



MINUTES

The Family Place Public Charter School

Date | time April 20, 2021 | 6:00pm - 7:00pm | *Location* Virtual Meeting, Zoom

In Attendance

BOARD MEMBERS		
NAME	PRESENT	ABSENT
Mavis I. Ardon		x
Ann B. Barnet	x	
Michael D. Barnet	x	
Shawn Chakrabarti	x	
Dania Diaz Amaya		x
Barbara Finkelstein	x	
Sarah Friedman	x	
Natalia Isaza Brando	x	
Oralia Puente	x	
Elaine Weiss	x	

Others Present: Lawrence Garr, Haley Wiggins, Ana Acevedo, Fernando Saldana, Yinzu Nairouz, Yu Yang, Misbah Ahdab, Eileen Suffian, Laurel Kircher

Approval of Minutes

Roll call vote: Michael, Barbara, Sarah, Shawn, Elaine, Oralia, Mavis, Ann, Natalia. February 10th minutes were approved.

Votes Taken

- 1) Roll call vote: Michael, Barbara, Sarah, Shawn, Elaine, Oralia, Mavis, Ann, Natalia. February minutes were unanimously approved.
- 2) Roll call vote: Michael, Barbara, Sarah, Shawn, Elaine, Oralia, Mavis, Ann, Natalia. Marcia Harrington approved unanimously as newest board member for TFPPCS.

Description of Matters Discussed

☉ **Welcome/Board Business (Michael) 6:00-6:10**

Michael welcomed everyone and kicked off a busy agenda. The Family Place nonprofit and TFP Adult Charter School continue to work together and help a lot of families during this challenging time.

☉ **Minutes Mtg. 2/10/21 (Roll Call Vote)**

Meetings minutes approved with no edits.

☉ **Prospective New Board Member**

Michael introduces prospective new board member, Marcia Harrington. Her resume in the field of adult education is impressive. We have circulated her resume and it's in the packet. We (Haley and Michael) have met her and interviewed her. Many board members have met her and worked with her over the years. The board unanimously voted to add Ms. Harrington to the board.

◎ **Finance Update (Yu) 6:10-6:30**

We are in a very strong financial position with 238 days of cash on hand. We should close the fiscal year in a strong position. We also received the SOAR grant and are expected to receive the second SOAR grant as well. We will circulate the next year's budget to the finance committee and will be able to vote on it by our June board meeting. Our main goal is to acquire more space by year 5.

These projections already include the basement expansion, that expands classroom space that allows us to serve more students for the year 4 growth plan. The basement expansion costs have been shared between the nonprofit and the adult charter school as leasehold improvements.

During the pandemic the expense profile has changed. We spend more on technology and ensuring all students have the Chromebooks, WiFi etc. to access online education. In contrast, some utilities are lower onsite.

◎ **TFPPCS January & February Financials**

◎ **2021 – 2022 Budget Update**

The budget will be presented at the next board meeting and the finance committee will meet before then to go over the projections.

◎ **TFPPCS Program Update 6:30-6:45**

◎ **Academic Update (Laurel)**

Most students have now received Chromebooks and are already connected and learning. We are still post-testing students and students are working individually with the instructional coach. The students are showing impressive gains despite the shift to virtual learning and all the challenges. Students will be tested again in June.

The board asked what outcomes the charter board would hold schools accountable for during the pandemic year. Haley responded that the charter board is looking into ways to measure gains during the year. Our student attendance is still quite high as we offer many class times and asynchronous sessions as well. Laurel stated that we have developed a range of hybrid techniques that will definitely be useful even after the pandemic. The teachers are all very strong and developed a lot of materials this last year. Many of our students enjoyed the virtual learning flexibilities – one student even logged in from the hospital!

◎ **Enrollment and Attendance Report (Fernando)**

Attendance is high and almost 8 percentage points higher than previous years. The recruitment staff is also continuously recruiting for online classes, keeping our numbers fairly high.

◎ **ED Report (Haley) 6:45-6:55**

ED Report is attached.

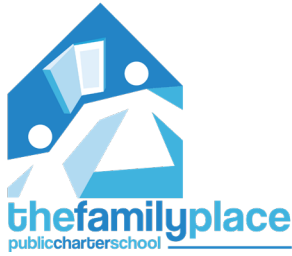
◎ **Additional items/discussion & Adjourn 6:55-7:00**

TFP-PCS board members sat in on the nonprofit board meeting held after.

Next Meeting

Date | time June 15, 2021 | 6:00pm - 7:00pm | ***Location*** Virtual Meeting, Zoom

Motion to adjourn was made at ___7:00___ and was passed unanimously.



MINUTES

(Pending Approval)

The Family Place Public Charter School

Date | time June 15, 2021 | 6:30pm - 7:30pm | *Location* Virtual Meeting, Zoom

In Attendance

BOARD MEMBERS		
NAME	PRESENT	ABSENT
Mavis I. Ardon		x
Ann B. Barnet	x	
Michael D. Barnet	x	
Shawn Chakrabarti	x	
Dania Diaz Amaya		x
Barbara Finkelstein	x	
Sarah Friedman	x	
Natalia Isaza Brando	x	
Marcia Harrington	x	
Oralia Puente	x	
Elaine Weiss		x

Others Present: Haley Wiggins, Fernando Saldana, Yinzu Nairouz, Yu Yang, Misbah Ahdab, Eileen Suffian, Laurel Kircher, Patricia Oholeguy, Miryam Acosta

Approval of Minutes

Roll call vote: Michael, Ann, Natalia, Shawn, Sarah, Oralia, Marcia, Barbara

Votes Taken

Budget approved unanimously - roll call vote: Michael, Oralia, Natalia, Ann, Barbara, Marcia, Sarah, Shawn.

Description of Matters Discussed

- Board Members contact information included on the packet.
- We will continue to hold virtual Board Meetings, unless if discussed.

Board Meeting schedule needs to be submitted therefore dates need to be identified.

- Board meeting usually held on 3rd Tuesday of the Month. In October meeting will be held on October 26 instead.

April & May Financials

- Finance budget for 2022.

- 285 days of Cash.
- Submitted Second CARES equivalent fund totalking 114K.
- Possible on DC Reopening Grant – more information to come.
- Grant invoices are 73% with a 28% margin.
- 5K from grant from Latino Affairs
- Cash Forecast 1.2 million
- Staff Development budget has been reduced since we are coming to the end of the school year.
- WiFi Hotspot Expense increase and reclassification.

SY Budget 21-22

- Ending school year with a 1.2 million in cash.
- Model projects an increase to 1.3 million in cash by end of SY 2022.
- Positive metrics due to revenue and federal grants.
- Enrollment remains flat, per-pupil funding increase 3.6%, and salary increase 3%.
- We have a 1% contingency for lower enrollment.
- Office and materials expenses are expected to return to pre-covid levels.
- Meeting held with finance committee
- Budget Approval Roll Call completed

STUDENT GROWTH DATA

- ESL - 120 Students Pre and Post tested 87% of which 57% have increased in EFL levels.
- Foundations Program - students have also demonstrated a 35% growth
- CDA – Fourth Cohort has completed the program despite Pandemic delays, fifth cohort will graduate this year. Sixth cohort will continue school classes into next school year to complete the 120 hours.

STUDENT FALL SCHEDULING SURVEY

- Survey had 84 responses
- More students are going to need more evening classes during the fall followed by the morning.
- In the survey 60% prefer virtual learning vs 40% prefer in person classes.

Graduation

- Graduation will be held on June 23, 2021.
- Graduation will be held at St. Stephen Church
- It will be a walk-through event due to limit exposure.
- We will provide Certificate, Gift Card, Backpack with goodies and snacks.
- Board Members are invited to attend

Registration & Attendance

- Registration will occur during the summer in the main building. From July 12-July 23.
- Attendance as of today is 81% which is right on target.
- We will be raffling Gift Cards to those who have a 90% attendance rate or higher.

Next Meeting

Date | time, Location

Motion to adjourn was made at 7:17 and was passed unanimously.