

Kingsman Academy Public Charter School

Board of Trustees Meeting – November 04, 2021

By Videoconference

The meeting was called to order at 6:03 p.m. by Chair Steve Messner.

Board Members present:

Steve Messner, Chair (by videoconference)
Indra Chalk, Vice Chair (by videoconference)
Maria Blaeuer (by videoconference)
Martine Solages (by videoconference)
Julia Bloom-Weltman (by videoconference)
Tameka Harris (by videoconference)
Peter Olle, Treasurer (by videoconference)

Board Members not present:

Toloria Gant (by videoconference)

Staff present:

Kennesha Kelly, Executive Director (by videoconference)
Rachel Grich, Strategic Initiatives and Finance Coordinator (by videoconference)
Corey Williams, Interventions Coordinator (by videoconference)
Ma Brown, Project-based Teacher (by videoconference)
Dorleen Brown Taylor, Personalized Learning Teacher (by videoconference)
Derek Deane, Director of Operations (by videoconference)
Ebony Pope, Personalized Learning Teacher (by videoconference)
Jawnte Everette, Project-based Teacher (by videoconference)
Emily Olive Hernandez, Data and Compliance Manager (by videoconference)
Keith Irby, Behavior Interventionist (by videoconference)

Others present:

Tina Peacher, Auditor (by videoconference)
David Jones, Managing Partner (by videoconference)
Heidi Sahmel, Finance Consultant, EdOps (by videoconference)
Maggie Daley, Attendee (by videoconference)

Approval of Agenda

- *Motion:* Upon motion duly made, seconded, and carried, resolved that the agenda for the November 4, 2021 meeting is approved.
 - Motion by: Peter Olle
 - Seconded: Maria Blaeuer
 - Vote unanimous by all board members present

Approval of Minutes

- *Motion:* Upon motion duly made, seconded, and carried, resolved that the minutes from the September 2, 2021, meeting are approved.
 - Motion by: Indra Chalk
 - Seconded: Maria Blaeuer
 - Vote unanimous by all board members present

New Business

Financial Audit

- Tina Peacher and David Jones from Jones, Maresca & McElwaney, P.A (JM&M), Kingsman Academy's auditing firm, reviewed the audit process and presented the draft audited FY21 Financial Statements and Auditor's Report to the Board.
 - *Motion:* Upon motion duly made, seconded, and carried, resolved that the FY21 Audited Financial Statements are accepted.
 - Motion by: Peter Olle
 - Seconded: Martine Solages
 - Vote unanimous by all board members present

Financials

- Heidi Sahmel, EdOps Finance Consultant, presented September 2021 financials and other financial updates, which the Board discussed.

Procurement: NSLP

- Derek Deane, Director of Operations, presented a procurement memo outlining two proposals submitted for food services starting January 1, 2022: Genuine Foods and Preferred Meals.
 - *Motion:* Upon motion duly made, seconded, and carried, resolved to approve the school to procure Genuine Foods for student food services beginning January 1, 2022.
 - Motion by: Maria Blaeuer
 - Seconded: Indra Chalk
 - Vote unanimous by all board members present

Executive Director's Report

- Staff members of the Odyssey program shared their roles and experiences in serving Kingsman students.
- Executive Director Kelly discussed the current status of the school, including key metrics, a new staff wellness coach, school and website updates, as well as school priorities
- Strategic Initiatives and Finance Coordinator, Rachel Grich, and Data and Compliance Manager, Emily Olive Hernandez, provided enrollment updates for the 2021-2022 school year.

Executive Session

- The Board of Trustees entered into an executive session to discuss personnel matters including the appointment, employment, assignment, promotion, performance evaluation, compensation, discipline, demotion, removal, or resignation of government appointees, employees, or officials pursuant to D.C. Official Code § 2-575(b)(10) and to train and develop members of a public body and staff pursuant to D.C. Official Code § 2-575(b)(12).

End of Meeting

- The November 4, 2021 meeting adjourned after the Executive Session.

Meeting adjourned at 8:08 p.m.