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Mary McLeod Bethune Day Academy Public Charter School

**Board of Trustees Minutes  
August 18, 2020**

The Board of Trustees held the virtual Board meeting using Zoom on Tuesday, August 18, 2020 at 6:37 p.m., Valerie Smith, Chair, presiding.

The following members were in attendance:

Mrs. Valerie Smith, Chair  
Mrs. Patricia Callis  
Mrs. Magdalena Acevedo  
Mrs. Jimia Williams  
Ms. Azura Mason  
Mrs. Pamela Cole  
Dr. Linda McKay, Executive Director

**Members not in attendance:** Mrs. Camia Lane

**Participating from management were:**

Mr. Sanjay Singh, Interim Principal  
Ms. Johanna Mamiam, Principal, 16<sup>th</sup> Street  
Mrs. Stacii Bryson, Finance Director  
Dr. Marlinda Boxley, Special Education Director  
.. Dr. Jestine Mayberry, IT Director  
Ms. Mary Bunn, Executive Assistant

**Call to Order**

The meeting was called to order at 6:37 p.m.

## **Approval of Agenda**

The agenda was unanimously approved as presented.

## **Approval of Minutes**

Chair Smith directed the Board to the previous circulated minutes from the April 28, 2020 meeting. Upon motion duly made and seconded, the Board voted unanimously to approve the minutes.

## **Financial Report**

Mrs. Bryson presented the financial update discussing pertinent matters and anticipated changes. Included in the finance report were the unaudited statement of activities, the revised budget and the unaudited statement of financial position (Balance Sheet) as of September 30, 2019.

Following discussion on the financial report, a motion was moved and properly seconded, to accept the financial report as presented. The motion carried.

## **Budget SY 2020-2021**

Mrs. Bryson presented a brief review of the SY 2020-2021 Budget. Following the discussion, the Committee approved the SY 2020-2021 Budget.

## **AALE Accreditation**

Dr. McKay said that the AALE report due in February 2021 has been extended until June 2021. The Self-Study plan for the Brookland and 16<sup>th</sup> Street campus is due on October 5, 2020.

## **Executive Director Update**

Dr. McKay said that school closed on March 16<sup>th</sup> due to COVID 19. Virtual school went extremely well. She said that during this time, she was pleased to report that all staff was employed from March through August 30<sup>th</sup>. Presently; the same amount of students have enrolled for SY 2020-2021 as last school year. She said that a device has been purchased for every student and staff member.

## **Interim Principal's Report**

Mr. Singh reported that the SY 2020-21 will begin virtually on August 31<sup>st</sup> and will remain virtual through at least November 6, 2020. He said that Class Dojo and Google G Suite will be used as the main platforms for the virtual classes. Students receiving services will continue to receive their mandated hours throughout the year.

Mr. Singh informed the committee that MMBDA's IB Program will continue for the 3<sup>rd</sup> year as an authorized IB World School for the PYP.

### **Principal's Report - 16<sup>th</sup> Street**

Ms. Mamiam informed the committee that students will receive a school kit, tablet or computer and hot spots. She said that changes are being made to some of the classrooms while school is closed. Several PD for Dual Language program will take place during the year to support teachers and instruction. The school will use Class Dojo from PreK classrooms and Google classroom from K-8<sup>th</sup> Grade besides all the resources that have been provided.

### **Action Items**

### **Approval of the Reopening Plan and Associated Policies**

Dr. McKay provided an overview of actions being taken in response to the coronavirus. She reviewed the reopening plan and associated policies. Following discussion of the plan, a motion was made and properly seconded to approve the reopening plan as presented. The motion carried.

### **New Business**

### **Board Membership/Discussion**

The committee discussed the Board membership.

With there being no further business to come before the committee, the meeting adjourned at 8:28 p.m.

### **Minutes submitted by Mary Bunn**