



**YouthBuild Public Charter School
Board of Trustees Meeting
June 10, 2021**

Trustees Present: Noel Bravo, Liz Grant, Andrew Patricio, Mark Jordan, Mary Blatch, Suraj Patel

YBPCS and TenSquare staff Present: Claire Libert, Janalee Jordan-Meldrum, Jeff Cooper

Ms. Grant, Board Chair, called the meeting to order at 5:38 pm.

Action: Upon motion and second, the Board unanimously approved the Agenda as posted.

Action: Upon motion and second, the Board unanimously approved the April 22, 2021 minutes.

Mr. Patel joined the meeting at 5:41pm.

Leadership Update

Ms. Libert presented an update on the school's state of affairs, looking back on the 2020-21 school year as well as looking forward to the 2021-22 school year. She identified student attendance rates and withdrawals as a challenge school leadership will be focusing on in the coming school year. There was a discussion of how the attendance and withdrawal data is tabulated. Next year the school will create a new "School Culture and Student Support Team," combining teams to prioritize student engagement and student support, and proactively address student withdrawals.

Komal Bansal, director of data and operations will be leaving, so YBPCS will be bringing on two new staff members in July – a director of operations and manager of data. There will be some overlap between staff, so that Ms. Bansal can help onboard new staff.

The school is required to create a continuing education plan for the upcoming school year in accordance with the D.C. requirement that students attend school in-person. Offsite construction projects are expected to resume. Virtual support will be provided to students who are medically unable to attend school in person (e.g., underlying medical condition).

SY 2021-22 Budget

Mr. Cooper stated that the budget is due to PCSB at the end of July. Due to certain unknowns, Mr. Cooper indicated that the budget proposal may change, but the only changes that might be made would be better than what is being presented at the meeting. The budget allows for the new positions and some investments in new technology, but overall is very conservative and contains contingencies if expected funding does not materialize.

Mr. Patel commented that the Finance Committee had reviewed the proposed budget at its last meeting and recommended that the Board approve the budget as presented.

Action: Upon motion and second, the board unanimously approved the budget, with the understanding that any changes to the budget that do not affect the bottom line negatively do not need further approval by the Board.

Mr. Jordan left the meeting.

Board Committee Updates

School Performance Committee

Mr. Patricio reported on the survey that had been circulated regarding strategic planning, and the board selected a tentative date for the planning session. There was also some discussion of what sort of data could be gathered to support the session.

Finance Committee

Mr. Patel reviewed a summary of the April financials.

Proposed SY2021-22 Board Meeting Schedule

Ms. Jordan-Meldrum presented the proposed SY2021-22 board meeting schedule.

Action: Upon motion and second, the Board unanimously approved the Agenda as posted.

There being no further business to discuss, Ms. Grant suggested the meeting be adjourned.

Action: Upon motion and second, the Board adjourned the meeting at 6:53pm.