

Roots Public Charter School
Board Meeting Minutes

May 20, 2021 | 6:00pm

I. Welcome and Roll Call

Mama Gilda called to order the Board Meeting of Roots PCS with an opening prayer on 05/20/2021 at 15 Kennedy St NW, Washington, D.C, 20011 at 6:24pm.

The following persons were present: (Members) Chirece Jones (Parent), Jesse Sharpe (Treasurer), Selena Spencer Lipscomb (Community), Gail "Ayodele" Gray (Teacher), Cameron Poles (Parent), Mama Gilda Sherrod-Ali (Chair), Patricia Mitchell, *On the Phone*: Otto Wilson (Community); (Non-members) Dr. Bernida Thompson (Principal), Winifred Wright (Administrator), Mama Roseanna Nwaogu (CFO), Mama Janelle Jobe (Parent), Mama Sanyika Powell (Parent).

Quorum? Yes X

II. Review of February 2021 Minutes

III. Discussion and Vote on Minutes

- a) Concerns were discussed and addressed around the importance of accurately reflecting in the Minutes the thoroughness of the Financial Report presented by Mama Roseanna. Mama Chirece listened, apologized and committed to improving Minutes. Minutes were reviewed, BOD voted and approved February 2021 Minutes as amended, and the Minutes were signed by Mama Gilda.

IV. OLD BUSINESS

- a) **Review, discussion and vote on any outstanding issue**
 - i) Discussion on clarification of Board status, number of Board members, Baba Otto's position on Board, and new members. Board chair, Mama Gilda described effective [Board Members] as those that attend retreats. Baba Otto Wilson formally stepped down as Board member and will submit a written resignation to make space for a new Board member. Baba Otto commits to still being a supporter and working with the school/students in other ways. Baba Jesse moved that we accept Baba Otto's resignation. Mama Ayo seconded the motion. The motion was passed

A vote will be taken have on a new Board member at our next meeting in August. Two parents present at the meeting are interested in the position.

- b) Admin job descriptions discussed, were supposed to have been agreed upon and submitted to the Board.

V. NEW BUSINESS AND ANNOUNCEMENTS

a) Discussion and vote on Financial Report

- i) Baba Jesse asked for a description of what the funds (RPCS surplus) could be used for-page 1.
- ii) Baba Cameron raised the question as to whether the PPP loan is forgivable (page 3)? Mama Roseanna is working on it.
- iii) It was proposed that the RPCS staff receive bonuses from the surplus, in lieu of a 5% increase of salary.
- iv) 2021 Summer school/camp will run 8 weeks from June 28-August 20.
- v) FY22 Budget submission update: The FY22 budget submission will be uploaded in the HUB, as opposed to the Epicenter.
- vi) **Baba Cameron motioned to accept the RPCS Summer School/Camp as outlined in page 7 of the May 2021 Financial Report. Mama Ayo seconded. The motion passed without opposition.**
- vii) **Baba Cameron moved to continue our current lease (year 4), Mama Ayo seconded. The motion passed without opposition.**
- viii) **Discussion and vote on end of year bonuses. Mama Selena motioned to accept the raise and bonus according to page 5 of the Financial Report. Baba Cameron seconded the motion. The motion passed without opposition.**
- ix) **Baba Jesse moved to accept the May 20, 2021 Financial Report as presented. Baba Cameron seconded the motion and the Board votes, there is one abstention. The motion passed without opposition.**

b) RPCS Marketing and Branding

- i) Mama Selena raised a question regarding marketing and if there is money allocated for marketing (banners, pamphlets, social media, updated website, new

and high quality materials for marketing==>recruitment). Board discussed strategic marketing plan benefits.

- ii) **Baba Cameron motioned that Mama Selena and Mama Janelle will work up a mock budget for a marketing proposal to be submitted July 12 to be discussed and voted on at our next meeting in August. Mama Ayo seconded the motion. The motion passed without opposition.**

c) **Inventory of Technology and equipment**

- i) Brief Discussed. Mama Rasheki is the point of contact and Administrator responsible for technology and equipment.

d) **Discussion and vote on new Board Chair**

- i) Mama Gilda announced Baba Jesse would be stepping up as Chair. Baba Jesse shared his work and experience on the Board for the past 7 years. Members of the Board, and parents that were present, asked questions. Questions involved inquiring about Baba Jesse's vision, top 3 goals, leadership style, and Baba Jesse answered that he would like to see the Board more involved, get ideas of what teachers and admin want, and how to best use grants and funding to benefit students. Baba Jesse expressed an interest in seeing that there is an overview of teacher performance and a teacher forum.
- ii) Baba Jesse left the room so the Board could discuss and vote. Questions and thoughts about on the purpose and function of the Board (i.e., Fundraising, leadership, keeping compliance, etc.) were discussed.
- iii) Before the vote, Mama Chirece motioned to table the vote until August. The motion died of a second.
- iv) **Mama Ayo motioned to approve Baba Jesse as new RPCS Board of Directors Chairperson. Baba Otto seconded the motion. The motion carried with one abstention. The motion was approved and the Board welcomed our new Board Chair, Baba Jesse Sharpe.**

e) **Review Board Meeting calendar for 2021-22**

- i) August 19, November 18, February 17, and May 19.

VI. CLOSING 9:16pm