

**Perry Street Preparatory Public Charter School  
Board of Trustees Meeting Minutes  
June 11, 2020  
Video Call Meeting**

**Members Present:** Cindy Brown, Vinette Brown, Catherine Randall, Bruce Newby, Consuelo Nelson, Katie Noonan, Martinique Free, Harold Bardonille

**Others Present:** Rachel Crouch (Principal), Kelly Smith (Director of Operations), Alexandra Pardo (TenSquare)

**Called to Order:**

Cindy Brown officially called the meeting to order at 9:04 am.

**Approval of the Minutes:**

The May Board Meeting Minutes were reviewed and no needed edits were noted. Martinique Freed moved to approve; Consuelo Nelson seconded. The minutes were approved unanimously.

**Leadership Update:**

Ms. Crouch gave an overview of PSP's distance learning outcomes during the COVID-19 shutdown. 98% of students participated in distance learning. 196 Chromebooks were distributed to students. 100% of students were promoted for School Year 2021.

Ms. Crough shared some of the challenges PSP experienced in implementing distance learning and some of the solutions to those challenges. Challenges included not being able to complete year-end summative student learning assessments, lack of peer-to-peer interaction needed for social-emotional development, and distance learning fatigue. Solutions included creating small, targeted classes for math and ELA in grades 6 to 8, creating an early orientation period in August focusing on developing peer and social norms, ensuring each student has the technology they need and providing incentives for families to choose distance learning. PSP also conducted a parent survey the results of which will be used in SY2021 planning.

Ms. Crouch reported that PSP will provide online summer programming. Planning for SY2021 will include in-person and online instruction, as well as a flexible calendar to meet unanticipated needs.

Ms. Smith gave the Board an update on PSP's 2020-21 student enrollment progress. To date, 427 students are registered, out of a 456 student budget goal. 91% of all eligible returning students have been registered. New families are receiving orientation via Zoom and providing proof of residency via DocuSign.

Ms. Smith reported that offer letters were sent to 49 current staff members; 3 staff members were not offered contracts; and 0 staff have indicated that they do not intend to return.

Ms. Smith reported that there is an anticipated positive variance to the SY19-20 budget, and presented the SY20-21 budget for board vote. Harold Bardonille moved to approve; Vinette Brown seconded. The Board voted to approve.

The Board reviewed and voted on pending procurement bids and renewals:

- Smooth Networks: Vinette Brown moved approve; Consuelo Nelson seconded. The Board voted to approve.
- Renewal of Ed Ops contract: Harold Bardonille moved to approve; Consuelo Nelson seconded. The Board voted to approve.
- Renewal of Sterling Speech contract: Harold Bardonille moved to approve; Consuelo Nelson seconded. The Board voted to approve.
- Renewal of End to End Solutions contract: Harold Bardonille moved to approve; Consuelo Nelson seconded. The Board voted to approve.
- Renewal of Busy Bee contract: Harold Bardonille moved to approve; Consuelo Nelson seconded. The Board voted to approve.

**Next Meeting:**

August 4, 2020, 9:00 am

**Adjournment:**

Meeting adjourned at 10:17 am.