



**March Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, March 25, 2021

4:30 – 6:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/97008427638?pwd=d1Rvc1VYN2VneExPc2xZZk1mOW1qOT09>

**Board Members Present:** Bob Weinberg, Robert Patterson, Erica Jackson, Jackie Lendsey, Andrew Ellenbogen, Porchia Nixon, Evan Piekara, Maegan Marcano, Janelle Suggs (4:35 pm), Crystal Williams (4:40 pm), Tiffianne Hudnall (5:00 pm).

**Board Members Absent:** None.

**Staff Present:** Business Manager Emily Stone, Head of School Amy Helms (4:33 pm), Executive Director Jennifer Leonard (4:34 pm).

**Other:** Carrie Irvin, CEO of Education Board Partners.

- I. Welcome and Agenda Review
  - a. Mr. Weinberg called the meeting to order at 4:32 pm after taking roll call to determine the presence of a quorum.
- II. Chair Updates
  - a. Mr. Weinberg introduced Education Board Partners CEO Carrie Irvin and announced her observation of the meeting today.
- III. Approval of Meeting Minutes
  - a. February 25, 2021 Minutes

Ms. Marcano made a motion to approve the February 25, 2021 Minutes. Ms. Jackson seconded. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- IV. Head of School Committee Report
  - a. Mr. Weinberg provided an oral report about the Head of School Committee.
- V. Development Committee Report
  - a. Ms. Marcano provided an oral report about the recent Development Committee meeting and the results of that meeting. Discussion followed.
- VI. Academics Committee Report
  - a. Ms. Jackson displayed the Data Dashboard and a discussion followed.
- VII. Governance Committee Report



- a. Ms. Williams provided an oral report about the Committee Goals Tracker. Discussion followed.

#### VIII. Finance Committee Report

##### a. Approval of Contracts

##### i. Leonard & Associates Contract Amendment

1. Mr. Ellenbogen and Mr. Weinberg explained the reasons for the contract amendment.

##### a. **Conflict of Interest Disclosure**

Mr. Weinberg outlined the steps the Board and staff took in June 2020 to ensure the original contract was awarded fairly, including posting a public notification for the Sole Source contract, reviewing and negotiating a scope of work, and reviewing compensation for similar roles at other DC charter schools. The proposed contract amendment is for Leonard and Associates to continue fulfilling two executive positions at DC Scholars – Executive Director and Director of Finance and Operations.

- b. Mr. Weinberg shared that when the contract was awarded and now, there was not a financially feasible way for the school to fill both the Executive Director and Director of Finance and Operations roles in SY20-21 with one person through a request for proposals. It was and continues to be financially burdensome to the school to train someone new to conduct the services provided by Ms. Leonard.
- c. Mr. Weinberg disclosed that since Jennifer Leonard is the current Executive Director and key personnel of school in SY20-21 and she was the Executive Director when the contract was awarded, she is a conflicting interest party.
- d. The Board acknowledged and waived the Conflict of Interest to proceed with this contract amendment.

2. After discussion, Mrs. Leonard recused herself from the meeting. Ms. Lendsey made a motion to approve the Leonard & Associates Contract Amendment. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.

##### ii. CareFirst Renewal

1. After discussion, Mr. Piekara made a motion to approve the CareFirst Renewal Contract. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.

##### b. January 2021 Close Financials

- i. Mr. Ellenbogen provided an oral update and discussed the school's financials provided in the packet.



IX. Head of School's Report

- a. Ms. Helms provided an oral Head of School's Report accompanied by exhibits related to the DC PCSB 10 Year Review, student attendance and academic data, SY21-22 Staffing Model, SY21-22 Organization charts, April Reopening Plans, and Instructional Recovery Planning for SY21-22.
- b. Ms. Helms responded to questions from the Board.

X. Closing

- a. Mr. Weinberg thanked the Board members for their participation. Ms. Lendsey made a motion to close the meeting. Ms. Jackson seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved, and the meeting was adjourned at 6:38 pm.

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*



**Action without Meeting of the Board of Trustees of**  
DC Scholars Public Charter School  
Tuesday, March 30, 2021 & Wednesday, March 31, 2021 via Email

**DC Scholars PCS Board of Trustees Participants:** Erica Jackson, Porchia Nixon, Janelle Suggs, Maegan Marcano, Bob Weinberg, Evan Piekara, Andrew Ellenbogen, Crystal Williams, Tiffianne Hudnall, Jackie Lendsey, Robert Patterson.

**DC Scholars Public Charter School Staff:** Business Manager Emily Stone.

- I. Action
  - a. Mrs. Stone emailed DC Scholars PCS Board of Directors on behalf of the Board Chair and Treasurer with the Finance Committee's approval and recommendation for Board approval of a proposed order for 1000 Samsung Chromebooks from Archangel Tablets.
  - b. The email from Mrs. Stone at 5:00 pm on March 30, 2021 is incorporated and attached to these minutes.
  - c. The DC Scholars PCS Board Bylaws permit action without meeting, so long as all board members are in agreement.
  
- II. Board Member Votes
  - a. Erica Jackson approved at 6:00 PM on March 30, 2021.
  - b. Evan Piekara approved 6:10 PM on March 30, 2021.
  - c. Janelle Suggs approved at 6:11 PM on March 30, 2021.
  - d. Porchia Nixon approved at 7:14 PM on March 30, 2021.
  - e. Maegan Marcano approved at 12:06 AM on March 31, 2021.
  - f. Bob Weinberg approved at 12:26 AM on March 31, 2021.
  - g. Andrew Ellenbogen approved at 1:45 AM on March 31, 2021.
  - h. Crystal Williams approved at 9:05 AM on March 31, 2021.
  - i. Tiffianne Hudnall approved at 2:31 PM on March 31, 2021.
  - j. Jacquelyn Lendsey approved at 3:43 PM on March 31, 2021.
  - k. Robert Patterson approved at 9:33 PM on March 31, 2021.

**The proposed agreement with Archangel Tablets was approved unanimously by the members of the DC Scholars PCS Board of Directors.**

**All copies of Board member responses are incorporated and attached to these minutes.**

## Emily Stone

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**From:** Emily Stone  
**Sent:** Tuesday, March 30, 2021 5:00 PM  
**To:** Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Erica Jackson; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; porch; Robert Patterson; tiffianne  
**Cc:** Amy Helms; Jennifer Leonard  
**Subject:** <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal  
**Attachments:** Archangel Tablets Bid - UPDATED In Stock - DC Scholars PCS RFP Samsung Chromebooks.pdf  
**Importance:** High

Dear Board members,

Good afternoon! On behalf of the DC Scholars PCS Board Chair and Treasurer, I am sharing that the Finance Committee approves and recommends the attached proposal for 1000 Samsung Chromebooks from Archangel Tablets to the **Board for immediate vote of approval by email by Thursday, April 1<sup>st</sup> at 12:00 PM.**

The cost breakdowns are the following (outlined on page 8):

- o Cost for 1000 Chromebooks - \$205,640.00 (\$205.64/unit)
- o White Glove Services - \$6,000.00 (\$6.00/unit)
- o Shipping - \$500
- o 3 Year Warranty + Ultimate Protection Plan for all accidental damage - \$62,000.00 (\$62/unit)
- o 200 additional chrome licenses - \$6,000 (\$30/unit)
- o Total ALL IN Cost (devices, services, warranties, licenses) = \$280,140.00

\*These costs were competitively compared to other vendors through a formal Request for Proposal (RFP) process. This proposal was the most cost-efficient and high-quality of all 10 proposals.

The Finance Committee recommends to approve this purchase this week to take advantage of significant cost savings and to secure device inventory. This purchase is integral to the instructional model that the school intends to implement in SY21-22.

For next year, school leaders have determined the following technology needs to determine the need for 1000 devices:

· Each K-2 scholar will receive a Chromebook at home; we will put 15 in each classroom at school;

*Students need a device at home to complete assignments via Google Classroom, iReady, etc. In the classroom, they will have access to a set of classroom devices to use at learning stations. Every child does not need their own device at school.*

· Each 3-8<sup>th</sup> grade scholar will receive a Chromebook at home and a Chromebook at school.

*We anticipate that students will have assignments to complete on their devices at home via Google Classroom, iReady, etc. They will also use tech platforms in class to do assignments, group work, etc.*

Based on recommendations from our IT Specialist, we need a 30% "cushion" or surplus to maintain the above

In all, we acknowledge that we may be in a blended learning model at parts of the school year. If we have any COVID-related temporary building closures or grade level quarantines, we need to be able to quickly pivot back to virtual learning. Therefore, students need a device at home at all times.

We also want to intentionally help bridge the digital divide and ensure our students have the same opportunities to use technology at home as their more affluent peers.

In accordance with this large investment in student devices, DC Scholars Directors are working to establish and maintain strong systems of student device care training, device storage, and accountability to keep these devices in good working order for the duration of 3 years.

**Request of each Board member – Respond to this email with any questions/concerns and/or your vote of approval/disapproval by Thursday, April 1<sup>st</sup> at 12:00 PM.**

**Copy and paste the following language:**

I \_\_\_\_\_ (Insert name) approve/disapprove (select one) the proposed agreement with Archangel Tablets. (Date/Time)

Thank you!

Best,

**Emily Stone**  
**Business Manager**  
**DC Scholars PCS**

Office: (202) 559-6138 | [REDACTED]  
5601 East Capitol St. SE, Washington, DC 20019  
[www.dcscholars.org](http://www.dcscholars.org)



## Emily Stone

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**From:** Erica Jackson <erica.ej417@gmail.com>  
**Sent:** Tuesday, March 30, 2021 6:04 PM  
**To:** Emily Stone  
**Cc:** Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; porch; Robert Patterson; tiffianne; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I, ERICA JACKSON approve the proposed agreement with Archangel Tablets. March 30, 2021.

On Tue, Mar 30, 2021 at 5:00 PM Emily Stone <[estone@dcscholars.org](mailto:estone@dcscholars.org)> wrote:

Dear Board members,

Good afternoon! On behalf of the DC Scholars PCS Board Chair and Treasurer, I am sharing that the Finance Committee approves and recommends the attached proposal for 1000 Samsung Chromebooks from Archangel Tablets to the **Board for immediate vote of approval by email by Thursday, April 1<sup>st</sup> at 12:00 PM.**

The cost breakdowns are the following (outlined on page 8):

- o Cost for 1000 Chromebooks - \$205,640.00 (\$205.64/unit)
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- o Shipping - \$500
- o 3 Year Warranty + Ultimate Protection Plan for all accidental damage - \$62,000.00 (\$62/unit)
- o 200 additional chrome licenses - \$6,000 (\$30/unit)
- o Total ALL IN Cost (devices, services, warranties, licenses) = \$280,140.00

\*These costs were competitively compared to other vendors through a formal Request for Proposal (RFP) process. This proposal was the most cost-efficient and high-quality of all 10 proposals.

The Finance Committee recommends to approve this purchase this week to take advantage of significant cost savings and to secure device inventory. This purchase is integral to the instructional model that the school intends to implement in SY21-22.

For next year, school leaders have determined the following technology needs to determine the need for 1000 devices:

· Each K-2 scholar will receive a Chromebook at home; we will put 15 in each classroom at school;

*Students need a device at home to complete assignments via Google Classroom, iReady, etc. In the classroom, they will have access to a set of classroom devices to use at learning stations. Every child does not need their own device at school.*

· Each 3-8<sup>th</sup> grade scholar will receive a Chromebook at home and a Chromebook at school.

*We anticipate that students will have assignments to complete on their devices at home via Google Classroom, iReady, etc. They will also use tech platforms in class to do assignments, group work, etc.*

· Based on recommendations from our IT Specialist, we need a 30% "cushion" or surplus to maintain the above

In all, we acknowledge that we may be in a blended learning model at parts of the school year. If we have any COVID-related temporary building closures or grade level quarantines, we need to be able to quickly pivot back to virtual learning. Therefore, students need a device at home at all times.

We also want to intentionally help bridge the digital divide and ensure our students have the same opportunities to use technology at home as their more affluent peers.

In accordance with this large investment in student devices, DC Scholars Directors are working to establish and maintain strong systems of student device care training, device storage, and accountability to keep these devices in good working order for the duration of 3 years.

**Request of each Board member** – Respond to this email with any questions/concerns and/or your vote of approval/disapproval **by Thursday, April 1<sup>st</sup> at 12:00 PM.**  
Copy and paste the following language:

I \_\_\_\_\_ (Insert name) approve/disapprove (select one) the proposed agreement with Archangel Tablets. (Date/Time)

Thank you!

Best,

**Emily Stone**

**Business Manager**

**DC Scholars PCS**

Office: (202) 559-6138 | [REDACTED]

5601 East Capitol St. SE, Washington, DC 20019

[www.dcscholars.org](http://www.dcscholars.org)





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Respectively,

Erica

Erica Jackson

[REDACTED]

[erica.ej417@gmail.com](mailto:erica.ej417@gmail.com)

## Emily Stone

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**From:** Evan Piekara <evan.piekara@gmail.com>  
**Sent:** Tuesday, March 30, 2021 6:10 PM  
**To:** Erica Jackson  
**Cc:** Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Jacquelyn Lendsey; Janelle Suggs; Maegan Marcano; porch; Robert Patterson; tiffianne; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I, EVAN PIEKARA approve the proposed agreement with Archangel Tablets. March 30, 2021.

Please note that the finance committee has had a lot of discussion with the leadership team on the usage and instructional model and we believe that the school is making a strategic investment in technology to help address the digital divide and achievement gap.

On Mar 30, 2021, at 6:04 PM, Erica Jackson <Erica.ej417@gmail.com> wrote:

I, ERICA JACKSON approve the proposed agreement with Archangel Tablets. March 30, 2021.

## Emily Stone

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**From:** Janelle Suggs <janelle.suggs@gmail.com>  
**Sent:** Tuesday, March 30, 2021 6:11 PM  
**To:** Evan Piekara  
**Cc:** Amy Helms; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Emily Stone; Erica Jackson; Jacquelyn Lendsey; Jennifer Leonard; Maegan Marcano; Robert Patterson; porch; tiffianne  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I, Janelle Suggs, approve the proposed agreement with Archangel Tablets. March 30, 2021.

Thanks

Janelle Suggs

On Tue, Mar 30, 2021 at 6:09 PM Evan Piekara <[evan.piekara@gmail.com](mailto:evan.piekara@gmail.com)> wrote:

I, EVAN PIEKARA approve the proposed agreement with Archangel Tablets. March 30, 2021.

Please note that the finance committee has had a lot of discussion with the leadership team on the usage and instructional model and we believe that the school is making a strategic investment in technology to help address the digital divide and achievement gap.

On Mar 30, 2021, at 6:04 PM, Erica Jackson <[Erica.ej417@gmail.com](mailto:Erica.ej417@gmail.com)> wrote:

I, ERICA JACKSON approve the proposed agreement with Archangel Tablets. March 30, 2021.

--

***Janelle Suggs, MBA***

*Mom, Wife & Adventure Seeker*

*Leadership Psychology Guru*

*Certified Mindfulness Leader*

*Change Maker & Education Advocate*

*Equity, Diversity, & Inclusion Master Trainer*

*Follow me on IG & Twitter @JanelleSuggs*

## Emily Stone

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**From:** Porchia Nixon <porchianixon87@gmail.com>  
**Sent:** Tuesday, March 30, 2021 7:14 PM  
**To:** Emily Stone  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I \_\_\_\_\_Porchia Nixon\_\_\_\_\_ approve the proposed agreement with Archangel Tablets. (March 30, 2021 at 18:13pm)

On Tue, Mar 30, 2021 at 4:00 PM Emily Stone <[estone@dcscholars.org](mailto:estone@dcscholars.org)> wrote:

Dear Board members,

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*We anticipate that students will have assignments to complete on their devices at home via Google Classroom, iReady, etc. They will also use tech platforms in class to do assignments, group work, etc.*

· Based on recommendations from our IT Specialist, we need a 30% "cushion" or surplus to maintain the above

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Copy and paste the following language:

I \_\_\_\_\_ (Insert name) approve/disapprove (select one) the proposed agreement with Archangel Tablets. (Date/Time)

Thank you!

Best,

**Emily Stone**

**Business Manager**

**DC Scholars PCS**

Office: (202) 559-6138 | [REDACTED]

5601 East Capitol St. SE, Washington, DC 20019

[www.dcscholars.org](http://www.dcscholars.org)



## Emily Stone

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**From:** Maegs Me <mmarcano77@gmail.com>  
**Sent:** Wednesday, March 31, 2021 12:07 AM  
**To:** Emily Stone  
**Cc:** Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Erica Jackson; Evan Piekara; Jacquelyn Lendsey; Janelle Suggs; porch; Robert Patterson; tiffianne; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I Maegan Marcano approve the proposed agreement with Archangel Tablets on 3/31/21 at 12:06am.

Thanks,  
Maegan

On Mar 30, 2021, at 5:00 PM, Emily Stone <estone@dcscholars.org> wrote:

I \_\_\_\_\_ (Insert name) approve/disapprove (select one) the proposed agreement with Archangel Tablets. (Date/Time)

## Emily Stone

---

**From:** Bob Weinberg <rweinberg@bredhoff.com>  
**Sent:** Wednesday, March 31, 2021 12:37 AM  
**To:** DC Scholars PCS Board of Trustees; Emily Stone; Jennifer Leonard  
**Subject:** Amended Electronic Vote

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I, Bob Weinberg, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 12:26 am.

### Disclaimer

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## Emily Stone

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**From:** Andrew Ellenbogen <andrewellenbogen@yahoo.com>  
**Sent:** Wednesday, March 31, 2021 1:45 AM  
**To:** Bob Weinberg; Bob Weinberg; DC Scholars PCS Board of Trustees; Emily Stone; Jennifer Leonard  
**Subject:** Re: Amended Electronic Vote

I, Andrew Ellenbogen, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 1:45 am Eastern Time.

---

Andrew Ellenbogen  
andrewellenbogen@yahoo.com  
[REDACTED]

On Tue, Mar 30, 2021 at 9:37 PM, Bob Weinberg  
<rweinberg@bredhoff.com> wrote:

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**I, Bob Weinberg, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 12:26 am.**

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## Emily Stone

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**From:** Crystal Williams <cdwilliams2@outlook.com>  
**Sent:** Wednesday, March 31, 2021 9:06 AM  
**To:** Bob Weinberg; Bob Weinberg; DC Scholars PCS Board of Trustees; Emily Stone; Jennifer Leonard; Andrew Ellenbogen  
**Subject:** Re: Amended Electronic Vote


**I, Crystal Williams, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 9:05 am.**

---

**From:** Andrew Ellenbogen <andrewellenbogen@yahoo.com>  
**Sent:** Wednesday, March 31, 2021 1:45 AM  
**To:** rweinberg@bredhoff.com <rweinberg@bredhoff.com>; Bob Weinberg <rweinberg@bredhoff.com>; DC Scholars PCS Board of Trustees <dcspcsboard@dcscholars.org>; Emily Stone <estone@dcscholars.org>; Jennifer Leonard <jleonard@dcscholars.org>  
**Subject:** Re: Amended Electronic Vote

**I, Andrew Ellenbogen, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 1:45 am Eastern Time.**

---

Andrew Ellenbogen  
andrewellenbogen@yahoo.com  


**On Tue, Mar 30, 2021 at 9:37 PM, Bob Weinberg <rweinberg@bredhoff.com> wrote:**

---

**I, Bob Weinberg, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 12:26 am.**

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## Emily Stone

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**From:** Tiffianne Hudnall <tiffianne\_hudnall@yahoo.com>  
**Sent:** Wednesday, March 31, 2021 2:31 PM  
**To:** Maegan Marcano; Evan Piekara  
**Cc:** Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Erica Jackson; Jacquelyn Lendsey; Janelle Suggs; porch; Robert Patterson; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

**I Tiffianne Hudnall approve the proposed agreement with Archangel Tablets on March 31,2021 at 2:31pm.**

On Wednesday, March 31, 2021, 12:14:20 AM EDT, Evan Piekara <evan.piekara@gmail.com> wrote:

Realizing I didn't follow directions and put the time stamp.

**I Evan Piekara approve the proposed agreement with Archangel Tablets on 3/31/21 at 12:14am.**

On Mar 31, 2021, at 12:06 AM, Maegs Me <mmarcano77@gmail.com> wrote:

**I Maegan Marcano approve the proposed agreement with Archangel Tablets on 3/31/21 at 12:06am.**

## Emily Stone

---

**From:** Evan Piekara <evan.piekara@gmail.com>  
**Sent:** Wednesday, March 31, 2021 12:14 AM  
**To:** Maegan Marcano  
**Cc:** Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Erica Jackson; Jacquelyn Lendsey; Janelle Suggs; porch; Robert Patterson; tiffianne; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

Realizing I didn't follow directions and put the time stamp.

**I Evan Piekara approve the proposed agreement with Archangel Tablets on 3/31/21 at 12:14am.**

On Mar 31, 2021, at 12:06 AM, Maegs Me <mmarcano77@gmail.com> wrote:

**I Maegan Marcano approve the proposed agreement with Archangel Tablets on 3/31/21 at 12:06am.**

## Emily Stone

---

**From:** Jackie <lendsey@verizon.net>  
**Sent:** Wednesday, March 31, 2021 3:43 PM  
**To:** Evan Piekara; Erica Jackson  
**Cc:** Emily Stone; Andrew Ellenbogen; Bob Weinberg; Crystal Williams; Janelle Suggs; Maegan Marcano; porch; Robert Patterson; tiffianne; Amy Helms; Jennifer Leonard  
**Subject:** Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

I, Jacquelyn Lendsey approve the proposed agreement with Archangel Tablets. March 31, 2021.

-----Original Message-----

From: Evan Piekara <evan.piekara@gmail.com>  
To: Erica Jackson <Erica.ej417@gmail.com>  
Cc: Emily Stone <estone@dcscholars.org>; Andrew Ellenbogen <andrewellenbogen@yahoo.com>; Bob Weinberg <rweinberg@bredhoff.com>; Crystal Williams <cdwilliams2@outlook.com>; Jacquelyn Lendsey <lendsey@verizon.net>; Janelle Suggs <janelle.suggs@gmail.com>; Maegan Marcano <mmarcano77@gmail.com>; porch <Porchianixon87@gmail.com>; Robert Patterson <DrRJPatterson@gmail.com>; tiffianne <tiffianne\_hudnall@yahoo.com>; Amy Helms <ahelms@dcscholars.org>; Jennifer Leonard <Jleonard@dcscholars.org>  
Sent: Tue, Mar 30, 2021 6:09 pm  
Subject: Re: <BY 12 PM THURS APR 1ST - Request for Review and Vote> DC Scholars Chromebook Proposal

**I, EVAN PIEKARA approve the proposed agreement with Archangel Tablets. March 30, 2021.**

**Please note that the finance committee has had a lot of discussion with the leadership team on the usage and instructional model and we believe that the school is making a strategic investment in technology to help address the digital divide and achievement gap.**

On Mar 30, 2021, at 6:04 PM, Erica Jackson <Erica.ej417@gmail.com> wrote:

I, ERICA JACKSON approve the proposed agreement with Archangel Tablets. March 30, 2021.

## Emily Stone

---

**From:** Robert J Patterson <drjpatterson@gmail.com>  
**Sent:** Wednesday, March 31, 2021 9:34 PM  
**To:** Crystal Williams  
**Cc:** Bob Weinberg; DC Scholars PCS Board of Trustees; Emily Stone; Jennifer Leonard; Andrew Ellenbogen  
**Subject:** Re: Amended Electronic Vote

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I, Robert Patterson, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 9:33 pm.

On Wed, Mar 31, 2021 at 9:06 AM Crystal Williams <[cdwilliams2@outlook.com](mailto:cdwilliams2@outlook.com)> wrote:

I, Crystal Williams, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 9:05 am.

---

**From:** Andrew Ellenbogen <[andrewellenbogen@yahoo.com](mailto:andrewellenbogen@yahoo.com)>  
**Sent:** Wednesday, March 31, 2021 1:45 AM  
**To:** [rweinberg@bredhoff.com](mailto:rweinberg@bredhoff.com) <[rweinberg@bredhoff.com](mailto:rweinberg@bredhoff.com)>; Bob Weinberg <[rweinberg@bredhoff.com](mailto:rweinberg@bredhoff.com)>; DC Scholars PCS Board of Trustees <[dcspcsboard@dcscholars.org](mailto:dcspcsboard@dcscholars.org)>; Emily Stone <[estone@dcscholars.org](mailto:estone@dcscholars.org)>; Jennifer Leonard <[jleonard@dcscholars.org](mailto:jleonard@dcscholars.org)>  
**Subject:** Re: Amended Electronic Vote

I, Andrew Ellenbogen, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 1:45 am Eastern Time.

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Andrew Ellenbogen  
[andrewellenbogen@yahoo.com](mailto:andrewellenbogen@yahoo.com)  
[REDACTED]

On Tue, Mar 30, 2021 at 9:37 PM, Bob Weinberg <[rweinberg@bredhoff.com](mailto:rweinberg@bredhoff.com)> wrote:

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I, Bob Weinberg, approve the proposed agreement with Archangel Tablets on March 31, 2021 at 12:26 am.



**April Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Wednesday, April 28, 2021

4:30 – 6:30 pm via Zoom

<https://dcscholars-org.zoom.us/j/97178689168?pwd=OTI6OFpNejQvbG9iRVRwMnk1WWNlZz09>

**Board Members Present:** Bob Weinberg, Robert Patterson, Jackie Lendsey, Andrew Ellenbogen, Porchia Nixon, Evan Piekara, Crystal Williams, Janelle Suggs (5:20 pm – 5:50 pm).

**Board Members Absent:** Tiffianne Hudnall, Erica Jackson, Maegan Marcano.

**DC Scholars Staff Present:** Business Manager Emily Stone, Head of School Amy Helms, Executive Director Jennifer Leonard.

**Other:** Carrie Irvin, CEO of Education Board Partners; Vickie Ho, Finance Specialist at EdOps.

- I. Welcome and Agenda Review
  - a. Mr. Weinberg called the meeting to order at 4:37 pm after taking roll call to determine the presence of a quorum.
  
- II. Chair Update
  - a. There were no updates from the Chair.
  
- III. Approval of Meeting Minutes
  - a. March 25, 2021 Minutes

Ms. Lendsey made a motion to approve the March 25, 2021 Minutes. Mr. Patterson seconded. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  - b. March 30-31, 2021 Action without Meeting Minutes

Ms. Lendsey made a motion to approve the March 30, 2021 Minutes. Mr. Patterson seconded. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- IV. Head of School Committee Report
  - a. Ms. Lendsey provided an oral report about the Head of School Committee.
  
- V. Finance Committee Report
  - a. Approval of Contracts
    - i. Jones Lang LaSalle Amendment
      1. At the recommendation of the Finance Committee, Mr. Weinberg made a motion to approve the Jones Lang LaSalle Contract Amendment. Mr. Piekara seconded the motion. Mr. Weinberg



conducted a rollcall vote. The motion was approved.

- b. February 2021 Close Financials
  - i. Mr. Ellenbogen and Mrs. Leonard provided an oral update and discussed the school's financials provided in the packet.
- c. FY22 Draft Budget Summary Presentation
  - i. Mrs. Leonard provided an oral update and discussed the school's preliminary budget summary provided in the packet. Board Discussion Followed.
- VI. Governance Committee Report
  - a. Mr. Weinberg provided an update about the Governance Committee's work to formulate and finalize an Officer succession plan. Discussion followed.
- VII. Academics Committee Report
  - a. Mr. Weinberg provided an oral update on behalf of the Academic Committee Chair Erica Jackson.
- VIII. Head of School's Report
  - a. Ms. Helms provided an oral Head of School's Report accompanied by exhibits related to the new DC Scholars Director of Finance and Operations, Reopening Pilot, SY21-22 Re-Opening and Mayor's Update, HOS Goals and Metrics for SY21-22, DC PCSB PMF Shifts, and Instructional Recovery Planning.
  - b. Ms. Helms responded to questions from the Board.
- IX. Balancing Governance & Management Training
  - a. Mrs. Carrie Irvin facilitated a discussion on Balancing Governance and Management. Discussion followed.
- X. Closing
  - a. Mr. Weinberg thanked the Board members for their participation. Ms. Lendsey made a motion to close the meeting. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved, and the meeting was adjourned at 6:18 pm.

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*



**May Meeting Minutes for the  
Board of Trustees of DC Scholars Public Charter School (DCSPCS)**

Thursday, May 27, 2021

4:30 – 6:45 pm via Zoom

<https://dcscholars-org.zoom.us/j/93080088552?pwd=dEptZ2JZQ3ZDUhRUOFNucFdkdVJYUT09>

**Board Members Present:** Bob Weinberg, Robert Patterson, Jackie Lendsey, Crystal Williams, Tiffianne Hudnall, Janelle Suggs, Evan Piekara, Erica Jackson, Andrew Ellenbogen (4:37 PM), Maegan Marcano (5:00 PM), Porchia Nixon (5:07 PM).

**Board Members Absent:** none.

**DC Scholars Staff Present:** Business Manager Emily Stone, Executive Director Jennifer Leonard, Interim Head of School Nicole Bryan.

**Other:** Vickie Ho, Finance Specialist at EdOps.

- I. Welcome and Agenda Review
  - a. Mr. Weinberg called the meeting to order at 4:35 pm after taking roll call to determine the presence of a quorum.
  
- II. Approval of Meeting Minutes
  - a. April 28, 2021 Minutes  
Mr. Patterson made a motion to approve the April 28, 2021 Minutes. Ms. Lendsey seconded. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- III. Head of School Committee Report
  - a. Ms. Lendsey provided an oral report about the Head of School Committee. Discussion followed.
  
- IV. Governance Committee Report
  - a. Ms. Williams provided an update about the Governance Committee's request for Committee Chairs to draft goals for the upcoming school year.
  - b. Ms. Williams provided an update about the consent agenda and/or consent vote discussion at the last meeting.
  - c. Mr. Patterson described the draft Succession Planning and Election Process document included in the packet. Mr. Patterson requested any suggestions, amendments, or edits to be shared with the Governance Committee prior to the next meeting.
  
- V. Academics Committee Report





- a. Ms. Jackson provided an oral report on the Academic data provided in the board packet.

VI. Interim Head of School's Report

- a. Ms. Bryan provided an oral Interim Head of School's Report accompanied by exhibits related to the COVID impacts and implications, Instructional Recovery Planning, and Preparing for SY21-22.
- b. Ms. Bryan responded to questions from the Board.

VII. Finance Committee Report

- a. March 2021 Close Financials
  - i. Mr. Ellenbogen provided an oral update and discussed the school's financials provided in the packet.
- b. FY22 Budget Presentation
  - i. Mr. Ellenbogen provided an oral update and discussed the school's budget summary provided in the packet. Discussion Followed.
  - ii. Mr. Ellenbogen made a motion to approve the FY22 Budget Presentation. Mr. Weinberg seconded. Mr. Weinberg conducted a rollcall vote. The motion was approved.

Interim Head of School Nicole Bryan and Executive Director were recused from the Board meeting.

c. Approval of Contracts

- i. Helios HR
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Helios HR contract. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- ii. Y&S Technologies
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Y&S Technologies contract. Ms. Jackson seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- iii. Preferred Meals Extension
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Preferred Meals extension contract. Ms. Jackson seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
- iv. Therapy Source Renewal
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Therapy Source Renewal. Ms. Lendsey seconded the motion. Mr. Weinberg



conducted a rollcall vote. The motion was approved.

- v. End to End Solutions Renewal
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the End-to-End Solutions contract. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- vi. The Achievement Network (ANet)
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the ANet contract. Ms. Jackson seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- vii. Inspiroz
  - 1. **Conflict of Interest Disclosure**
    - a. Mr. Ellenbogen outlined the steps the Board and staff took in April 2021 to ensure the contract was awarded fairly, including posting a public notification for the Request for Proposals. The proposed contract for Inspiroz was selected using the RFP criteria.
    - b. Mr. Weinberg disclosed that Lars Beck is the current President of Inspiroz. Because Mr. Beck was key personnel (CEO) of Scholar Academies when DC Scholars PCS was founded, he is a conflicting interest party.
    - c. The Board acknowledged and waived the Conflict of Interest to proceed with this contract, as Mr. Beck has no current leadership role at DC Scholars.
  - 2. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Inspiroz contract and acknowledged the Conflict of Interest. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- viii. EdOps
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the EdOps Contract. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved. (*Vickie Ho, EdOps Finance Specialist, excused herself from the meeting during the discussion and vote of this contract.*)
  
- ix. Jones, Maresca, & McQuade, P.A.
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Jones, Maresca, & McQuade, P.A. contract. Ms. Lendsey seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was



approved.

- x. Laura Ressler
  - 1. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Laura Ressler contract. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- xi. Leonard & Associates, Jennifer Leonard
  - 1. **Conflict of Interest Disclosure**
    - a. Mr. Ellenbogen outlined the steps the Board and staff took in April 2021 to ensure the contract was awarded fairly, including posting a public notification for the Request for Proposal. The proposed contract for Leonard & Associates was selected using the RFP criteria.
    - b. Mr. Weinberg disclosed that Jennifer Leonard is the current Executive Director of DC Scholars PCS and is a conflicting interest party.
    - c. The Board acknowledged and waived the Conflict of Interest to proceed with this contract.
  - 2. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Leonard & Associates contract. Mr. Ellenbogen seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.
  
- xii. Growth MindED Consulting, Nicole Bryan
  - 1. **Conflict of Interest Disclosure**
    - a. Mr. Ellenbogen outlined the steps the Board and staff took in April 2021 to ensure the contract was awarded fairly, including posting a public notification for the Request for Proposal. The proposed contract for Growth MindED Consulting was selected using the RFP criteria.
    - b. Mr. Weinberg disclosed that Nicole Bryan is serving as the Interim Head of School of DC Scholars PCS during the absence of the Head of School, due to maternity leave, and has served as Interim Head of School in SY18-19 and SY19-20. She is a conflicting interest party.
    - c. The Board acknowledged and waived the Conflict of Interest to proceed with this contract.
  - 2. At the recommendation of the Finance Committee, and after discussion, Mr. Weinberg made a motion to approve the Growth MindED Consulting. Mr. Piekara seconded the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved.

#### VIII. Closing

- a. Mr. Weinberg thanked the Board members for their participation.
- b. Mr. Weinberg made a motion to close the meeting. Ms. Lendsey seconded



the motion. Mr. Weinberg conducted a rollcall vote. The motion was approved, and the meeting was adjourned at 6:44 pm.

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*