

**Meeting Minutes of the
BDC, A Public Charter School, Inc.
Virtual Meeting of the Board of Trustees**

February 18, 2021

Board members present: Tony Axam, Craig Barrett, Chad Colby, Candice Gayl, Anne House Quinn, Mali Parke and Debbie Veney

Staff members present and contributing to the meeting: Aaron Kindel, Petra Pajtas, David Hubalik, Susan Adams, Michelle Keogh, Shannon Chavez, Alex Rose-Henig, and DeAnna Rowe

1. Craig Barrett called the meeting to order at 5:35pm ET
2. The agenda was adopted as presented.
3. Members of the public had the opportunity to submit comments in advance of the meeting and there was a call to the public during the meeting. No public comment was received.
4. The Board adopted the minutes of the November 13, 2020 meeting of the BDC, Public Charter School, Inc. Board of Trustees as presented.
 - a. Motion to adopt: Tony Axam
 - b. Second: Anne House Quinn
 - c. Motion passed unanimously
5. The Board members considered Resolution BDC21-R06 to approve the awarding of the BASIS DC High School Diploma to eligible students for inclusion in the graduation class of 2021.
 - a. Motion to adopt: Tony Axam
 - b. Second: Candice Gayl
 - c. Motion passed unanimously
6. Aaron Kindel and other members of the BASIS.ed team presented a Management Report that included information related to:
 - a. Operating update - COVID related disruptions and challenges include 1) the continued delivery of instruction is wholly online with on-site support for students who need it – looking at ways to bring 5th graders who want to experience in-person instruction onto campus for GP5 following operating constraints, 2) enrollment for 2022 is down in DC and across the network, but this is also true of other schools outside the network – despite lower enrollment, acceptance rates are higher than this same time last year, 3) online mid-



- year assessment data is still being evaluated and will be presented in Q4. Craig Barrett shared that he's asked BASIS.ed to use the BASIS Charter Schools data to create an internal database to demonstrate the impact of DL.
- b. Student Acquisition and Enrollment - MySchoolDC has closed for grades 9-12, but remains open until 3/1 for grades 5-8. The school is hosting 2 in-person tours a week and shares a digital classroom on the screen as part of the tour. Open houses have been well attended and will continue to be scheduled. Alex is attending ANC meetings and is focusing on improving the 5th grade acceptance offers by holding additional events.
 - c. Talent Acquisition – Utilizing virtual career fairs to recruit teachers this year. Only anticipate 4 teacher positions opening for FY22 and expect to be fully staffed before the start of the school year.
 - d. Annual Teacher Fund – School leadership has been doing a great job engaging families as indicated by 28% direct family participation and over \$40K increase from same point in time last year. Virtual paint night, virtual escape rooms, and game night have been successful fund raising events. Upcoming events include the Supernova, spring week of giving and the first annual Donate DC giving day on April 21st.
 - e. Legal and Regulatory Compliance – A FERPA hearing was held in December regarding a parent's concern about her student's comp exam scores. The request to amend the student's record was denied. Implementation of the Special Education Corrective Action Plan submitted to OSSE is going well.
7. Financial Report – Susan presented the FY21 Q2 Financial Report. SOAR funds are being used to make upgrades to the building including PPE, HVAC improvements and other efforts to make the facility accessible during COVID. The Board reviewed the annual financial audit. It was noted that the audit was clean. Board member questions were addressed. The Board also reviewed the Report on the Agreed Upon Procedures.
 8. The Board approved Resolution BDC21-R07, allocating \$50,000 in surplus funds for inclusion in the ATF distribution to teachers in FY21 in recognition of their exceptional performance during COVID. The Resolution also includes the allocation of \$15,000 in surplus funds to the current ATF campaign for distribution in FY22.
 9. New Business - DeAnna shared that the conditions may be right to find suitable facilities for a primary school and will be exploring this further and will work with the Growth Team to report findings at the May meeting. The next Board meeting is scheduled for May 27 at 5:30pm ET.
 10. The meeting adjourned at 6:50 pm.

Minutes taken by DeAnna Rowe

Anne House Quinn, Secretary of the Board
BDC, A Public Charter School, Inc.