



Open Board Meeting
July 22, 2021
Agenda
Quarter 1

Call to order	Dr. Carla Bailey
Approval of Agenda	Dr. Carla Bailey
Approval of Minutes	Dr. Carla Bailey
Public Comments	Dr. Carla Bailey
School Report	Dr. L. Henderson
<ul style="list-style-type: none">• Recruitment• Compliance• Student Data/Curriculum• Parent Engagement	
Financial Report	Usha Jayanthi
Open Items	Dr. Carla Bailey
Vote to Adjourn	

Board Members:

Carla Bailey	Board Chair
Monica Ray	Board Co-Chair
Tanetta Merritt	Treasurer
Sandy Allen	Secretary
Tyon Jones	Member
Katherine Mitchell	Parent Member
Davon Lessesne	Parent Member
LaTonya Henderson	Ex-Officio Member

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**CTA Board of Trustees and Advisory Open Board Members
Minutes
July 22, 2021 (Quarter 1)**

Dr. Carla Bailey Chair; Ms. Monica Ray Co- Chair; Ms. Tanetta Merritt Treasurer; Sandy Allen Secretary; Tyon Jones Board Member; Katherine Mitchell Parent Member; Deveon Lesesne Parent Member; Dr. LaTonya Henderson, Ex-officio

Board Members Excused: None

Meeting called to order: Via virtual meeting

Dr. Bailey called the meeting to order at 6:30PM welcoming everyone. She noted that there was a quorum.

Board Minutes Approval

Let the record reflect - Board Minutes Approval was done via conference call and was or will be submitted to PCSB as required.

Public Comments:

None

School Report:

- **Recruitment/Marketing**
 - The school is continuing the process of recruiting both staff and students for the current school year. The school continues to be a part of MySchool
 - The school continues to stay active with marketing by taking part in virtual and socially distant in person community events. The school continues to be a part of My School DC. Student enrollment and recruitment continues to be the focuses of our recruitment and marketing team.
- **Compliance**
 - The school is working to re-open in August with 100% in person instruction, allowing for virtual instruction for students with a medical need
 - The school is working to meet all DC Gov guidelines for in person learning. While adhering to all DC Health and CDC guidelines.

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- The school continues to be in compliance with all DCPCSB and OSSE requirements.
- The school continue to attend meeting with Deputy Mayor of Education, OSSE, DCPCSB and DCPS to talk about the ongoing COVID-19 health situation
- **Student Data/Curriculum**
 - Over the summer and during the start of the school year students will be assessed to determine their instructional needs. We will continue to work to develop individualized programs that will best meet the needs of each student based on their assessment data.
- **Parent Engagement**
 - Please see CEO report for virtual parent engagement activities
- **Financial Report**
 - The school has a positive financial position. Please attachment for additional detailed information
- **Open Items:**

The are no open items currently.
- **Adjournment:**
 - Dr. Carla Bailey adjourned the meeting at 7:30PM



Dr. Carla Bailey, Board Chair

Approved by a vote of the board

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CEDAR TREE

— ACADEMY —

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	Status
Recruitment /Marketing	<p>Our Enrollment targets for the upcoming school year:</p> <p>Pre-K 3 year-old = 100</p> <p>Pre K 4 year- old = 100</p> <p>Kindergarten = 100</p> <p>1st grade = 100</p> <p>2nd grade = 100</p>
COVID-19	<p>The school continue to attend meeting with Deputy Mayor of Education, OSSE, DCPCSB and DCPS to talk about the ongoing COVID-19 health situation.</p> <p>The school is conducting weekly on site COVID-19 testing for students and staff.</p> <p>The school continue to follow all COVID-19 guidelines recommended by the CDC and DC Health Department</p> <p>A number of our staff members have received the COVID-19 vaccination and we are working to give information to both parents and staff regarding the safety in importance regarding the vaccine.</p> <p>The school continue to conduct parent surveys with families to better understand their needs during this unprecedented pandemic. We are also surveying families on their willingness to return to a fully in person learning program in the fall</p>
Student Data/Curriculum	The school continues assessment for all students to determine ability levels and academic needs.
Parent Engagement	<ul style="list-style-type: none"> We are working to develop a parent engagement calendar that will provide both virtual and in person activities for our families. I will email the calendar to everyone once it is complete.
Financial Report	Presented by Cedar Tree Staff- See Attached Report

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