



## **Board Meeting Minutes**

A virtual meeting of the Board of Trustees (the “Board”) of Creative Minds International Public Charter School (the “School”) was held on August 9, 2021. The meeting was called to order at 6:03 PM.

The meeting was held over Zoom, given COVID-19 restrictions. The following Board Members participated: Michael Curran, Dionne Tyus Garvin, Jeanelle Johnson, Navin Nayak, Matt Walker, Dr. Val Wise. Dr. Neal Brown, Imani Davis, Dr. Lynn Jennings, Jennifer Wallace were absent with notification.

Also participating from CMI school leadership and staff: Chuck Jackson, Executive Director and ex-officio board member; Craig Bednarovsky, COO; Stephanie Kime, Jenn Andruzzi; Dr. Emmanuel Taiwo, Director of Inclusion at CMI.

### **1. Opening Items**

- Chuck informed all that the meeting will be recorded.
- Matt conducted a roll call of Trustees in attendance.
- With a quorum present, Board Chair Navin Nayak called the meeting to order at 6:05 and made introductory remarks.
- May and June 2021 Board Meeting Minutes were presented for consideration. The board voted unanimously to approve the minutes from May and June.

### **2. Executive Director Report**

- Summer programming report
  - Dr. Taiwo delivered a presentation on Early School Year (ESY) student services and support, including lessons learned from this summer that will inform practice in the coming school year. Teacher prep time prior to ESY helped a lot.
  - Chuck described how 56 ESY kids + others attended a boot camp in partnership with DC Department of Recreation
  - Debate League met away from CMI campus, and ha
- Reopening report
  - CMI is fully enrolled for the fall, with 560 projected to enroll.
  - Only seven students (from four families) have contacted the school to discuss possible exemptions from in-person attendance; only one student has submitted a medical note to request an exemption
  - CMI is fully staffed aside from three positions which will likely be easy to fill.
  - New mandate that all staff be vaccinated 30 days from today (Aug 9); 13 folks not vaccinated, and CMI will do what it can to help facilitate vaccinations.

- Switched health care provider for staff, mostly because of desire to provide free mental health counseling.
- New evaluation system for teaching staff
- Facility report
  - AFRH to perform heating/air conditioning updates between now and December
  - Cleaning protocols in place
- Health and safety plan submitted to OSSE and approved, including protocols for safe in-person learning
- Continuous education plan submitted to OSSE three times, revised three times, engaging with OSSE and awaiting approval
- Vaccination event planned onsite at CMI on Oct 29
- Equity effort will continue
  - Response to Intervention (RTI) program will be piloted in two grade bands
  - Plan to expand to all by end of school year

### **3. Committee Reports**

- Academic Excellence Committee report given by Chuck (due to absence of Nayamka and Lynn)
  - Review of intentional planning for upcoming year
  - Team considered equity, social emotional well being, need for baseline data, staffing
  - Adjustments to staffing plan—new Dean of Student Culture Dr, Stephen Horn to spearhead Conscious Discipline; two additional instructional coaches (four total); two full time tutors; three full time Related Service Providers
  - Review plans for increased academic support, including RTI three-tier pyramid
  - Partnership with Special Ed Cooperative has been helpful
  - Comprehensive plan to continue 4½ day schedule, with goal to increase and improve professional development during Wednesday PD
  - Charter goals
    - Measurements are the same as in past years, with data collected three times a year (Sept/Dec/May)
    - More detailed plan including timing/schedule is in Board Book
- Finance report from Jeanelle
  - Ended school year with strong financial indicators (more details in Finance report in Board Book)
  - Vendors approved for health insurance and other providers
- Governance report from Michael
  - Committee will focus on recruiting board members in the coming months, creating pipelines to get new board members with backgrounds in special education, finance; and an additional parent board member
  - Will review committee structures
  - Plan to create dashboard for strategic plan implementation, including communication with the broader CMI community and board committee goals

- Strategic Planning report given by Dionne—will make sure all aspects of plan implementation are integrated within standing committees, so that committee can end officially

#### **4. Closing Items**

- **Board votes 6-0 to accept all reports as given.**
- **Board votes 6-0 to accept revised goal: “The school corporation must meet the following goal for SY 2016-17 and beyond: At least 70% of all students in grades K-8 will achieve at or above the 40th percentile or meet/exceed their spring growth target in math based on NWEA MAP national norms by June of each year.”**
- **Board votes 6-0 to accept revised CMI mission statement: “To cultivate within ALL of our students the mindset, skills, creativity and commitment to equity essential in becoming globally aware and independently minded citizens.”**
- **Q+A—Answer from Chuck to question submitted before meeting:**
  - **Before Care at CMI has been eliminated as a safety precaution. School will try to work with families if this presents a problem.**
- **Next meeting of CMI Board of Trustees is Monday October 18 at 6PM.**
- **There being no further business to be transacted, the meeting was adjourned at 7:21.**

Respectfully Submitted,  
Matt Walker