

**Monument Academy Board
Meeting Minutes 06/16/2021**



DATE/Time:	June,16 2021 6:05 PM	LOCATION: Virtual Meeting
CHAIR:	Tami Lewis	RECORDER: Emily Bloomfield

ATTENDEES:					
"X" In attendance; "E" Excused; "A" Absent; "a" abstain "*" Via Zoom					
Members:			Staff / Guests:		
Tycely Williams	A			Brittany David	X
Tameria Lewis	X			Anna Scudiero	X
Neela Rathinasamy	X			Kristina Sammy	X
Donna Anthony	X			Mayank Palod	X
Emily Bloomfield	X			Danielle Nelson	X
James Waller	X			Katrice Whitaker	X
Carla Watson	X			Ashleigh Decruise	X
Sharisse Baltimore	X			Erica Poe	X
Matthew Biel	A				
Maurice Douglas	A				
Dr. Jeffrey Grant (ex-officio)	X				



Item	Main Points	Action/Next Step
Call to Order and Chair's Remarks		
Governance Committee	<p>Nila reviewed the accomplishments of the committee this year, including creating a draft of the Board member handbook, identifying and voting in a slate of new candidates & new officers, and successfully complying with the open meetings act.</p> <p>Neela announced that there is an opening for the academics committee chair position and asked members if anyone is interested in filling that role or nominating a member for the role.</p>	
Finance Committee	<p>Donna and Mayank updated the Board on monthly finances. Finances remain strong, as Monument continues to exceed the goal for days of cash on hand. The school is on target with the grants drawdown/reimbursement and will meet the goal of 100% drawdown by the end of the year. Donna stressed how well the school is doing in meeting KPI's for purposes of PCSB reporting, getting the building refinanced, and the ongoing success of the school. She expressed satisfaction about where we are. She said she was glad to have had so many of the leadership team in the last finance committee meeting so that everyone is aware how the budget comes together and there's a shared sense of ownership.</p>	<p>The Board voted to approve the janitorial contract for Busy Bee.</p> <p>The Board voted to award the janitorial contract to Busy Bee.</p>



Donna reported that the next meeting with the Head of Finance at PCSB will be on Thursday, June 17. Once the budget is approved we will aim to submit the budget in mid-July, ahead of the PCSB deadline, which is at the end of July.

Donna presented the contract for janitorial services and reviewed the due diligence, finance committee review and signed conflict of interest forms necessary to comply with OSSE guidelines for awarding contracts. She reported that the bidding process was completed with fidelity, and recommended that the Board approve the contract.

Staff is recommending Busy Bee be approved for the contract.

Donna moved that we adopt the motion to approve the contract, and moved that Busy Bee be awarded the janitorial contract for next school year. Ms Baltimore seconded both motions.

All board members present voted in favor of both motions.

There will be another contract regarding playground equipment that will be reviewed by the through finance committee and will be coming to the full board for approval this summer. Board members should look for the



	<p>information in their emails so that we can approve it in a timely fashion.</p>	
<p>Academics and Accountability Committee</p>	<p>Tami expressed thanks on behalf of the Board for all the work that staff have been doing throughout the year to support students and families, educate children and persist through a very challenging time.</p> <p>Tami highlighted that the school has made progress on truancy and attendance. $\frac{3}{4}$ of students are on track for promotion for next year and staff are working with those not on track to deliver targeted instruction with the goal of getting them on track. The school is meeting its goals in terms of delivering services to students with IEPs.</p>	
<p>Executive Committee Report</p>	<p>There was a reminder that there is no meeting in July & August. The date for the retreat is still TBD.</p>	
<p>Head of School Report</p>	<p>Dr. Grant reviewed the progress made this year, despite the pandemic. He announced that there will be a prom next week and the 8th grade promotion on 6.18.21. Professional development starts next week, teachers return August 2nd and students start the following week. The school met its PCSB growth goals in math and ELA, and completed the requisite 8th grade college visits. He's waiting for the Insight Survey to return, and noted that there was 100% teacher participation again. There</p>	



	<p>has been no COVID contagion in the building. Monument has been recognized as having one of the most successful community schools programs in the city. The safety program was successful, with 0 suspensions and very little safety activities, and there was an intensive use of DBT skills to help students address emotional and behavioral struggles.</p> <p>Staff recruitment is going well, and they are busy filling remaining vacancies.</p> <p>Enrollment continues with recruiting events scheduled for the summer. There will be another open house on July 17th. Monument has 134 applications, with 87 of those fully completed.</p> <p>Tami gave update on the meeting between the school leadership (Board and staff) and Ms. Walker-Davis, the new Executive Director of the PCSB. She said the interaction was positive, and the staff presented an excellent overview of the school and progress to date.</p>	
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Resolution: Approval of Agenda for Board Meeting	
<p>Motion: Emily Bloomfield Second: Donna Anthony</p>	
Tycely Williams	A
Tameria Lewis	Y

**Monument Academy Board
Meeting Minutes 06/16/2021**



Neela Rathinasamy	Y
Donna Anthony	Y
Emily Bloomfield	Y
James Waller	Y
Carla Watson	Y
Sharisse Baltimore	Y
Matthew Biel	A
Maurice Douglas	A

Resolution: Approval of Minutes from 04/12/21	
Motion: Emily Bloomfield Second: Donna Anthony	
Tycely Williams	A
Tameria Lewis	Y
Neela Rathinasamy	Y
Donna Anthony	Y
Emily Bloomfield	Y

**Monument Academy Board
Meeting Minutes 06/16/2021**



James Waller	Y
Carla Watson	Y
Sharisse Baltimore	Y
Maurice Douglas	A
Matthew Biel	A

Resolution: Approve the contract for Janitorial Services with Busy Bee	
Motion: Donna Anthony Second: Sharisse Baltimore	
Tycely Williams	A
Tameria Lewis	Y
Neela Rathinasamy	Y
Donna Anthony	Y
Emily Bloomfield	Y
James Waller	Y
Carla Watson	A
Sharisse Baltimore	Y
Maurice Douglas	A

**Monument Academy Board
Meeting Minutes 06/16/2021**



Matthew Biel	A

Resolution: Award the contract for janitorial services to Busy Bee	
Motion: Donna Anthony Second: Sharisse Baltimore	
Tycely Williams	A
Tameria Lewis	Y
Neela Rathinasamy	Y
Donna Anthony	Y
Emily Bloomfield	Y
James Waller	Y
Carla Watson	Y
Sharisse Baltimore	Y
Maurice Douglas	A
Matthew Biel	A

Motion to close the meeting: James Waller; Seconded by Carla Watson. Unanimously approved.

Meeting adjourned at 7:15 pm.



Director of Board Relations

**Emily Bloomfield
Secretary**