Breakthrough Board Minutes
5/20/2021

Attendance:
Keith Whitescarver, Chair
Katie Brown, Secretary
Vivek Swaminathan
Rachel Kimboko (Note taker)
Christopher Lohse
Emily Hedin
Katherine Park
Hannah Richardson

Absent:
Emily Raskin
Sara Suchman
Dave Bagnoli
Michael Watts, EdOps

1. Call to Order: 5:08pm

2. Housekeeping Needs
   a. Approval of April 22 minutes
      i. Vivek moves to approve
      ii. Katie seconds
      iii. Ayes: Keith, Katie, Vivek, Rachel, Chris

3. Executive Director’s Report
   a. Academic
      i. Doing PARCC practice as a readiness experiences
      ii. Benchmark assessment (i-Ready) trial is June 9-10
      iii. Final conferences will start shortly
      iv. Guides will be meeting with incoming students in outdoor events
      v. Preparing to move into one campus for the fall
   b. Staffing
      i. Still seeking two Lower El guides; expanding strategies for recruiting
      ii. Both coaches are hired, have had Coach’s training and are experienced
   c. Financial
      i. DSR = 4.22 and 104 days of cash on hand
      ii. DC Reopening Grant is confirmed as $163,000 (initial estimate was $97K less because of a conservative guess at in-person attendance)
   d. Lottery
      i. 46% currently re-enrolled; returning families are getting calls to remind.
ii. 19 families have withdrawn; most because of moving
iii. Waitlist numbers are strong
e. Construction
   i. Floor to ceiling windows installed; light is great!
   ii. Classrooms and offices are being framed out
   iii. Drilling has begun to connect the first and second floors
   iv. Contractors have been communicative with frequent check-ins, especially to catch potential changes or adjustments
   v. Welcome to walk through; Emily’s at Takoma Monday-Tuesday, Hannah on Thursday-Friday afternoons
f. Budget
   i. Typically the budget would be decided upon this month but this year’s process is pushed back
   ii. What’s being presented is a strong draft
   iii. Will be further developed with the academic leadership team→ academic supports and staffing
   iv. Shared some of the feedback from staff and families, much of which is reflected in the draft budget
   v. There is additional federal funding coming (CARES 2 and 3) are reflected the school year budget, per EdOps

Vivek moves to go to closed session (Keith, Vivek, ayes unanimous).
Moved to closed session at 5:41.
Return to open session at 5:58 pm.

   4. Vivek moves to adjourn
      a. Keith seconds
      b. Ayes: unanimous

Adjourned 5:58 pm