



**Ingenuity Prep**  
Board Meeting Minutes

*This meeting was governed by the Open Meetings Act.  
Please address any questions or complaints arising under this meeting to the Office of Open Government  
at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*

<b>Date of Meeting</b>	April 1, 2021
<b>Start time</b>	5:07 p.m.
<b>End time</b>	5:30 p.m.
<b>Location of meeting</b>	Virtual (Zoom)
<b>Board members in attendance</b>	Peter Winik Patricia Martin Keleigh Montgomery Frankie Brown Vinice Davis Kaya Stone Chris Riddick
<b>Non-board members presenting</b>	<ul style="list-style-type: none"><li>• IP Staff: Will Stoetzer &amp; LaShawndra Thornton</li></ul>
<b>Quorum</b>	Yes
<b>Chaired by</b>	Peter Winik

Discussion	
Agenda Item	Summary of Discussion
<b>Welcome/Minutes</b>	The board approved the March 1, 2021 Board meeting minutes.
<b>Strategic Planning Committee</b>	<p>Will Stoetzer shared the Public Charter School Board has four procurement submission requirements to discuss when approving contracts that may have a Conflict of Interest:</p> <ol style="list-style-type: none"> <li>1. The nature of the conflict;</li> <li>2. Steps to be taken to ensure the contract was entered into fairly;</li> <li>3. The contract details (service, contract value, term); and</li> <li>4. The Board's approval</li> </ol> <p>During the May 23, 2019 Board meeting, the Board voted to approve a contract with Level Field Partners but did not fully capture in the Board meeting minutes notes for the full requirements for a potential conflict of interest (e.g., former board member of Ingenuity worked at Level Field Partners). Although the 5/23/19 meeting minutes did not reflect Steps 1-3 as noted above, the Board engaged in discussion of all of the requirements above:</p> <ul style="list-style-type: none"> <li>• The nature of the potential conflict was that Jimmy Henderson, a former Ingenuity Prep board member, is a managing partner at Level Field.</li> <li>• The contract was put out for public bid to ensure all interested parties had an opportunity to bid for services.</li> <li>• Contract details including an on-going contract with a monthly retainer of \$5,000 for real estate advisory services related to the schools facilities need.</li> <li>• The board reaffirmed that the contract was approved at that time and those discussions occurred.</li> </ul> <p>Additionally, Chris Reddick, on behalf of the Strategic Planning Committee, shared an update of Ingenuity Prep's work in attaining a strategic planning partner and noted the main objectives of seeking a partner were to help Ingenuity Prep:</p> <ol style="list-style-type: none"> <li>1. Clarify Ingenuity Prep cornerstones and Vision of Excellence</li> <li>2. Help create organizational structure and stability</li> <li>3. Further codify Ingenuity Prep's model</li> </ol>

	<p>During the Request for Proposal, seven vendors qualified for further review who were later narrowed down to two finalists. During the review period, the Strategic Planning Committee acknowledged the difference in contract pricing but felt the recommended partner's breadth of experience with similar work at larger school districts reflected the proposed price.</p> <p>Will Stoetzer noted that although Maura Marino, chair of Ingenuity Prep's Governance Committee, was unable to attend this Board meeting, she wrote a note supporting the decision to select Attuned Education Partners as Ingenuity Prep's strategic planning partner.</p> <p>The contract will start no later than May 1, 2021 with an intended end date of October 31, 2021.</p> <p>The Board voted to approve the authorization of Will Stoetzer to sign the Attuned Education Partners contract.</p>
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Motions		
Motion	Made by Whom	Voting Results (Roll Call)
Approval of 3/1 Board Meeting Minutes.	Motion: Peter Winik Second: Keleigh Montgomery	All in favor; No abstentions <ul style="list-style-type: none"> <li>● Peter Winik - Y</li> <li>● Patricia Martin - Y</li> <li>● Keleigh Montgomery - Y</li> <li>● Frankie Brown - Y</li> <li>● Vinice Davis - Y</li> <li>● Kaya Stone - Y</li> <li>● Chris Riddick - Y</li> </ul>
Approval to authorize Will Stoetzer to sign the Attuned Education Partners Contract	Motion: Peter Winik Second: Keleigh Montgomery	All in favor; No abstentions <ul style="list-style-type: none"> <li>● Peter Winik - Y</li> <li>● Patricia Martin - Y</li> <li>● Keleigh Montgomery - Y</li> <li>● Frankie Brown - Y</li> <li>● Vinice Davis - Y</li> <li>● Kaya Stone - Y</li> <li>● Chris Riddick - Y</li> </ul>