

Ingenuity Prep

Board Meeting Minutes

Date of Meeting	August 18, 2020
Start time	4:00 p.m.
End time	6:00 p.m.
Location of meeting	Virtual (Zoom & Phone)
Board members in attendance	Peter Winik, Maura Marino, Patricia Martin, Kaya Stone, Tracy London, Vinice Davis
Non-board members attending	<ul style="list-style-type: none">● Education Board Partners: Carrie Irvin● High School Planning Consultant: Simmons Letra● Education Forward DC: Caitlin Campbell-Hahn● IP Staff: Will Stoetzer, Ashanti Herndon, Jennifer Hampton, LaShawndra Thornton
Quorum	Yes
Chaired by	Peter Winik

Discussion

Agenda Item	Summary of Discussion
Welcome/Minutes	The board reviewed and approved the June 22 Board meeting minutes.
CEO Report	<p>The Board discussed the CEO Report which included updates on IP's academic program, enrollment, and talent data. The Board raised questions that sought to ensure mental health and family engagement remain top priorities during distance learning. The Board also discussed ways to support families when IP shifts to in-person schooling.</p> <p>Additionally, Simmons Lettre led a discussion on IP's high school planning needs/options. This included identifying committee members, the project plan, and the committee charge.</p>

Audit & Finance	<p>Led by Patricia Martin and Ashanti Herson, the Board discussed key budget updates such as:</p> <ul style="list-style-type: none"> ● Budget adjustments due to shifting from a hybrid model to a fully, virtual model; ● Eliminating costs for non-essential expenses (e.g. field trips, after school care, etc.); and ● Budget impact due to over-enrollment and increased expenses. <p>The board briefly discussed the upcoming audit which included a reminder that, during SY19-21, the Board agreed to enter into a three year contract with the auditor.</p>
Real Estate	<p>Led by Will Stoetzer, the Board received an update on IP’s current construction status. The Board discussed progress-to-date with Studio Architecture who has been leading IP’s facility conceptual design project. Studio Architecture will present their findings during the September 14 Board meeting.</p>
Governance Committee	<p>Led by Carrie Irvin, the Board reviewed IP’s Board Effective Diagnostic Findings, including recommendations. The Board also briefly discussed the Open Meetings Act.</p> <p>The Board elected Kaya Stone as IP’s SY20-21 Board Secretary.</p>
Executive Session	<p>The Board moved into Executive Session.</p>

Motions		
Exact Wording of Motion	Made by Whom	Voting Results
Approval of Minutes	Motion: Maura Marino Second: Kaya Stone	All in favor; No abstentions
Adopt the High School Committee Charge	Motion: Peter Winik Second: Patricia Martin	All in favor; No abstentions
Elect Kaya Stone as IP Board Secretary	Motion: Maura Marino Second: Patricia Martin	All in favor; No abstentions