 mile from 4900 Mass Ave., NW): full-day program tuition of \$19,125/year.
- Metropolitan Nursery School (3401 Nebraska Avenue, NW – 1.2 miles from 4900 Mass Ave., NW): full-day program tuition of \$14,800/year.

There are numerous other private programs as well. However, all are costly. AppleTree Schools, on the other hand, are completely free and hence have a significant market advantage.

In our judgement, based on our outreach to community stakeholders, an AppleTree early-education school at 4900 Massachusetts Avenue, NW will be a welcome public-school choice to a community underserved by publicly-funded education providers. While there have been significant challenges enrolling three and four-year olds during the past two years throughout the public education sector, we believe the unique value proposition our school will provide publicly-funded, high-quality early learning for three- and four-year-olds with the possibility of matriculating into families' in-boundary DCPS elementary schools for kindergarten. This creates an opportunity for us to enroll without the kind of competitive pressure we would find in other neighborhoods in this moment. Based on the feedback we've received, there is potential for great synergy that will benefit families and publicly-funded schools.

11. List the traditional and public charter schools near the new location, identifying schools that educate the same grade span your school serves/will serve. Describe how the school’s mission and academic performance compare to these schools. What impact will the school’s

relocation have on enrollment at neighboring schools?

Please see the answer to question #11, above.

12. When did the school hold an open board of trustees meeting to discuss the proposed change(s)?

The AppleTree Early Learning PCS board approved 4900 Massachusetts Avenue, NW at its annual meeting held June 7, 2022. The meeting was open and the vote was unanimous. The minutes of the meeting are attached.

13. Describe how the school has engaged its internal community in its decision to relocate or expand into the proposed location. Submit documentation of the school's communications with its staff and families regarding the proposed space. Identify the internal community's concerns and how the school is responding to their needs.

Because this is a new market for AppleTree, there will be no impact on existing students, parents, and other caregivers. AppleTree's senior staff has been engaged in the process of locating the site and designing the interior of the school. AppleTree expects that some staff at the new campus will be transferred from its other six locations (to provide a degree of institutional memory) while most others will be new hires.

14. Describe how the school has engaged the community surrounding the proposed location. Please attach documentation of communications with nearby principals, neighbors, ANC representatives, Councilmembers, and other community groups, notifying them of the school's plans.

AppleTree has reached out by email to all members of ANC 3-D and spoken with several. A copy of the email is attached. In addition, we have reached out to several neighborhood associations: the Spring Valley Neighborhood Association, the Spring Valley - Wesley Heights Citizens Association, and the Spring Valley West Homes Corporation Board. The response of all has been uniformly positive. Several ANC members reflected that in cases like this parking and traffic would be of concern. However, AppleTree worked with its Landlord to put in place a drop-off/pick-up plan that allows parents to enter into the parking lot to the rear of 4900 Massachusetts Ave., NW, thereby essentially eliminating any traffic or parking concerns.

a. When did the school inform the ANC representatives of its facility plans? Has the school already presented its facility plans during an ANC meeting? If not, when will it do so?

AppleTree has reached out by email to all members of ANC 3-D and spoken with several. In addition, we have reached out to several neighborhood associations: the Spring Valley Neighborhood Association, the Spring Valley - Wesley Heights Citizens Association, and the Spring Valley West Homes Corporation Board. The response of all has been uniformly positive.

b. Summarize the external community's concerns, if any, and describe the school's response with specificity.

Several ANC members reflected that in cases like this parking and traffic would be of concern. However, AppleTree worked with its Landlord to put in place a drop-off/pick-up plan that allows parents to enter into the parking lot to the rear of 4900 Massachusetts Ave., NW, thereby essentially eliminating any traffic or parking concerns.

15. Complete and submit DC PCSB's [5-Year Operating Budget](#) template in accordance with its instructions.

ATTACHMENTS

1. Board resolution approving new location
2. Copy of email sent to community groups and ANC members.
3. Five-year operating budget

ATTACHMENT 1
BOARD RESOLUTION APPROVING NEW LOCATION



AppleTree Early Learning Public Charter School (AELPCS)
Board of Directors Meeting
Minutes
Held via Videoconference
June 7, 2022

Call to Order

Board Chair Jack McCarthy called the meeting to order at 5:06 PM. Present via videoconference were board members Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman, constituting a quorum. Thomas Keane, General Counsel, acted as Secretary.

Approval of the Minutes of the February 22, 2022, Regular Meeting and the Minutes of the April 21, 2022, Special Meeting

M. McCarthy requested approval of the Minutes of the February 22, 2022, Regular Meeting and the Minutes of the April 21, 2022, Special Meeting. Upon a motion duly made and seconded, the Board voted on the following resolution:

Resolved, that the Minutes of the February 22, 2022, Regular Meeting and the Minutes of the April 21, 2022, Special Meeting are hereby approved.

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the Minutes were approved.

Schools Report

Executive Director Jamie Miles delivered the Schools Report. The last day of school will be on June 22. She said that it had been an interesting and challenging year. She gave thanks for the dedication of the staff who supported AppleTree's children.

Ms. Miles said that, looking ahead to SY2023, we are ahead of where we were last year in enrollment (421 vs. 262). Good progress is being made but we are still not back to prepandemic levels. AppleTree continues to focus on finding additional leads, using social media, canvassing, regular engagement events, and referral/registration incentives.

Major exterior improvements to AELPCS campuses are scheduled this summer. The schools need a facelift to make them more appealing and more visible. Ms. Miles showed mockups of what the



completed improvements will look like.

She said that all but one of AELPCS's school leaders will be staying for SY2023. Year-end assessments of children are underway, and in June, summer school will be available to special-education students. In July, summer school will be available to all. In August, teachers will return for summer training and the first day of school is scheduled for August 21.

Ms. Bradley-Gray thanked Ms. Miles for the exterior improvement mockups.

Finance Committee Report

Financial update: Finance Committee Chair Bridget Bradley-Gray reported that FY22 was expected to show a loss of \$101,000, which is better than had been originally budgeted. However, the organization did expect it would be able to meet its debt-service coverage ratio. She observed that stabilization funding from the District of Columbia did not benefit AELPCS as much as it should have because of the way the funding formula was calculated. Since AELPCS opened its Southwest campus during the pandemic, our net enrollment loss did not appear as great as it was.

FY2023 and FY2024 budgets: Ms. Bradley-Gray reviewed the proposed FY2023 budget as well as a newly required look-ahead budget for FY2024, walking through key assumptions underlying each budget. She characterized the FY2023 budget as an investment budget, with higher salaries and new positions to support excellence in learning. As a result, the organization was projecting a loss for FY2023, although its year-end cash position would remain strong. In FY2024, with the opening of a seventh campus at 4900 Massachusetts Ave., NW, the organization expected to be able to generate a surplus. After discussion and upon a motion duly made and seconded, the Board voted on the following resolution:

Resolved, the proposed budget for FY2023 and look-ahead budget for FY2024 are hereby adopted.

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the resolution was approved.

Lease of 330 21st St., NE: Ms. Bradley-Gray discussed entering into a new lease for 330 21st St., NE (the location of the Oklahoma Avenue school) with AppleTree Institute for Education Innovation (ATI). ATI leases the building from the Archdiocese of Washington and in turn subleases it to AELPCS. Under the terms of the lease, AELPCS's lease rate would be exactly the lease amount ATI pays to the Archdiocese. After discussion and upon a motion duly made and seconded, the Board voted on the following resolution:

Resolved, the proposed lease with AppleTree Institute for Education Innovation for 330 21st St., NE,



is hereby approved.

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the resolution was approved.

Lease of 4900 Massachusetts Ave., NW: Ms. Bradley-Gray discussed entering into a new lease for 4900 Massachusetts Ave., NW, with WC & AN Miller Development Company for a seventh school to be located at that address. She reviewed key terms of the lease and noted that, should the opening of the school not be approved by the DC Public Charter School Board by September 30, 2022, the lease would be void and AELPCS would have no further obligations. After discussion and upon a motion duly made and seconded, the Board voted on the following resolution:

Whereas, on July 1, 2020, the District of Columbia Public Charter School Board (DC PCSB) renewed AppleTree Early Learning Public Charter School's charter for an additional 15-year term in recognition of AppleTree's success in serving the District's children, and

Whereas, with support from the staff of the DC PCSB, the US Department of Education awarded AppleTree a Replication Grant to encourage AppleTree to expand its network of early education schools in Washington, DC, and

Whereas, there is a significant need for high-quality early education in Ward 3, with an estimated 1,600 three- and four-year-old children and only 326 public school early education seats, and

Whereas, management has identified a location in Ward 3—at 4900 Massachusetts Ave., NW—that seems suitable for a seven-classroom early education school to be run by AppleTree Early Learning Public Charter School, and

Whereas, community leaders in the neighborhoods surrounding 4900 Massachusetts Ave., NW, have expressed strong support for a new AppleTree School, and

Whereas, management has negotiated a draft lease for 4900 Massachusetts Ave., NW, on terms that seem economically feasible and would allow for a new school to open in August 2023, and

Whereas, securing approval for a new school from DC PCSB requires that a school location be secured, and

Whereas, the draft lease provides that should all necessary approvals not be obtained by September 30, 2022, then the lease is null and void and there are no further obligations on AppleTree Early Learning Public Charter School,



It is therefore—

Resolved, that the Board of Directors of AppleTree Early Learning Public Charter School approves management proceeding forward with application to the DC PCSB for authorization to open a school at 4900 Massachusetts Ave., NW, and it is further

Resolved, that the Board of Directors of AppleTree Early Learning Public Charter School approves management executing the lease for such space at 4900 Massachusetts Ave., NW, provided such lease does not differ in any material respect from the lease presented to the Board at its meeting of June 7, 2022.

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the resolution was approved.

Contract notifications and approvals: Ms. Gray reviewed contract notifications and approvals:

- Post-execution notifications (zero to under \$10,000):
 - SB and Company to conduct the 403(b) audit for the 2021 calendar year. Total cost is \$9,270.
 - Noballoy for \$7,500 to resurface the rear patio at Douglas Knoll.
 - M&A Caulking for \$2,400 to repair ramp, stairway, and walkway at Douglas Knoll.
- Pre-execution notifications to Finance Committee (\$10,000 to less than \$25,000): None.
- Pre-execution approvals by the Board (\$25,000 and more):
 - EdOps for accounting, budgeting, and audit work for FY23. Total cost is \$9,625 per month or \$115,500 for the year, a 5.9% increase from the prior year.
 - Approval for up to \$33,000 to contract with My Painter to paint the interior of the Douglas Knoll and Oklahoma Avenue school buildings. AELPCS will provide the paint and AppleTree maintenance staff will handle the painting at the other campuses.
 - Kendall Prebola & Jones to conduct the FY22 financial audit and prepare the 990 tax return. The total cost is \$31,700 and includes the Single Audit for federal grants.

After discussion and upon a motion duly made and seconded, the Board voted on the following resolution:

Resolved, the proposed contracts with EdOps, MyPainter, and Kendall Prebola & Jones are hereby approved.



Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the resolution was approved.

Governance Committee Report

Election of directors and officers: Mr. McCarthy noted that Emily Sylak Glassman would be cycling off the Board and expressed gratitude for her service. Matt Downs, Chair of the Committee, presented the Committee's recommended slate of directors and officers for FY2022. After discussion and upon a motion duly made and seconded, the Board voted on the following resolution:

Resolved, the following people are nominated to serve as Trustees of the Corporation for the Fiscal Year beginning July 1, 2022, and ending on June 30, 2023:

- *Karen Davenport (DC resident), Finance Committee*
- *Matt Downs (DC resident), Chair, Governance Committee*
- *Bridget Bradley-Gray, Chair, Finance Committee*
- *Sara Glenn (DC resident), Finance Committee*
- *Celia Martin, Finance Committee*
- *Jack McCarthy, Chair*
- *Jennifer McKinney, Governance Committee*
- *Skylé Pearson (DC resident), Governance Committee*
- *Paula Young Shelton (DC resident), Governance Committee*

And further resolved, that the following people are nominated to serve as Officers of the Corporation for the Fiscal Year beginning July 1, 2022, and ending on June 30, 2023:

- *Jack McCarthy, President*
- *Paula Young Shelton, Vice President*
- *Jamie Miles, Vice President*
- *Bridget Bradley-Gray, Treasurer*
- *Thomas Keane, Jr., Secretary*

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the resolution was approved.

Meeting dates: Mr. Downs presented the Committee's recommendations for board meetings for



FY2023 as follows:

- Tuesday, September 20, 2022, 5:00 PM, via videoconference (look back at FY2022, kickoff to new year, succession plan review)
- Tuesday, December 6, 2022, 5:00 PM, via videoconference (audits, 990s, budget revisions, shared services agreement, review of Sarbanes-Oxley policies)
- Tuesday, February 28, 2023, 5:00 PM, via videoconference (planning, budget discussion)
- Tuesday, June 6, 2023, 5:00 PM, via videoconference (annual meeting, FY2024 budget, election of officers and directors)

Other matters: Mr. Downs further requested that all newly elected directors execute conflict of interest agreements and send them via email to the organization's General Counsel and further requested that all members who were directors in FY2022 participate in the Board self-evaluation survey.

New Business

There was no new business.

Adjournment

There being no further business, and upon a motion duly made and seconded, the Board voted on whether to adjourn. After a motion duly made and seconded, the Board voted on the following resolution:

Resolved, that the June 7, 2022, Board Meeting of AELPCS is hereby adjourned.

Voting in the affirmative were directors Karen Davenport, Matt Downs, Bridget Bradley-Gray, Celia Martin, Jack McCarthy, Jennifer McKinney, and Emily Sylak-Glassman. There were no votes opposed. The motion passed, and the meeting was adjourned.

ATTACHMENT 2

COPY OF EMAIL SENT TO COMMUNITY GROUPS AND ANC MEMBERS



Tom Keane <tom.keane@appletreeinstitute.org>

New school in Spring Valley

1 message

Tom Keane <tom.keane@appletreeinstitute.org>
To: 3D10@anc.dc.gov

Tue, May 17, 2022 at 10:28 AM

Dear Mr. Del Moral:

I am general counsel and chief strategy officer for [AppleTree Schools](#). AppleTree presently runs 13 early education schools – serving three- and four-year-old children – across the District of Columbia. I am writing to you because we are exploring opening a new school in the Spring Valley neighborhood, at 4900 Massachusetts Ave., NW.

Founded in 1996, AppleTree is a registered 501(c)(3) nonprofit. We opened our first early-education school in 2001. Since then, we have grown to become the District's single largest provider of early education (aside from the DC Public Schools). All of our schools are charter schools, which is to say that they are publicly funded and are entirely free to District of Columbia residents. Our schools use our proprietary instructional model, called [Every Child Ready](#), which was developed over the last 12 years with grants from the US Department of Education as well as numerous foundations and individuals. *Every Child Ready* is used not only in our schools, but also in other non-AppleTree early-education schools in DC, New York, Texas, and Missouri.

AppleTree's schools typically get the highest ratings from the DC Public Charter School Board and offer a full-day education. Children can arrive as early as 7:00 AM, the school day itself runs from about 9:00 AM to 3:00 PM, and then children can stay for after-school programs as late as 6:00 PM. Our school days are engaging, playful, and intentional. To children, they don't feel like school; they feel like fun.

We are very excited about the proposed site at 4900 Massachusetts Avenue. We will have space enough for seven classrooms (with about 20-22 children per classroom) and a large outdoor playground. Pick-up and drop-off of children will be through the parking lot to the rear of the building, meaning cars won't impose any significant burden on the neighborhood's streets. If all goes according to plan, we would begin renovations this fall and open our doors in August 2023.

We would, of course, love to have your support for this opportunity. I am available by email or phone and would be delighted to take you through the site at your convenience.

I look forward to hearing from you.

**APPLETREE****Tom Keane**

General Counsel and Chief of Strategic Initiatives

AppleTree Institute for Education Innovation

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