



Board of Directors Meeting

DC Bilingual Public Charter School
33 Riggs Road, NE Washington, DC
HELD REMOTELY DUE TO COVID-19
Tuesday, November 2, 2021
8:30AM

Board Approved 12/7/2021

MEETING ATTENDANCE

Board Members

Present Remotely:

- A. Abbas, M. Holt-Brockenbrough, N. DeVeaux, N. Ramey, D. Z. Shaw, R. Lambert, I. Juarez, L. Parris, A. Robinson, M. Taddese, C. Williams, D. Gershowitz

Absent:

- No Members

School Leadership:

- Daniela Anello – Head of School
- Christian Yarberry – Chief Operating Officer
- Eleni McCabe – Principal PK-2nd
- Rohini Ramnath – Principal 3-5
- John Breyer – Project Manager
- Anna Christ – Director of Development

Guests:

- Jasmine Musgrave - President, DC Bilingual Parent-Teacher Association
- Darius Munchak – EdOps
- Michael Watts - EdOps
- Lester Matlock - Previous Board Chair

CALL TO ORDER

N. Ramey called the meeting to order at 8:35 am.

MINUTES

Board Vote: N. Ramey moved to approve the October 2021 meeting minutes with the corrections, A. Robinson seconded, and the Board approved via roll call vote from present Board members.

WELCOME



N. Ramey invited D. Anello to provide the Head of Schools Report. At the opening of the meeting, we had 3 community members in attendance, in addition to Board members, school leadership, and guests listed above.

HEAD OF SCHOOLS REPORT

D. Anello summarized the beginning year celebrations and special visitors. DCB started the month with Latino Heritage Month Celebration. US Forest Dept visited the school to provide an interactive “field trip” at school. DCB hosted a successful Book-O-Ween. Staff had to consider safety under COVID when bringing volunteers into the school. Volunteers had to show proof of vaccination. Arranged an indoor parade because of rain. Fresh Funk Band members played music for the children as they entered and exited the gym.

D. Anello shared that Chairman of the District of Columbia Council, Phil Mendelson, stopped through for a walk-through of the garden, heard about the growth plan, and observed classes.

D. Anello also shared that DC Bilingual PTA has been instrumental in organizing and thinking through ways to help the school. They have worked with the Transportation Committee (a parent-driven committee) to engage Director Everett Lott, of DC Dept of Transportation. Families were able to speak directly with Director Lott about concerns, frustrations, and ideas. Shortly after the meeting, we began witnessing traffic calming and control measures being implemented. Director Lott also attended a PTA meeting for further family engagement. Unfortunately, even after these conversations and the start of traffic calming work, a family was struck by a car while using the crosswalk at Riggs Road NE and 1st Street to access their car parked on 1st Street on Oct.22. It was horrendous and we all feel the pain. The incident demonstrated the urgency of improving traffic management and safety conditions quickly. The PTA and school community has provided support to the family. Board Members can contact D. Anello if members desire to support the family.

D. Anello introduced C. Yarberr, Chief Operating Officer, for a summary of COVID impact mitigation measures. C. Yarberr informed the Board that Mayor Bowser has required all employees that work in schools to be vaccinated unless they qualify for an exception due to medical conditions or have sincerely held religious beliefs that would prevent them from receiving the vaccine. Three employees have received exceptions. Those receiving exceptions are required to test 3 times a week and provide results to DCB’s COVID Coordinator. DCB has been designated as a vaccination site for children 5-11. DCB has applied for 2 grants related to COVID mitigation and services. We have also applied for the COVID-19 School-Based Testing Grant.

N. Ramey encourages Members to read the very extensive Head of School Report for more details.

SPECIAL PRESENTATION



D. Anelo introduced Jasmine Musgrave, President of DC Bilingual Parent-Teacher Association. J. Musgrave presented PTA goals for the 2021-2022 school year. The primary goals are 1) Build Community, 2) Support DCB Financially, 3) Support Community, and 4) Improve Communication. Strengthening equity and access for all is threaded throughout the goals. Specific priorities are equity and transportation safety.

COMMITTEE REPORTS

Education Excellence Committee

Co-Chair C. Williams handed off the presentation to R. Ramnath and E. McCabe to provide updates from the committee. R. Ramnath introduced the meeting agendas for the school year and walked the Board through what the committee is planning to accomplish throughout the school year. E. McCabe summarized Fountas and Pinnell (F&P) goals vs. beginning of the year achievement. R. Ramnath reiterated that the plan is multi year endeavor to effectively and efficiently bring students to at or above grade level. R. Ramnath fielded additional questions and conversations pertaining to DC International preparedness.

R. Ramnath and E. McCabe provided a recap of ongoing behavior analysis. They fielded questions regarding restorative conversations, reflections, restoration, and other types of interventions. N. DeVeaux commended staff on the number of restorative conversations and reflections utilized to redirect behavior. The data shows that there are a lot of positive adults working with kids. and that we are seeing redirection. N. Ramey also commended staff for taking a wellness approach to behavior support. R. Ramnath and E. McCabe continued the discussion with a presentation on the relationships between race and gender on behavior.

Finance and Facilities Committee

C. Yarberry informed the Board that DCB's enrollment is 491. The last student was seated after Count Day (Oct 5), so the school submitted an appeal to allow the count of the additional student by OSSE.

D. Munchak reviewed September 2021 financials.

- Projecting after the month of September that DCB will close the school year with 237 days of cash. This is above the recommended 60 days. Furthermore, DCB is projected to close the school year with a forecasted net income of \$11k, which is **\$34 below the budget**. It yields a 0.1% gross margin.
 - The positive variance of +12K in revenue is due to the CSGF funding, which offset the lower than budgeted per-pupil funding.
 - The negative variance of -46K is expenses due to higher than budgeted teacher salaries.



- The negative 46K variance for teacher salaries is not significant when looking at \$13.5 million budget. Repetitive variances of over \$75K - 100K mark for each expense category should cause further discussion.

J. Breyer provided an update on construction. Remain on schedule and on budget. See the construction live video at <https://dcbilingual.org/growth/>.

Development Committee

A. Christ provided an update on fundraising progress year-to-date. Described plans on meeting Foundation fundraising goals, which is the largest category of fundraising. Fielded questions regarding how to present Board giving.

D. Anello presented on Giving Tuesday on Nov. 30th and informed the board that the theme will be Wellness. Our goal is to raise \$25,000 to support DCB's efforts to strengthen the physical, mental, and social well-being of our community.

Governance Committee

L. Parris will announce an update at the next meeting.

EXECUTIVE SESSION

BOARD VOTE: N. Ramey moved to close the meeting and move into Executive Session, M. Holt-Brockenbrough seconded, and the Board approved unanimously via roll call vote from present Board members.

The Board moved into Executive Session at 10:27 am.

MEETING ADJOURNMENT

The meeting was adjourned at 11:16 am.

COMMUNITY QUESTIONS/CONCERNS

1. None