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Mary McLeod Bethune Day Academy Public Charter School



MINUTES
Board of Trustees Meeting
Tuesday, November 16, 2021- 6:35 pm

This meeting took place via Zoom due to the Pandemic.

Attendance:

Trustees in attendance

Mrs. Patricia Callis
Ms. Azura Mason
Mrs. Jimia Williams
Mrs. Pamela Cole
Mrs. Jasmine Tucker
Dr. Linda McKay, Executive Director

Staff in Attendance:

Mr. Clifford Owens
Mrs. Tolisha Hopkins
Mrs. Stacii Bryson, Finance Director
Ms. Mary Bunn, Executive Assistant

MMBDA Parent

Mrs. Sanwaree Robinson, 16th Street Parent

Call to Order

The meeting was called to order at 6:35 p.m.

Welcome

Dr. McKay chaired the meeting. Everyone was welcomed to the second meeting of the 2021-2022 school year. The members took a memorial moment for the former chairperson, Valerie Smith, who transitioned on September 22, 2021. Mrs. Smith provided exemplary service to MMBDA PCS during her time on the Board of Trustees.

Approval of Agenda

The agenda was unanimously approved.

Approval of Minutes

A motion was made to approve minutes from the August 24, 2021 meeting. Motion was seconded and carried.

Financial Report

Stacii Bryson presented the financial report. The SY 2020/2021 audit, currently in progress, is included in the report along with a budget revision which closely reflects the October student enrollment audit results for board approval and unaudited Statement of Financial Position (Balance Sheet) as of September 30, 2021. She said the revised budget reflects the decrease in revenue, specifically per pupil funding based on current enrollment. The budget is subject to amendments and changes as deemed necessary to meet the academic needs of the students as well as health guidelines of our school community.

Following discussion on the financial report, a motion was moved and properly seconded, to accept the financial report as presented. The motion carried.

Executive Director's Report

Dr. McKay said that presently there are 347 students enrolled. She said that the greatest impact on enrollment was fewer pre-kindergarten students. The school is using Edulastic in grades 2-8 as its interim assessment and benchmark assessment tool. She said that there is a Recovery room which provides individual and small group tutoring to identified students. Students receive math and reading tutoring two or more days a week for a minimum of 30 minutes per session. Presently, there are fewer than 5 students who have received medical exemptions to receive virtual instruction. All students who are temporarily home due to COVID-19 (either self or family member) receive a technology device. The Student Support Services Coordinator (new position) supports and provides activities and engagement for student and staff social and emotional learning opportunities.

Dr. McKay noted the COVID-19 Testing mandates by the DC Council. All public schools and public charter schools in the District of Columbia must administer asymptomatic COVID-19 testing to at least 20% of the student/staff population weekly. Opt-out consent/non-consent forms were distributed to parents. OSSE supported the funding for testing through a grant of \$98,000, which includes tests, laboratory test analysis and staffing. Symptomatic testing is also supported by an OSSE grant, in which MMBDA staff performs contact tracing rapid testing, communicating with outside agencies, documenting positive cases, and other duties related to maintaining a safe environment for the entire school community.

Dr. McKay said that AALE concluded all 2021 reaccreditation visits and observations on November 8, 2021. To conclude over accreditation visit which was virtual due to COVID-19, Teresa Foley, AALE representative visited Bookland and 16th Street campuses to complete seven standards.

Introduction of New Principal and Assistant Principal

Dr. McKay introduced Mr. Clifford Owens, Brookland Principal and Mrs. Tolisha Hopkins, Assistant Principal. Mr. Owens thanked the committee for the opportunity to serve as MMBDA PCS principal. Mrs. Hopkins said that she is very excited to be at MMBDA PCS and to work with Mr. Owens.

Principal's Report

Ms. Mamiam, 16th Street Principal, report was submitted for the information of the Board.

Approval of 2021-2022 Adjusted Budget

A motion was made and properly seconded to approve the 2021-22 Adjusted Budget. The motion carried.

Election of Nomination Committee Candidate

A motion was moved and properly seconded, to elect Mr. Delmar Parks to serve on the Board of Trustees. The motion carried.

Renaming of Library to Valerie Smith Innovation Center

A motion was moved and properly seconded to rename Mary McLeod Bethune Day Academy Public Charter School library to the Valerie Smith Innovation Center. The motion carried.

Discussion of Committee and Chair positions to the Board

Mrs. Jimia Williams, Teacher Representative, discussed the committee and chair positions to the Board of Trustees. She encouraged members to sign-up to chair and serve on the Board committees.

The meeting adjourned at 7:33 pm.

Minutes submitted by Mary Bunn