

**Capital Village PCS
Board of Directors' Meeting**

Minutes

June 16, 2020 at 7 p.m.

Mission Statement: The mission of **Capital Village Public Charter Schools** is to prepare all students, regardless of background or circumstance, to reach their full potential in college, career, and life in order to become agents of change in their communities.

- I. Attendance: Board Members: Chris Purdy, Monica Green, Latoya Tolbert, Rhonda Humphries, Sarah Hawley, Matthew Hare, Matrice Gandy, Non Board Members: Eileen Williams.
- II. Call to Order – at 7 p.m. by Chairman, Chris Purdy.
- III. Approve - Motion was made and seconded to approve the agenda as presented.
- IV. Mission Moment: (Monica)
“As long as oppression is present, students need spaces to name, interrogate, resist, agitate and work toward social change.” Dr. Gholdy Muhammad, Cultivating Genius
- V. Potential Board Members (Chris)
 - a. Team Introductions
 - b. Potential Member Intros
 1. Michael Braeuninger
 2. Rian Reed
 3. Courtney Kasuboski
 4. Giselle Pole
 - c. Questions & Answers
- VI. Process Review (Monica)
(Guests left meeting after this portion)
- VII. Enrollment Update (Monica)
 - a. Currently have 45 students enrolled.
 - b. Goal was 60 by 6/15. Target 80
 - c. Will keep recruitment going all summer.
 - d. Contracted out an External Relations staff to help with social media and recruitment. (from extra money from City Bridge)
- VIII. Next Steps:
 - a. We are on Instagram, Tweeter, Snapchat. Please use these to share.

- b. Upcoming Enrollment Event –
 - 1. June 20 snack-giveaway near school
 - 2. Add to your calendar and amplify on Social Media
- c. Upcoming Public Hearing - June 29 - Discussion
 - 1. Turned in the budget for enrollment to the Board today. We can open in August with at least 45 students.
 - 2. Uncertain about the decision of a couple of teachers (Science position which is based on enrollment of students. Also, External Relations position based on student enrollment.) We will keep them updated on enrollment. Trying to find schools to share.
 - 3. If unable to keep Science teacher, the Math teacher will teach Math/Science combo.
 - 4. Of the 45 students, 14 are SPED students -- majority are Level 1-2 but four are level 4. Question: How are they split grade wise? May need to hire assistants for SPED. Also have two ELL students.
 - 5. Letters of Support: Would like to have as many as we can emailed by June 22. Monica will send out to others. Email to public.comment@dcpcsb.org and ccrcruz@dcpcsb.org

IX. Budget Presentation (Monica)

- a. Budget based on 45 students
- b. Public Hearing Preparation - June 29
 - 1. Opened question from Board: You submitted a contingency budget based on your enrollment on June 16. What types of changes did you make to the budget?
 - 2. Charter Board directors will ask questions regarding changes we are making. Narrative will address these.

X. VOTE: Amended Bylaws (Chris)

- a. Changes that we made on the Bylaws were reviewed.
- b. Reminder to post/review conflict of interest yearly.
- c. Noted that the Committees section needed some corrections
 - a. Added Governance Committee
 - b. Added a Development Committee
 - c. Changed the Community Engagement to Development
- d. Discussion and Questions
- e. Vote: – A motion was made and seconded (Tolbert/Gandy) to approve the ByLaws pending the corrections that will be made on the Committees section. The Motion carried (6/0). Monica will send the changes to board members. Another Motion was made and seconded (Hawley/Humphries) that the chair will/can approve the Bylaws once the changes to the Committee section have been made. The motion carried (6/0). Deadline Thursday.

XI. COVID-19 Plan (Monica)

- Messaging to Families

- Draft Schedules (Monica)
- XII. Motion to Dismiss (Gandy/Humphries). Motion Carried