



TWO RIVERS BOARD OF TRUSTEES

April 20, 2021

Call to Order

The virtual meeting of the Two Rivers Board of Trustees started at 6:03 pm via Zoom.

Board Members

Clara Haskell Botstein, Chair	Present
Justin Valentine, Vice Chair	Present
Ash Zachariah, Secretary	Present
Saumil Shah, Treasurer	Present
Kimberly Eddings, Trustee	Absent
Malik Husser, Trustee	Present
Anne Lackritz, Trustee	Present
Anne McElwain, Trustee	Absent
Lucas Pipes, Trustee	Present
Nick Rodriguez, Trustee	Present
Eli Schlam, Trustee	Present
Matthew Steenhoek, Trustee	Present
Penelope Talley Thornton, Trustee	Present
Reem Labib Tyson, Trustee	Present
John C. Phillips, Trustee	Present
Kristina Kyles-Smith, Executive Director and Ex Officio	Present

Others Present

Aurora Steinle, Chief of Staff
Dion Wiltshire, Senior Director of Finance
Michelle Kimso, Executive Assistant
Kenneth McCants-Pearsall, Chief Academic Officer
Tricia Eisner, Director of Development
Rachel Owens, Teacher
Eric Krensky, Parent
Megan DeRitter, School Designer EL Education

Approval of Meeting Agenda

The Board unanimously approved the April 20th meeting agenda.



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Approval of Board Meeting Minutes

The Board unanimously approved the March 9th Board Meeting Minutes.

Executive Director Report

The Two Rivers Director of Development, Patricia Eisner, shared that our goal is to raise \$100,000 for the Gala, of which they are already at \$60,000. They have raised \$50,000 in ticket sales and sponsors and \$15,000 in the Two Rivers raffle. Parents have been busy assembling class baskets, and there are over 110 auction items.

Megan DeRitter of EL Education and Chief Academic Officer McCants-Pearsall shared EL Education's Mid-Year Review. With regards to mastery of skills and knowledge, McCants-Pearsall shared that there are general increases in reading across all grades except 2nd and 6th, There is a trend of students not meeting growth targets in reading, and there is a flat proficiency in math from 2019 to 2020 except 4th and 6th. In sharing high quality of work, DeRitter noted that teachers are using rubrics, which has been an area of growth over time, and there is room for improvement on craftsmanship. Students also feel a sense of belonging/connection with adults in their school/class.

Chief of Staff Steinle shared that there are varied ways that students are coming onsite. Students are coming for full-day learning with Two Rivers teachers, onsite crew experiences, and learning in hubs with AlphaBest. Two Rivers looks forward to continued growth for onsite activities in quarter four and to serve all students on-site in the fall.

Board Committee Reports

Treasurer Shah shared that Mayor Bowser has made a 3.6% budget increase commitment.

Vice-Chair Valentine presented the following Memo and which had been shared with the board in advance:

- Sole-Source Contract Recommendation to upgrade Assistant Teacher laptops - Two Rivers is upgrading the laptops of the assistant teachers from Chromebooks to MacBook Airs. As we continue to professionalize and increase the assistant teacher position's instructional responsibilities, we need to ensure they can access the technological resources to deliver quality instruction assistance.



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- Recommendation - Two Rivers Board of Trustees vote to approve the sole-source contract with Apple Computer to upgrade assistant teachers' laptops

The Board unanimously voted to approve the recommendation.

Trustee Steenhoek presented the following Memos and which had been shared with the board in advance:

- Contract Recommendation for Conversion of Restroom Fixtures - Two Rivers is converting all restroom fixtures to touchless or autoflush devices. In response to the public health crisis, Two Rivers completed clean air building assessments on the facilities in July 2020. The conversion to touchless or auto flush restroom fixtures is a direct recommendation for the assessments to mitigate bacteria and virus transmission. The modifications will comprise the conversion of faucets, soap dispensers, toilets, and urinals at each building. The new middle school toilets are autoflush; therefore, they will only require the conversion of faucets and soap dispensers.
 - Recommendation - Two Rivers recommends contracting with WL Gary. for \$104,000. They scored highest on our rubric, which comprised a review of the cost, demonstrated experience, and capacity to deliver quality service. W.L. Gary Inc. presented the lowest price and has experience working with Two Rivers.

Following discussion, the Board unanimously voted to approve the recommendation.

Trustee Schlam shared that the DEI Committee is working with Two Rivers to create an Anti-Racist mission (“How”) and goal statement for the school. The Committee is also planning a cultural competency training for the Board of Trustees.

Secretary Zachariah shared that OSSE recently completed a monitoring assessment in which Two Rivers was considered high risk due to the number of years since the last assessment. OSSE indicated that they anticipate a small number of findings. However, they mentioned that Two Rivers was highly commended for being organized. It was also noted that Board Recruitment is starting soon, and the interview process is open to all



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Trustees. Chair Botstein shared that she will be stepping down at the end of this cycle as chair to transition for one year before she is termed out.

Adjournment

The Board meeting adjourned at 7:48 pm.

Prepared by:
Michelle Kimso /s/
Executive Assistant

Submitted by:
Aswathi Zachariah /s/
Secretary