

DRAFT



## Mundo Verde Bilingual Public Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Thursday December 9, 2021 at 6:30 PM

**Location**

VIRTUAL - details will be circulated

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**Virtual Meeting Details:**

Board Members should have received an invitation from Zoom [no-reply@zoom.us](mailto:no-reply@zoom.us) as a panelist for the meeting!

***In case you did not receive this invitation, please use this link to register as a participants and we will promote you as a panelist.***

This meeting is governed by the Open Meetings Act. Questions or complaints arising under this meeting may be directed to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).

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**Trustees Present**

Alicia Williams (remote), Anneliese Gegenheimer (remote), Bisi Oyedele (remote), Carmenchu Mendiola (remote), Corey Ealons (remote), John Mahaffie (remote), Mikaela Seligman (remote), Valecia Biddix (remote)

**Trustees Absent**

None

**Ex Officio Members Present**

Kristin Scotchmer (remote)

**Non Voting Members Present**

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Kristin Scotchmer (remote)

### **Guests Present**

Robyn Pretlow (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Alicia Williams called a meeting of the board of trustees of Mundo Verde Bilingual Public Charter School to order on Thursday Dec 9, 2021 at 6:35 PM.

### **C. Approve Minutes: November 2021**

Mikaela Seligman made a motion to approve the minutes from November 4th board meeting Regular Board Meeting on 11-04-21.

Valecia Biddix seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

### **A. ED Report**

Kristin opens acknowledging that the board received the slides in advance and she will go through those more quickly to allow more space for the board discussion on family engagement.

Discussion on:

#### **ReOpening & Recovery**

- **Focus of Learning**
  - Q2, Parent teacher conferences November 12th, student assessments, virtual learning, and expeditions
- **Student Attendance**
  - holding steady, quarantine having an impact
- **Covid & Quarantine**
  - Affects staff workload

#### **Staffing**

- Up slightly from the last update, acknowledgement that board members have the data in their packet as a comparative to November numbers.

#### **Considering the moment**

- We have heard significant concerns from family and staff on the state of the school
- Root causes
  - Wellbeing - underestimated social emotional loss
  - Shifting schedules due to virtual learning causes uncertainty and toll

- Testing and contact tracing burden
- Extended day demand exceeding capacity
- Engagement - response time in communications
- classwork - teacher/family communications
- Knowledge management
- Critical gaps in leadership
- instructional staff - more coaching needed
- What we are already doing, and what we plan to do
  - Actively recruiting instructional and campus leaders - 3 new hires to begin in January
  - Staff listening sessions, and increased instructional and coaching support with contracted consultants
  - partnering with mental health providers
  - Focusing on staff wellness program e.g. on campus yoga, wellness Wednesdays with staff early dismissal
  - Incentivizing areas of additional effort related to COVID/pandemic
  - reemphasizing social/emotional wellbeing in the classroom
  - Overhauled the procedure for notifications about resignations (launched in November).
- Results
  - Reworked bulletin/easier access to materials on the web
  - Ramped up extended day, now serving 300 students
  - Procedure to quickly pivot to quarantine when there is a positive case/limit spread
  - Active recruitment, including substitutes
  - Expanded family engagement offerings
  - Finalized SY21 enrollment and financial audit with 100% compliance

### **Engaging families**

Kristin: opens the floor to any questions or concerns that the board members may have on the subject of family engagement.

Alicia: expresses hope that this time is spent getting an idea from each member how as a board they can ensure they are appropriately engaged with families.

John: Attended Cook campus coffee with the principal, prior to receiving any complaints. Terrific event, got to see the real scene on the ground, which he finds very valuable. Board flies at high altitude but it's important to be aware of what's happening at a granular level. What can be done to know the school better.

Bisi: Desire for more information as to how leadership is soliciting feedback and then using that information to make decisions

Kristin: Discussion of Possip and other internal surveys, desire for increased staff participation, launch of survey 3 times a year with a focus on staff climate and culture

Valecia: Similar question to Bisi regarding specific responsiveness to parent and staff concerns

Carmenhu: Are the solutions that have been created received and feedback, are they achieving the goals they're meant to address?

Kristin and Robyn: Provides examples of solutions that are in direct response to staff and family needs

Mikaela: Question about step-by-step process for feedback and concerns, and especially for crisis situations, Robyn and Kristin respond

Discussion of student information system/CRM

Discussion of prioritization given staff bandwidth and current conditions, norming with the community to decide what we can live with as a group. How to build bridges with the community.

### **III. Internal Committee Report**

#### **A. Internal Committee Report**

Anneliese gives an overview, internal committee reviewed September financials and all expenditures over \$25K. Met with financial auditors, and the school is 100% compliant with no major issues. This makes the school look good to federal funders. Mundo Verde is meeting all targets, not dipping into contingencies.

Kristin - working on a robust update to community members on Calle Ocho redevelopment project.

#### **B. Consideration of the Final Audited Financial Statements SY20-21**

#### **C. Affirmation of Contracts SY21-22**

#### **D. FY21-22 Calle Ocho Redevelopment Update**

#### **E. September Financial Statements**

### **IV. Closed Session: Committee Goal Setting**

#### **A. Enter into Close Session**

Corey Ealons made a motion to To go into executive session to discuss personnel and confidential matters.

Mikaela Seligman seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Discussion of Goals by Committee**

#### **C. Adjourn Closed Session**

John Mahaffie made a motion to Close the executive session.

Bisi Oyedele seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

Mikaela Seligman made a motion to Close the December 9th board meeting.

Anneliese Gegenheimer seconded the motion.

The board **VOTED** unanimously to approve the motion.

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*Mundo Verde Bilingual Regular Board Meeting - Dec 9, 2021*